



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 03
Series of 2023

**PROVIDING FOR THE CREATION OF THE TECHNICAL WORKING GROUP
TO REVIEW THE EXISTING HEALTH AND MEDICAL ORDINANCES AND POLICIES
FOR PERSONNEL OF THE CITY GOVERNMENT OF MUNTINLUPA,
ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution states that “(T)he State shall protect and promote the right to health of the people and instill health consciousness among them.”

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 states that, “xxx Local Government Units shall ensure and support among other things, the preservation and enrichment of culture, promote health and safety xxx”.

WHEREAS, City Ordinance 93-31, enacted on 02 August 1993; City Ordinance No. 01-017, enacted on 09 October 2001 and City Ordinance No. 08-034, enacted on 26 February 2008 collectively provide for health benefits for the personnel of the City Government;

WHEREAS, there is a need to review said City Ordinances and existing health and medical policies for the benefit of personnel of the City Government of Muntinlupa, to be updated, and to meet the demands of the latest developments in the sphere of physical and mental health;

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Technical Working Group (TWG, for brevity) for the purpose of reviewing and updating health policies for the benefit of all personnel of the City Government of Muntinlupa is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

- | | | |
|----|---|--------------|
| a. | Elizabeth Agdon-Gaviola City Human Resources Management Department | Chairperson; |
| b. | Roger John P. Smith Office of the City Administrator | Member; |
| c. | Atty. Genesi M. Santiago, City Legal Office | Member; |
| d. | Juancho H. Bunyi, MD, MPH, City Health Office | Member; |
| e. | Atty. Edwin L. Dimatatac, MD, Ospital ng Muntinlupa | Member; |
| f. | EnP. Alvin F. Veron, City Planning and Development Office | Member; |
| g. | Necito M. Guico, City Budget and Management Department | Member; |
| h. | Melania M. Casanova, City Accounting Department | Member; |
| g. | Amelia Rose U. Casiguran, General Services Office | Member. |

Section 2. Functions.

The TWG shall perform the following functions, namely:

- Review, analyze, study and propose possible amendments, or revisions of existing City Ordinances that provide for health benefits for the personnel of the City Government of Muntinlupa;
- Study mental health programs as mandated by the Civil Service Commission for the welfare of personnel, and, whenever applicable, incorporate these into the recommendations set forth in the preceding paragraph;
- Check, verify, and validate the intricacies of possible shifting to Health Medical Organization (HMO, for brevity), whenever desirable and applicable for the greater good of the personnel of the City Government of Muntinlupa;
- Submit recommendations thus made to the City Mayor, and, when approved, endorse the same to the Sangguniang Panlungsod. This not preclude submission to other relevant authorities.



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

Section 3. Secretariat.

The Secretariat shall be composed of Atty. Ma. Esmeralda C. Aguinaldo, and Karen Crizza Umoquit. They shall be responsible for handling the administrative requirements of the TWG, as well as issuance of Notice of Meeting, taking down, recording and dissemination of the Minutes of Meeting, writing, recording and sending out of correspondence, ensuring smooth liaison with relevant offices, whether local or national. They may be called to undertake such other responsibilities to assist the TWG in the discharge of its functions.

Section 4. Funding.

Resources required for the proper and seamless discharge of the functions of the TWG shall be charged against the funds held and controlled by the City Human Resources Management Department (CHRMD).

Section 5. Repealing Clause.

Previously issued orders inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

Section 6. Separability Clause.

In the event any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall continue to have full force and effect.

Section 7. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall be in full force and effect until repealed, revoked, or amended accordingly.

DONE AND EXECUTED on this 9th day of January 2023 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor