



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Bids and Awards Committee**

**NOTICE TO PROCEED**

**M.R. BELARMA ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **M.R. BELARMA ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Grocery Items to be given to Constituents of Muntinlupa"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 12-18-23  
Name of the Bidder or Representative Marietta Belarma  
Authorized signature M. Belarma

## *Contract Agreement*

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THIS AGREEMENT made the \_\_\_\_ day of DEC 1 20~~2020~~ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **M.R. BELARMA ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Grocery Items to be given to Constituents of Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Eight Hundred Eighty Four Thousand Eighty Seven Pesos (P2,884,087.00)**(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

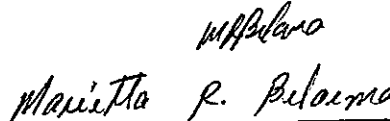
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Eight Hundred Eighty Four Thousand Eighty Seven Pesos (P2,884,087.00)** or such other sums as may be ascertained, **M.R. BELARMA ENTERPRISES** agrees to the **Supply & Delivery of Grocery Items to be given to Constituents of Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

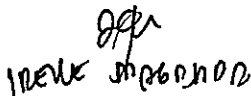
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

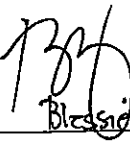
  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**M.R. BELARMA ENTERPRISES**

  
 \_\_\_\_\_

Signed in the presence of:   
 Belinda Blessie Macay  
 \_\_\_\_\_

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

**DEC 11 2023**

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2023, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON  
 Marietta Belarma

Driver's License N03-86-030998  
 3426-7445-9857-2805

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 48;  
 Page No. 10;  
 Book No. 133;  
 Series of 2023.

**ATTY. STEVE M. SANTILAN**  
 NOTARY PUBLIC  
 2736 BRUGER ST. PUTATAN, MUNT. CITY PHILIPPINES  
 aspsteve12@yahoo.com  
 COMM. NO. 23-028 / VALID UNTIL 12/31/2024  
 PTR NO. 4347536, 01/03/2023; MUNTINLUPA CITY  
 ICF LIFETIME MEMBER NO. 024206; CEBU CHAPTER  
 ROLL NO. 62750, TIN NO. 348-350-857  
 MCLE VII-0023656, 04/11/2023



REPUBLIKA NG PILIPINAS  
 Republic of the Philippines  
**PAMBANSANG PAGKAKAILANLAN**  
 Philippine Identification Card



3426-7945-9857-2805



Apelyido/*Last Name*

**BELARMA**

Mga Pangalan/*Given Names*

**MARIETTA**

Gitnang Apelyido/*Middle Name*

**RAMOS**

Pagsa ng Kapanganakan/*Date of Birth*

**SEPTEMBER 10, 1965**

Tirahan/*Address*

1135 AMPARO STREET, POBLACION, CITY OF MUNTINLUPA  
 NCR, FOURTH DISTRICT

PHIL



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
**NON-PROFESSIONAL DRIVER'S LICENSE**



*[Signature]*  
 Signature of Licensee

Last Name, First Name, Middle Name  
**BIAZON, ROZZANO RUFINO BUNOAN**

Nationality	Sex	Date of Birth	Height (cm)	Weight (kg)
PHIL	M	1969/03/28	103	177

Address  
**419 TAAL ST AYALA ALABANG VILLAGE,  
 MUNTINLUPA CITY**

License No. **NUS-06-030990** Expiration Date **2029/03/20** Agency Code **NAO**

Blood Type **B-** Eyes Color **BROWN**

Sex **M** Condition **A**

*[Signature]*  
 EDGAR C. CALVAITE  
 Acting Secretary

IN CASE OF EMERGENCY NOTIFY:  
 NAME OF CONTACT PERSON  
 ADDRESS SAME ADDRESS  
 TEL. NO. (02) 773-1117

**REMARKS:**

- 1. PHOTOGRAPH, IDENTIFICATION
- 2. SIGNATURE OF LICENSEE
- 3. SIGNATURE OF OFFICIAL
- 4. SIGNATURE OF CONTACT PERSON
- 5. SIGNATURE OF CONTACT PERSON
- 6. SIGNATURE OF CONTACT PERSON
- 7. SIGNATURE OF CONTACT PERSON
- 8. SIGNATURE OF CONTACT PERSON
- 9. SIGNATURE OF CONTACT PERSON
- 10. SIGNATURE OF CONTACT PERSON

