



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Bids and Awards Committee**

**NOTICE TO PROCEED**

**CHARKIEL ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Accountable Forms to be used by MTMB"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. **ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 1-8-24

Name of the Bidder or Representative Manolito P. Padolina

Authorized signature 

## **Contract Agreement**

---

THIS AGREEMENT made the 18<sup>th</sup> day of December 2023 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Accountable Forms to be used by MTMB** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Twenty Two Thousand Six Hundred Pesos (P1,022,600.00)**(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:


- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

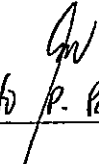
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Twenty Two Thousand Six Hundred Pesos (P1,022,600.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Supply & Delivery of Accountable Forms to be used by MTMB** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
 Manolito P. Padolina  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**CHARKIEL ENTERPRISES**

  
 Irene M. Dada

Signed in the presence of:

  
 Belinda Plesite Macaga

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

BEFORE ME, a Notary Public for and in Muntinlupa City, this DEC 13 2023 day of 2023, personally appeared:

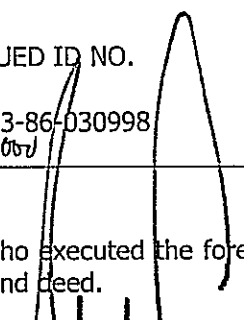
NAME  
 Hon. ROZZANO RUFINO B. BIAZON  
 Manolito Padolina

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998  
 444-608-047-007

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 245  
 Page No. 01  
 Book No. 011X  
 Series of 2023.

  
 ATTY. RAQUEL CORRO  
 NOTARY PUBLIC  
 NOTARIAL COMMISSION NO. NC-22-047  
 UNTIL DECEMBER 31, 2023  
 PTR NO. MC 4377013/MUNTINLUPA/JAN 5, 2024  
 IBP # 04108/PP/M CHAPTER  
 ROLL NO 36515  
 2<sup>ND</sup> FLR, PEOPLE'S CENTER BUILDING, MUNTINLUPA CITY HALL  
 CITY GOVERNMENT OF MUNTINLUPA



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

PADOLINA, MANOLITO PELAEZ

TIN: 444-608-047-000

B7 L12 J.ABAD SANTOS ST.

KATARUNGAN VILL.

MUNTINLUPA CITY

BIRTH DATE: 12/29/1984

DATE ISSUED: 01/23/2017



  
SIGNATURE

*gms . gms gms*

REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



*h. y. 43*  
 Superintendent

Last Name: Last Name: Rufino BUHOAN  
**BUHOAN, ROZZANO RUFINO BUHOAN**  
 Date of Birth: Sex: 10-29-1959 (59) Weight (kg): 103 Height (cm): 177  
 Address:  
 110 TAAI ST AYALA ALABANG VILLAGE,  
 MANTILIMBA CITY  
 License No.: 2025/03/20 1140  
 Expiration Date: 2025/03/20  
 Sex: Male  
 Eye Color: BROWN  
 Complexion: A  
 Signature: *FORNAN C. CALVANTE*  
 Secretary

FOR CAR CONTAINER  
 1. IN CASE OF EMERGENCY NOTIFY:  
 2. THE ADDRESS AND PHONE NO.  
 3. OF THE DRIVER'S NEAREST RELATIVE  
 4. AND THE ADDRESS AND PHONE NO.  
 5. OF THE DRIVER'S NEAREST RELATIVE

1. DRIVER'S PHOTO  
 2. DRIVER'S SIGNATURE  
 3. DRIVER'S ADDRESS  
 4. DRIVER'S DATE OF BIRTH  
 5. DRIVER'S SEX  
 6. DRIVER'S WEIGHT  
 7. DRIVER'S HEIGHT  
 8. DRIVER'S LICENSE NO.  
 9. DRIVER'S EXPIRATION DATE  
 10. DRIVER'S COMPLEXION  
 11. DRIVER'S EYE COLOR

067261286

*h. y. 43*  
*h. y. 43*  
*h. y. 43*

