



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES

Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the "**Printing of Various Forms, Permit Certificates, Occupational ID's & IEC Materials to be used by BPLO**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. **ROZZANO RUFINO B. BIAZON**
City Mayor

I acknowledge receipt of this Notice on Dec. 4, 2023

Name of the Bidder or Representative Manolo Padolina

Authorized signature 

Contract Agreement

THIS AGREEMENT made the 29th day of November 20 23 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Various Forms, Permit Certificates, Occupational ID's & IEC Materials to be used by BPLO** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Two Hundred Seventy One Thousand Five Hundred Eighty Pesos (P1,271,580.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. *Philippine Bidding Documents (PBDs);*
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Two Hundred Seventy One Thousand Five Hundred Eighty Pesos (P1,271,580.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Various Forms, Permit Certificates, Occupational ID's & IEC Materials to be used by BPLO** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Signature]
Hon. ROZZANO RUFINO B. BIAZON
 City Mayor

[Signature]
Manolito Padolina
 Supplier

for:
CITY GOVERNMENT OF MUNTINLUPA

for:
CHARKIEL ENTERPRISES

[Signature]
MENE MARANDA

Signed in the presence of:

[Signature]
Bellinda Blessa Macassa

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

NOV 29 2023

BEFORE ME, a Notary Public for and in Muntinlupa City, this ___ day of _____ 2023, personally appeared:

NAME
 Hon. ROZZANO RUFINO B. BIAZON
Manolito Padolina

GOVERNMENT ISSUED ID NO.
 Driver's License N03-86-030998
OK-025196873-2

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 285
 Page No. 38
 Book No. CM
 Series of 2023.

[Signature]
ATTY. RAUL R. CORRO
 NOTARY PUBLIC
 NOTARIAL COMMISSION NO. NC-22-047
 UNTIL DECEMBER 31, 2023
 PTR NO. IJF 4377013 MUNTINLUPA JAN 5, 2024
 IBP # 04108 PPLM CHAPTER
 ROLL NO 35515
 2ND FLR, PEOPLE'S CENTER BUILDING, MUNTINLUPA CITY HALL
 CITY GOVERNMENT OF MUNTINLUPA

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation

PhilHealth
Kasama Tayo sa Pag-iingat



08-025196873-3

PADOLINA, MANOLITO PELAEZ
DECEMBER 29, 1984 - MALE
UNIT II 7 ESTANISLAO ST LAKEVIEW HOMES
PUTATAN MUNTINLUPA CITY, FOURTH DIST. - 1770



080251968733

INFORMAL ECONOMY

Three handwritten signatures in cursive script.

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION
 LAND TRANSPORTATION OFFICE
NON-PROFESSIONAL DRIVER'S LICENSE



Rufino Buzon
 Signature of Licensee

Last Name, First Name, Middle Name
BIAZON, RUFINO BUNOAN

Nationality Sex Date of Birth Weight (kg) Height (m)
 PHIL M 1969/03/20 403 1.77

Address
 419 TAAL ST AYALA ALABANG VILLAGE,
 MINTHILUFA CITY

Expiry Date Exhibition Date Agency Code
 NONE 2023/03/20 NAQ

Blond Type Eye Color
 No. 12 BROWN

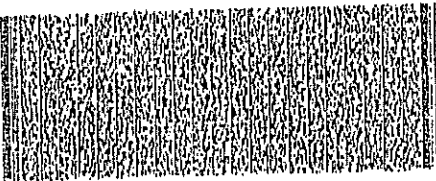
Complexion
 A

Edgar C. Alvarez
 EDGAR C. ALVAREZ
 Acting Secretary

BY ORGAN DONATION
 I WILL NOTICATE MY ORGAN
 IN CASE OF EMERGENCY NOTIFY:
 NAME, ADDRESS, PHONE NO.
 ADDRESS SAME ADDRESS
 NO. 101-101-101-101

- 1. IDENTIFICATION
- 2. IDENTIFICATION
- 3. IDENTIFICATION
- 4. IDENTIFICATION
- 5. IDENTIFICATION
- 6. IDENTIFICATION
- 7. IDENTIFICATION
- 8. IDENTIFICATION

057 20 1296



Rufino Buzon

Rufino Buzon

Rufino Buzon

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **030979**
 Address : Muntinlupa City Date : November 29, 2023
 Mode of Procurement : Public Bidding

Gentlemen:
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____
 Date of delivery : _____
 Delivery Term : _____
 Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	4	reams	BPLO Checklist for New Business/COPY PAPER Size: long (8.5x13inches) Material: Copy paper, 70 gsm	1,350.00	5,400.00
2	21	reams	BPLO Inspection Slip Printing: Riso printing (colored) Size: short (8.5x11inches)	1,250.00	26,250.00
3	2	reams	Business Retirement Application form/COPY PAPER Size: long (8.5x13inches) Material: Copy paper, 70gsm	1,350.00	2,700.00
4	4	reams	Business Permit Application form/COPY PAPER Size: long (8.5x13inches) Material: Copy paper, 70gsm	1,350.00	5,400.00
5	21	reams	Occupational Permit Application form/COPY PAPER Printing: Riso Printing Material: Copy paper, 70gsm	1,250.00	26,250.00
5	48000	pcs	Occupational Permit ID/VELLUM BOARD Size: 3/4 inches Material: Vellum Board 120 gsm	3.00	144,000.00
6	24000	pcs	Business Permit Certificate (Regular)/VELLUM BOARD Printing: back-to-back colored print Material: Vellum Board 120 gsm	24.00	576,000.00
7	600	pcs	Business Permit Certificate (Special)/VELLUM BOARD Printing: Offset full color print Material: Vellum Board 120 gsm	24.00	14,400.00

Total Amounts in Words: _____

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed
 Confirmed: **CHARKIEL ENTERPRISES**
 Signature over printed name: _____
 Date: 12-9-23
 Mayor ROZANO RUFINO B. BIAZON
 Very Truly Yours, *[Signature]*
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)
 Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____
 Certified Correct: _____
 Secretary of the Sanggunian
 Requesting Office/Dept. _____
 Authorized Official _____
 Chief Account _____
 Funds Available : _____
 Amount: _____
 R.O. No.: _____

12/1/23