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REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

EXECUTIVE ORDER No. 02
Series of 2023

**PROVIDING FOR THE RE-ESTABLISHMENT OF THE MUNTINLUPA CITY COMMITTEE
ON ANTI-TRAFFICKING AND VIOLENCE AGAINST WOMEN AND CHILDREN,
ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Republic Act No. 9208 declares that the State shall give highest priority to the enactment of measures and development of programs that will promote human dignity, protect the people from violence and exploitation, eliminate trafficking in persons, and mitigate pressures for involuntary migration and servitude of persons to ensure their recovery, rehabilitation, and reintegration;

WHEREAS, Republic Act No. 9262, on the other hand, underscores the commitment of the State on safeguarding the dignity of women and children while guaranteeing full respect of their human rights and to protect them from violence and threats to their personal safety and security;

WHEREAS, Section 13 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9208 and Section 59 of the IRR of Republic Act No. 9262 further encourage the National Inter-Agency Councils to establish or create mechanisms that shall facilitate the implementation of these laws at the local levels, including inter-agency committees on trafficking and violence against women (IACAT-VAWC);

WHEREAS, Joint Memorandum Circular No. 2010-1 issued by the Department of the Interior and Local Government (DILG), the Department of Social Welfare and Development (DSWD), and the Department of Justice (DOH), and dated 18 October 2010, provides the basic standards for establishing the aforementioned committee;

WHEREAS, Executive Order No. 18, Series of 2010, provided for the creation of the local committee on anti-trafficking and violence against women and children, and has become irrelevant and outmoded, hence necessitating the creation of a new committee with new composition and similar functions;

WHEREAS, Executive Order No. 11, Series of 2015, dated 15 July 2015, provided for the re-establishment of the Muntinlupa City Committee on Anti-Trafficking and Violence Against Women and Children, its Composition and Functions;





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WHEREAS, City Ordinance No. 17-125, entitled “An Ordinance Providing for the Creation of the Muntinlupa City Council on Anti-Trafficking and Anti-Violence Against (sic) Women and Their Children,” provided for the same as indicated,

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order that:

Section 1. Re-Establishment and Re-Composition.

The Muntinlupa City Committee on Anti-Trafficking and Violence Against Women and Children (Committee, *for brevity*) is hereby re-established, and it shall be re-composed of the following individuals, with their respective designations, namely:

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|----|---|---|-----------------|
| a. | Rozzano Rufino B. Biazon,
City Mayor | : | Chairperson; |
| b. | Analyn A. Mercado, RSW,
Social Services Department | : | Co-Chairperson; |
| c. | Engr. Arlene Domingo-Hilapo,
Chairperson, Committee on Gender and Development,
Sangguniang Panlungsod | : | Member; |
| d. | Walter A. Arcilla,
President, Liga ng mga Barangay | : | Member; |
| e. | Engr. Allan A. Cachuela,
Office of the City Administrator | : | Member; |
| f. | EnP. Alvin F. Veron,
City Planning and Development Office | : | Member; |
| g. | Reggie V. Salonga,
Gender and Development Office | : | Member; |
| h. | Juancho H. Bunyi, MD, MPH,
City Health Office | : | Member; |
| i. | Glenda Zamora-Aniñon,
Public Employment Service Office | : | Member; |
| j. | Atty. Genesi M. Santiago,
City Legal Office | : | Member; |
| k. | Necito M. Guico,
City Budget and Management Department | : | Member; |
| l. | Raymund P. Arcega, DBA,
Pamantasan ng Lungsod ng Muntinlupa | : | Member; |
| m. | Adelfa de Guzman,
Saklolo at Gabay ng Pamilya at Ina ng Muntinlupa: | : | Member; |





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- n. Atty. Aileen Marie S. Gutierrez,
Office of the City Prosecutor : Member;
- o. PCol. Angel L. Garcillano,
Chief of Police, Philippine National Police,
Muntinlupa City Station : Member;
- p. PLt. Maria Ausilia Cris A. Diokno,
Women's and Children's Protection Desk,
Philippine National Police,
Muntinlupa City Station : Member;
- q. Gloria C. Aguhar, CESO,
Department of the Interior and Local Government,
Muntinlupa Field Operations Office : Member;
- r. Carleen S. Sedilla, CESO V,
Department of Education,
Schools Division Office, Muntinlupa : Member;
- s. Frances Anne Tuanqui-Jularbal, MD,
Ospital ng Muntinlupa,
Women's and Children's Protection Unit : Member;
- t. Cynthia de Jesus,
President,
Zonta Club of Muntinlupa and Environs Foundation, Inc. Member;
- u. Marilou Castillo Sandoval,
Chairperson,
Muntinlupa Kalinga at Pagasa, Inc. : Member;
- v. Rickyboy A. Blancaver,
Church of Jesus Christ of Latter Day Saints International Member;
- w. Raymond Rimando,
Village Director, SOS Children's Village Manila : Member.

Membership, among public officials and officers, in the Committee is a function of the office which each one occupies. Hence, the resignation, removal, transfer, termination, severe incapacity, grave illness, death, or any other similarly-situated circumstance of the member shall entitle the successor to assume membership without the need for the issuance of a new order or instrument.

