



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 1/29/2024
Quotation No:2024-0020

Company Name: _____
Address: _____
Business Permit No.: _____
TIN: _____
PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Supply & Delivery of ICT Equipment to be used by Sp Secretariat** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Supply & Delivery of ICT Equipment to be used by Sp Secretariat	Six Hundred Twenty Four Thousand One Hundred Forty Nine Pesos

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
1		Desktop Computer			
		Intel Core i7 11th Gen or later			
		Windows 10 64-bit			
		ASUS Motherboard			



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		8GB RAM			
		16GB DDR4 RAM			
		1TB SATA HDD +512GB NVME			
		PCI-E 3.0 M.2			
		23:8" LED Monitor			
		Cooler Masterliquid ML240L 2			
		ARGB			
		TUF Casing GT501 with 750 W 80+			
		Gold Power Supply Unit			
		Keyboard and Mouse			
		UPS 625VA			
		One (1) year Warranty			
4		Desktop Computer			
		Intel Core i7 11th Gen or later			
		Windows 10 64-bit			
		MSI Motherboard			
		8GB RAM			
		1TB SATA HDD			
		21.5" LED Monitor			
		ATX Casing with 700 W Power			
		Supply Unit			
		Keyboard and Mouse			
		UPS 625VA			
		One (1) year Warranty			
3		PRINTER, ECOTANK WI-FI DUPLEX WIDE-FORMAT			
		-Printer Function Type - Print, Scan, Copy, Fax with ADF; Print Method - Precision Core Printhead; Print Direction - Bi-directional, Uni-directional; Nozzle Configuration - 400 nozzle Black, 128 nozzles per color (Cyan, Magenta, Yellow); Max Resolution - 4800 x 1200 dpi; Automatic 2-sided printing - Yes (Up to A4); Print Speed- Photo 69 to 92 sec per photo; up to 33ppm / 20ppm (Black / color); scanning Type - Flatbed colour image scanner, Sensor type - CIS; Optical Resolution			
		Purpose:			



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		1200x2400 dpi; Max Scan area - 8.5" x 11.7;			
		ADF-30 pages capacity; interface - USB2.0; network- Ethernet, Wi-Fi IEEE 802.11b/g/n			
		- One (1) year warranty			
1		PAPER SHREDDER, POWER SHRED CROSS CUT SHREDDER			
		Shreds 20 sheets of paper per pass into 397 (5/32 x 1-1/2" Security Level P-4) cross-cut particles for enhanced security on highly confidential documents to help keep your information safe. Also shreds staples, credit cards, paper clips, staples and junk mail			
		Patented 100% Jam Proof System eliminates paper jams and powers through tough jobs for frustration-free shredding			
		Large 14 gallon removable corrugate bin and LED bin-full indicator eliminates the need for frequent emptying with high-volume shred jobs			
		Jam Prevention Features: 100% Jam			
		Proof System			
		Feed Type: Traditional			
		Auto Start/Stop: Yes - Electronic			
		Bin Full Light: Yes			
		Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs, Junkmail Cut Size (inches): 5/32" x 1-1/2"			
		Cut Type: Cross-Cut			
		DIN Level - Paper: P-4			
		Maximum Run Time (minutes):			

[illegible]



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Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1		Desktop Computer				
		Intel Core i7 11th Gen or later				
		Windows 10 64-bit				
		ASUS Motherboard				
		8GB RAM				
		16GB DDR4 RAM				
		1TB SATA HDD +512GB NVME				
		PCI-E 3.0 M.2				
		23:8" LED Monitor				
		Cooler Masterliquid ML240L 2				
		ARGB				
		TUF Casing GT501 with 750 W 80+				
		Gold Power Supply Unit				
		Keyboard and Mouse				
		UPS 625VA				
		One (1) year Warranty				
4		Desktop Computer				
		Intel Core i7 11th Gen or later				
		Windows 10 64-bit				
		MSI Motherboard				
		8GB RAM				
		1TB SATA HDD				
		21.5" LED Monitor				
		ATX Casing with 700 W Power				
		Supply Unit				
		Keyboard and Mouse				
		UPS 625VA				
		One (1) year Warranty				



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3		PRINTER, ECOTANK WI-FI DUPLEX WIDE-FORMAT				
		-Printer Function Type - Print, Scan, Copy, Fax with ADF; Print Method - Precision Core Printhead; Print Direction - Bi-directional, Uni-directional; Nozzle Configuration - 400 nozzle Black, 128 nozzles per color (Cyan, Magenta, Yellow); Max Resolution - 4800 x 1200 dpi; Automatic 2-sided printing - Yes (Up to A4); Print Speed- Photo 69 to 92 sec per photo; up to 33ppm / 20ppm (Black / color); scanning Type - Flatbed colour image scanner, Sensor type - CIS; Optical Resolution				
		Purpose:				
		1200x2400 dpi; Max Scan area - 8.5" x 11.7;				
		ADF-30 pages capacity; interface - USB2.0; network- Ethernet, Wi-Fi IEEE 802.11b/g/n				
		- One (1) year warranty				
1		PAPER SHREDDER, POWER SHRED CROSS CUT SHREDDER				
		Shreds 20 sheets of paper per pass into 397 (5/32 x 1-1/2" Security Level P-4) cross-cut particles for enhanced security on highly confidential documents to help keep your information safe. Also shreds staples, credit cards, paper clips, staples and junk mail				
		Patented 100% Jam Proof System eliminates paper jams and powers through tough jobs for frustration-free shredding				



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		Large 14 gallon removable corrugate bin and LED bin-full indicator eliminates the need for frequent emptying with high-volume shred jobs				
		Jam Prevention Features: 100% Jam				
		Proof System				
		Feed Type: Traditional				
		Auto Start/Stop: Yes - Electronic				
		Bin Full Light: Yes				
		Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs, Junkmail Cut Size (inches): 5/32" x 1-1/2"				
		Cut Type: Cross-Cut				
		DIN Level - Paper: P-4				
		Maximum Run Time (minutes):				
		Continuous				
		Energy Efficient Features: Energy				
		Savings System				
		Material Type: Plastic				
		Model Number: 125CI				
		Noise Features: SilentShred™				
		Paper Entry Width (inches): 9				
		Recommended Number Of Users: 1-3				
		Safety Features: SafeSense®				
		Speed (Feet Per Minute): 16				
		Usage: Heavy Use				
		Strength: Commercial				
		Bin Capacity (gallons): 14				
		Run Time (minutes): Continuous				



TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Email address/es