

# Republic of the Philippines CITY GOVERNMENT OF MUNTINLUPA Bids and Awards Committee

#### **NOTICE TO PROCEED**

#### **CHARKIEL ENTERPRISES**

Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Accountable Forms to be used by MTMB"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

Hon. ROZZÁNO RUFINÓ B. BIAZON
City Mayor

> City Government of Muntinlupa, 2<sup>nd</sup> Floor, Main Building, National Road, Barangay Putatan, Muntinlupa City



#### Contract Agreement

THIS AGREEMENT made the day of the Philippines (hereinafter called "the Entity") of the one part and CHARKIEL ENTERPRISES with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the Supply & Delivery of Accountable Forms to be used by MTMB and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of One Million Twenty Two Thousand Six Hundred Pesos (P1,022,600.00)(hereinafter called "the Contract Price").

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

- 3. In consideration for the sum of One Million Twenty Two Thousand Six Hundred Pesos (P1,022,600.00) or such other sums as may be ascertained, CHARKIEL ENTERPRISES agrees to the Supply & Delivery of Accountable Forms to be used by MTMB accordance with his/her/its Bid.
- The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in

the partition of the Depublic of	the Philippines on the day and year first above written.
accordance with the laws of the Republic of	A
	Gn/
Hon. ROZZĄNO RUFINO B/BIAZON	made to be ladaline
Hon. ROZZANO RUFINO BY BIAZON	Compliant of the state of the s
City Mayor	<u>manoli fo P. Podolina</u> Supplier
for:	for:
CITY GOVERNMENT OF MUNTINLUPA	CHARKIEL ENTERPRISES
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MENE/MARLANDA,	Belinda Blickie Macaga
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	ACKNOWLEDGEMENT
REPUBLIC OF THE PHILIPPINES )	
CITY OF MUNTINLUPA )	
BEFORE ME, a Notary Public for	and in Muntinlupa City, this day 2013,
personally appeared:	Sat U Zuzu
NAME	GOVERNMENT ISSUED ID NO.
NAME	GOVERNMENT 1330ED 19 NO.
Hon. ROZZANO RUFINO B. BIAZON	Driver's License N03-86-030998
Mandito Padolina	44-608-047-000/
Known to me and to me known to	be the same persons who executed the foregoing instrument
and acknowledged to me that the same is	their own voluntary act and deed.
METHECO MY HAND CEAL	AT WELLING LA
WITNESS MY HAND SEAL.	. MTY YAUMR. OORRO NOTARY TRIBINGO
	NOTARIAL COMMISSION NO NC.22 047

Book No. \_ COPUL Series of 2023.

UNTIL DECEMBER 31, 2023 PTR NO MO 4377013/MUNTINLUPA/JAN 5, 2024 18P # 0410NPPLM CHAPTER **ROLL NO 36515** 

2<sup>ND</sup> FLR, PEOPLE'S CENTER BUILDING, MUNTINLUPACITY HALL CITY GOVERNMENT OF MUNTINLUPA



#### REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF INTERNAL REVENUE

PADOLINA, MANOLITO PELAEZ

TIN: 444-608-047-000 B7 L12 J.ABAD SANTOS ST. KATARUNGAN VILL. MUNTINLUPA CITY BIRTH DATE: 12/29/1984

DATE ISSUED: 01/23/2017

SIGNATURE

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## PURCHASE ORDER

City Government of Muntinlupa

Date   December 21, 2023   Mode of Procurement   Public Bid:   Public	Supplier	CHARKIEL ENTERPRISES /				P.O. No.: 31100				
Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herei  Place of delivery:  Date of deliv		Muntinluna City						er 21 2022		
Place of delivery:										
Please of delivery:  Date of del			· · · · · · · · · · · · · · · · · · ·							
Date of delivery :	Gentleme		nish and/or	deliver to this office	the following articles subject	to the terms and	conditions con	tained herein:		
Date of delivery :	Place of delivery:			Delivery Term :						
Item No.   Quantity   Unit   Description   Unit Cost   Amount					:	1				
Total Amounts in Words:    Total Amounts in Words:		·	T			<u> </u>	I	Amount		
Total Amounts in Words:  In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed  CHARKIEL ENTERRISES  Signature over printed name  CHARKIE	1	120	pads	I carporited to tightal	CODY White duplicate conv.	alland Armed	ì	81,600.00		
Total Amounts in Words:  In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall like imposed  Confrome:  Total Amounts in Words:  In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguinlang Res. No.:    Total Amounts in Words:	2	<b>75</b>	pads	white, duplicate copy yellow) text in black color ink,  CGM & MTMB logo in full colors/CARBONIESS PARED						
Total Amounts in Words:  In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall ke imposed full conforme:  Signature over printed name  Charkiel Enterprises  Signature over printed name  (Iu case of Negotiated Purchase purstant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated  Purchase per Sangeuniang Res. No.:	3	5000	pads	TRU ID (for authoriz	ed driver of Franchise holder	), white	29.00	145 000 00		
Total Amounts in Words:  In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed  CHARKIEL ENTERPISES  Signature over printed name  J-2 - 74  Date  (In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res, No.:  Requesting Office/Dept.  Funds Available:  Amount:  R.O. No.:  R.O. No.:	4	5000	pads ·	Truckel (SMI, SX)	TRU Sticker (3M, 5x5 inch outdoor view full wy some services)					
In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed  Confrome:  Signature over printed name  Authorized Official  (In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sanggintaing Res. No.:  Requesting Office/Dept.  Funds Available:  Amount:  R.O. No.:  R.O. No.:				XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			P1,022,600.00			
In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed  CHARKIEL ENTERPRISES  Signature over printed name										
CHARKIEL ENTERPRISES  Signature over printed name					*	=				
Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.:	ior every	day or delay CHARKIEL le:	ENTERPRI	nposed SES er printed name /ー& ーフリ		Very Tyuly you layor ROZZAN	ORUFINO B.	BIAZON		
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Certified Correct:  Secretary of the Sanggradian  Authorized Official	Purchas <sub>l</sub>	per Sanggün	iang Res. N	0.1		R.O.	No.:	·····		
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