**CONDITIONS:**

- A. WITH EFFECT
- B. DATE OF EXPIRATION
- C. DATE OF EXPIRATION
- D. DATE OF EXPIRATION
- E. DATE OF EXPIRATION

Serial Number  
**067201290**

*[Handwritten signature: Rozzano Rufino Biazon]*

*[Handwritten signature: Rozzano Rufino Biazon]*

*[Handwritten signature: Rozzano Rufino Biazon]*

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : M.R. BELARMA ENTERPRISES P.O. No.: 31048  
 Address : Muntinlupa City Date : December 11, 2023  
 Mode of Procurement : Public Bidding

Gentlemen:  
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	870	1packs	<b>COUNCILOR MOLDEZ</b> Spaghetti pack (1 kl pasta & spaghetti sauce) / Delmonte	184.00	160,080.00
2	820	1kl	Home Made Ham/Toto & Nene	300.00	246,000.00
3	720	packs	<b>COUNCILOR NIEFES</b> Spaghetti pack 1 kl /Fiesta	169.00	121,680.00
4	725	packs	Loaf Bread 600g/Gardenia	111.00	80,475.00
5	720	pcs	Luncheon Meat 230g/Purefoods	128.00	92,160.00
6	720	pcs	Corned Beef 210g/Purefoods	134.00	96,480.00
7	1500	bxs	<b>COUNCILOR BAES</b> Tetra Pack Juice 200ml/10s/ZESTO	123.50	185,250.00
8	1000	packs	Cupcakes 30g/10s/ Lemon Square	106.00	106,000.00
9	5000	pcs	<b>COUNCILOR RONGAVILLA</b> Loaf Bread 450g/Gardenia	70.00	350,000.00
10	1500	per tray	<b>COUNCILOR MOLDEZ</b> Fresh Egg extra large 30pcs/tray	350.00	525,000.00
11	320	pcs	<b>OFFICE OF THE ABC PRESIDENT</b> Ham 1kg/Purefoods	877.50	280,800.00
12	1305	packs	<b>COUNCILOR TADEFA</b> Spaghetti sweet style pack (400g pasta + 500g spag)/UFC	83.00	108,315.00
13	117	pcs	Pork Ham(3klo sweet glazed home made)/Vangies Homemade Ham	947.70	110,880.90
14	44	bxs(10pcs)	<b>COUNCILOR CORRO</b> Tetra Pack Juice 250mlZESTO	133.25	5,863.00
15	1000	packs(10 per	3 in 1 Instant Colfee/Nescafe	90.00	90,000.00
16	50	packs(50 per	BlueHD plastic labo 12x18"/Calypso	330.00	16,500.00
17	375	packs	Spaghetti packs w/ sauce 1 kl party pack size, filipino style/ Fiesta	184.00	69,000.00
18	4066	bxs(100/box))	Canned seafood(sardines 150g tomato sauce easy opencan/Megi	30.35	123,403.10
19	2500	pcs	Cannedmeatfood(corned beef, 150g easy opencan/Bingo	46.48	116,200.00
					=====
					<b>2,884,087.00</b>
					/
					xxxxxxgaxxx
					Supply & Delivery of Grocery Items to be Given to
					Constituents of Muntinlupa

Total Amounts in Words: \_\_\_\_\_

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confromc: M.R. BELARMA ENTERPRISES  
 Signature over printed name

12-18-23  
 Date

Very Truly yours,  
Mayor ROZZANO RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_

Authorized Official \_\_\_\_\_

Funds Available : \_\_\_\_\_  
 Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account \_\_\_\_\_

12/15/23