



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 12/18/2023
Quotation No: 2023-0676

Company Name: _____
Address: _____
Business Permit No.: _____
TIN: _____
PhilGEPS Registration No. (required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure "Meals for the Year-End Assessment of Public Information Office & Mayor's Communication Team", which will be undertaken in accordance with Section 53.9 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Latest Income Tax (Certified True Copy)	5. Certificate of Registration (Certified True Copy)
3. Omnibus Sworn Statement (Original)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact Bids & Awards Committee at telephone no. (02) 8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)		
Meals for the Year-End Assessment of Public Information Office & Mayor's Communication Team			ONE HUNDRED THOUSAND PESOS ONLY		
Technical Specifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		WHOLE DAY MEAL SET DAY 1			
50	packed	AM SNACK			
		Lumpiang Sariwa			
		Iced Tea and Coffee			



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		LUNCH			
50	buffet setting	Pork Teriyaki, Roasted Chicken, Chopsuey,			
		Rice, Buco Salad, Ice Tea			
		Table and Chair Set-up, service attendants, overflowing coffee and water provided			
50	packed meal	PM SNACK			
		Carbonara, Iced tea or Coffee			
50	packed meal	DINNER			
		Chicken Afritada, Fried Porkchop, Rice,			
		Iced Tea			
		WHOLE DAY MEAL SET DAY 2			
50	packed meal	AM SNACK			
		Egg Sandwich, Pansit, Juice			
		LUNCH			
50	buffet setting	Pork Hamonado, Chicken Cordon Bieu, Fish Fillet with Tartar Sauce, Mango Tapioca, Rice, Iced Tea Table and Chair Set-up, service attendants, overflowing coffee and water provided			
		PM SNACK			
50	packed meal	Meaty Spagetti			



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		Juice				
		G				
50	buffet	DINNER				
		Chicken Pastel, Fish Fillet in Lemon Butter with Side Dish Veggies, Roasted pork in Honey Lemon				
		Rice, Iced Tea, Fruit salad Table and Chair Set-up, service attendants, overflowing coffee and water provided				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	REMARKS	TOTAL PRICE
		WHOLE DAY MEAL SET DAY 1				
50	packed	AM SNACK				
		Lumpiang Sariwa				
		Iced Tea and Coffee				
		LUNCH				
50	buffet setting	Pork Teriyaki, Roasted Chicken, Chopsuey,				
		Rice, Buco Salad, Ice Tea				
		Table and Chair Set-up, service attendants, overflowing coffee and water provided				
50	packed meal	PM SNACK				



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		Carbonara, Iced tea or Coffee				
50	packed meal	DINNER				
		Chicken Alritada, Fried Porkchop, Rice				
		Iced Tea				
		WHOLE DAY MEAL SET DAY 2				
50	packed meal	AM SNACK				
		Egg Sandwich, Pansit, Juice				
		LUNCH				
50	buffet setting	Pork Hamonado, Chicken Cordon Bieu, Fish Fillet with Tartar Sauce, Mango Tapioca, Rice, Iced Tea Table and Chair Set-up, service attendants, overflowing coffee and water provided				
		PM SNACK				
50	packed meal	Meaty Spagetti				
		Juice				
50	buffet	DINNER				
		Chicken Pastel, Fish Fillet in Lemon Butter with Side Dish Veggies, Roasted pork in Honey Lemon				
		Rice, Iced Tea, Fruit salad Table and Chair Set-up, service attendants, overflowing coffee and water provided				
			100,000.00	Total Offered quotation (in Php)		



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es