



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

BIG CRATE ENTERPRISE INC.
Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **BIG CRATE ENTERPRISE INC.** that the CONTRACT of the City Government of Muntinlupa for the "**Printing of ECCD Checklist & worksheet for ITED, Pre-K1 & Pre-K2**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

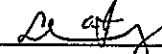
Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 12/19/2023

Name of the Bidder or Representative ELVIN JAY DUMALAO

Authorized signature 

City Government of Muntinlupa, 2nd Floor, Main Building,
National Road, Barangay Putatan, Muntinlupa City

MUN
Muntinlupa
Nabalakapan

Contract Agreement

THIS AGREEMENT made the DEC 01 2023 day of 20 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **BIG CRATE ENTERPRISE INC.** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of ECCD Checklist & worksheet for ITED, Pre-K1 & Pre-K2** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Million Three Hundred Ninety One Thousand Five Hundred Fifty Pesos (P4,391,550.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Four Million Three Hundred Ninety One Thousand Five Hundred Fifty Pesos (P4,391,550.00)** or such other sums as may be ascertained, **BIG CRATE ENTERPRISE INC.** agrees to the **Printing of ECCD Checklist & worksheet for ITED, Pre-K1 & Pre-K2** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

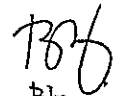

Hon. ROZZANO RUFINO B. BIAZON
 City Mayor


ELWIN JAY DUMALAG
 Supplier

for:
CITY GOVERNMENT OF MUNTINLUPA

for:
BIG CRATE ENTERPRISE INC.


Irene Macabanda

Signed in the presence of: 
Blinda Blessie Macabanda

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

DEC 01 2023

BEFORE ME, a Notary Public for and in QUEZON CITY, this 01 day of December, 2023, personally appeared:

NAME

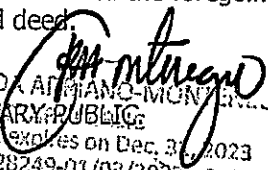
GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON
Elwin Jay Dumalag

Driver's License N03-86-030998
N25-16-026092

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.


 ATTY. ROSALINDA A. MARIANO-MONTENEGRO
 NOTARY PUBLIC
 Commission expires on Dec. 31, 2023
 PTR No. 4028249-01/03/2023 - Q.C.
 IBP No. 263982 - 01/03/2023 - Q.C.
 Roll No. 62465
 MCLE Comp. No. VII-0021672 - 04/14/2025

Doc. No. 93;
 Page No. 19;
 Book No. 11;
 Series of 2023.



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION
 LAND TRANSPORTATION OFFICE
 DRIVER'S LICENSE



Signature of Licensee

Last Name, First Name, Middle Name
DUMALAG, ELVIN JAY ALVAR

Nationality	Sex	Date of Birth	Weight (kg)	Height (m)
PHL	M	1996/09/22	70	1.83

Address
**330 M DE CASTRO ST BAGONG BARRIO
 KALOOKAN CITY**

License No.	Expiration Date	Agency Code
N25-16-026092	2026/09/22	N25

Blood Type	Eyes Color	Conditions
	BLACK	4

Signature: *Edgar C. Galvante*
 EDGAR C. GALVANTE
 Assistant Secretary

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION
 LAND TRANSPORTATION OFFICE
 NON-PROFESSIONAL DRIVER'S LICENSE



Last Name - First Name, Middle Name
BIAZON, ROZZANO RUFINO BUNOAN

Nationality	Sex	Date of Birth	Weight (kg)	Height (cm)
PHIL	M	1969-03/20	103	177

Address:
**416 TAAL ST AYALA ALABANG VILLAGE,
 MUNTINLUPA CITY**

License No. **03099B** Expiration Date **2023/03/20** Agency Code **840**

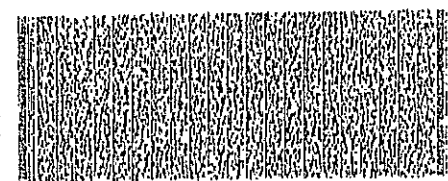
Eye Color **BROWN**
 Sex **A**

Signature: *[Handwritten Signature]*
EDGAR C. GALVANA
 Acting Secretary

[Handwritten Signature]
 Secretary of the Office

IN CASE OF EMERGENCY NOTIFY:
 IN POLICE OFFICE: 105-105
 ADDRESS: 105-105
 TEL. NUMBER: 105-105

1. THIS LICENSE IS VALID FOR THE OPERATION OF:
 2. MOTOR VEHICLES OF CLASSIFICATION:
 3. MOTOR VEHICLES OF CLASSIFICATION:
 4. MOTOR VEHICLES OF CLASSIFICATION:
 5. MOTOR VEHICLES OF CLASSIFICATION:
 6. MOTOR VEHICLES OF CLASSIFICATION:
 7. MOTOR VEHICLES OF CLASSIFICATION:
 8. MOTOR VEHICLES OF CLASSIFICATION:



[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

PURCHASE ORDER

City Government of Muntinlupa

Supplier : BIGCRATE ENTERPRISES INC. P.O. No.: 31043
 Address : Quezon City Date : December 11, 2023
 Mode of Procurement : Public Bidding

Gentlemen:
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	9000	copies	ECCD Checklist Record 2 Fold coate 12 cover book 60 insert page, including cover, CMYK, saddle stitch center fold, 8.5x11(11x17 spread)	69.95	629,550.00
2	700	copies	Worksheet for ITED Fold coate 12 cover w/ UV lamination book 60 insert page, 166 including cover, CMYK single page/print, Perfect Bind 8.5x11 inches	549.00	384,300.00
3	2500	copies	Worksheet for Pre-K1 Fold coate 12 cover w/ UV lamination book 60 insert page, 162 including cover, CMYK single page/print, Perfect Bind 8.5x11 inches	379.00	947,500.00
4	5800	copies	Worksheet for Pre-K2 Fold coate 12 cover w/ UV lamination book 60 insert page, 218 including cover, CMYK single page/print, Perfect Bind 8.5x11 inches	419.00	2,430,200.00
					=====
					P4,391,550.00

Total Amounts in Words: _____

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confirme: BIGCRATE ENTERPRISES INC.
 Signature over printed name
12/19/23
 Date

Very Truly Yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____

Certified Correct: _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____
 Amount: _____

R.O. No.: _____

Chief Account

Handwritten initials