On the other hand, among those from the private sector, in any of the circumstances mentioned above, the City Mayor shall choose the successor from names to be submitted by the remaining members.





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Section 2. Functions of the Committee.

The Committee shall faithfully perform the following functions, namely:

- a. Institute policies and programs to protect women and children who are victims of trafficking and violence, and recommend legislation related thereto to the Sangguniang Panlungsod;
- b. Create and establish systems on surveillance, investigation, and from rescue to re-integration, and ensure effective and efficient coordination;
- c. Undertake the development of materials for information, education, and advocacy campaign against trafficking in persons and violence against women and children;
- d. Monitor and oversee the strict implementation of Republic Act No. 9208, Republic Act No. 9262, and other related laws for the protection of women and children, and of the national plan of action for anti-trafficking and violence against women and children;
- e. Implement the programs and activities in the National Plan of Action of the Inter-Agency Council on Anti-Trafficking, and the Inter-Agency Council on Anti-Violence Against Women and Children;
- f. Establish partnership with Non-Governmental Organizations (NGOs) and People's Organizations (POs) working on trafficking and Violence Against Women and Children (VAWC) to assist in its formulation and implementation of localized programs and interventions to address the same;
- g. Establish linkages with other existing bodies and local councils on women and children and may invite other relevant agencies and organizations to participate in its meetings and activities, whenever necessary;
- h. Ensure the continuous Capacity Development of all the members.

Section 3. Secretariat.

The Secretariat shall be composed of the following individuals, namely:

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| a. | Jhanine Zaira SAVEDIA Foronda,
City Legal Office | Head; |
| b. | Bianca Jireh T. Sagum,
City Planning and Development Office | Member; |
| c. | Maria Elena M. Quinagon, RSW,
SAGIP Muntinlupa | Member; |
| d. | Caridad G. Molo, RSW,
Social Services Department | Member; |
| e. | Kimberly Quirante-Isip,
Gender and Development Office | Member. |





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Section 4. Functions of the Secretariat.

The Secretariat shall perform the following functions, namely:

- a. Coordinate and monitor, under the direction of the Committee, the implementation of the policies and guidelines it has issued;
- b. Establish, maintain, and manage a central database on trafficking in persons and VAWC cases;
- c. Provide services, such as the following, to the Committee:
 - i. Issue notices of meeting, including take down, file and disseminate the minutes;
 - ii. Prepare logistical support for the conduct of meeting;
 - iii. Prepare and issue correspondence for and in behalf of the Committee;
 - iv. Perform such other functions as may be necessary to accomplish the foregoing, or as may be handed down by competent authority.

Section 5. Technical Working Group.

The Committee shall be ably assisted by the Technical Working Group (TWG), and it shall be composed of the following individuals, namely:

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| a. | Adelfa de Guzman, RSW,
SAGIP Muntinlupa | Head; |
| b. | Engr. Arlene Domingo-Hilapo,
Chairperson, Committee on Gender and Development,
Sangguniang Panlungsod | Member; |
| c. | Caridad G. Molo,
Social Services Department | Member; |
| d. | Jhanine Zaira SAVEDIA Foronda,
City Legal Office | Member; |
| e. | Kimberly Quirante-Isip,
Gender and Development Office | Member; |
| f. | PLt. Maria Ausilia Cris A. Diokno,
Women's And Children's Protection Desk,
PNP Muntinlupa | Member; |
| g. | James Christopher F. Fadrilan,
DILG Muntinlupa Field Operations Office | Member; |
| h. | Engr. Alejandro Labrador,
Liga ng mga Barangay | Member. |





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Section 6. Functions of the TWG.

The TWG shall perform the following functions, namely:

- a. Assist the Committee in the discharge of its functions;
- b. Prepare and submit the Quarterly Report on Anti-Trafficking in Persons in Muntinlupa to the DILG Muntinlupa Field Operations Office and to the Department of Social Welfare and Development (DSWD);
- c. Prepare other reportorial requirements of the Committee due to National Government Agencies (NGAs);
- d. Prepare the necessary documents related to the annual conduct of the Local Council on Anti-Trafficking - Violence Against Women and Children (LCAT-VAWC) Assessment, and ensure the Committee's compliance to its various indicators;
- e. Submit policy recommendations to the Committee on issues and concerns touching on trafficking of persons and violence against women and children;
- f. Prepare the Annual Accomplishment Report of the LCAT-VAWC for submission to the City Mayor, Sangguniang Panlungsod, and concerned NGAs;
- g. Conduct quarterly meetings, or whenever warranted.

Section 7. Meetings and Quorum.

The Committee shall meet once every month. When warranted, a special meeting may be called for. A simple majority of the members of the Committee shall constitute a quorum, and shall enable it to conduct business.

Section 8. Repealing Clause

Previously issued orders inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

Section 9. Separability Clause.

Any provision found herein that is judicially decided illegal or administratively declared infirm shall not affect untouched provisions.

Section 10. Effectivity Clause.

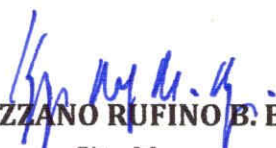
This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.





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DONE AND EXECUTED on this 9th day of January 2023 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor



MUNTINLUPA *the city that cares!* 