



REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

EXECUTIVE ORDER No. 05
Series of 2023

**PROVIDING FOR AMENDMENTS TO EXECUTIVE ORDER NO. 42, SERIES OF 2014,
ON PUBLIC FINANCIAL MANAGEMENT ASSESSMENT TEAM OF
THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS**

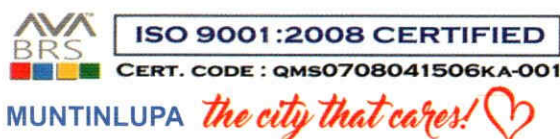
WHEREAS, Section 3 (b) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, states that "(t)here shall be established in every local government unit an accountable, efficient, and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities;"

WHEREAS, Section 354, *supra*, provides that the Secretary of the Department of Budget and Management (DBM), jointly with the Chairperson of the Commission on Audit, shall, within one (1) year from the effectivity of the Code, promulgate a Budget Operations Manual for local government units to improve and systematize the methods, techniques, and procedures employed in budget preparation, authorization, execution, and accountability in local government units (LGUs);

WHEREAS, Local Budget Circular No. 101, issued by the Department of Budget and Management (DBM), dated 12 October 2012, provides for the establishment of the Public Financial Management Assessment Tool (PFMAT) as means of institutionalized governance reform through timely Public Financial Management (PFM) assessments and PFM improvement planning exercises;

WHEREAS, the same circular prescribes all local government units (LGUs) to adopt and implement the PFMAT to measure the performance of its financial management system using the seven (7) identified critical dimensions, such as policy Based Budgeting, Comprehensiveness and Transparency, Credibility of the Budget, Predictability and Control in Budget Execution, Accounting, Recording, and Reporting, Internal and External Audit, and Citizen's Participation in the Budget Process;

WHEREAS, the conduct of PFMAT involves a self-assessment and evidence-based method of evaluation of Public Financial Management System performance of local government units (LGUs), thereby fostering the culture of good governance, fiscal transparency, and accountable leadership;



MM



REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

WHEREAS, Local Budget Circular No. 147, issued by the DBM, and dated 29 July 2022, provides for the guidelines on the adoption of the Enhanced Public Financial Management Tool (PFMAT) for LGUs and its electronic version, as one of the responses towards smart transformations, wherein a web-based instrument is used in the assessment;

WHEREAS, the same circular states the imperative for the City Government to officially organize its PFMAT through the issuance of an executive order to effectively carry out the implementation and assessment of financial performance;

WHEREAS, Executive Order No. 42, Series of 2014, dated 29 december 2014, provided for the creation of the PFMAT of the City of Muntinlupa;

WHEREAS, there is a need to provide amendments thereto, specifically with regard to composition of the PFMAT and the Secretariat;

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Re-creation and Re-composition.

The Public Financial Management Assessment Team (PFMAT, for *brevity*) is hereby re-created and re-organized for the implementation of the Public Financial Management Assessment Tool for and in the City of Muntinlupa.

It shall be re-composed of the following individuals with their respective designations, namely:

- | | | |
|-----|--|--------------|
| (a) | EnP. Alvin F. Veron,
City Planning and Development Office | Chairperson; |
| (b) | Melania M. Casanova,
City Accounting Department | Member; |
| (c) | Necito M. Guico,
City Budget and Management Department | Member; |
| (d) | Erwin P. Vibora,
Office of the City Treasurer | Member; |
| (e) | Amelia Rose U. Casiguran,
General Services Office | Member; |



MV



REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

- | | | |
|-----|---|-------------|
| (f) | Engr. Dynadelle N. Aranda,
City Engineering Department | Member; |
| (g) | Noel Edward S. Morales,
Department of Internal Audit | Member; and |
| (h) | Jonnah O. Hidalgo,
Bids and Awards Committee | Member. |

Membership in the PFMAT is a function of the members' respective offices. As such, the resignation, removal, termination, transfer, severe incapacity, grave illness, death, or any other similarly-situated circumstance of the member shall entitle the successor to assume membership without the need for the issuance of another order or instrument.

Section 2. Functions.

The PFMAT shall be responsible for providing relevant data and information for the completion of data tables per performance indicator. It shall likewise discuss, analyze, and agree on the steps to be taken on public financial management.

Specifically, it shall perform the following functions, namely:

- (a) Review existing guidelines in order to undertake the conduct of the PFMAT;
- (b) Orient the City Mayor and the Sangguniang Panlungsod on the PFMAT process;
- (c) Participate in capacity development activities on PFMAT;
- (d) Prepare the Public Financial Management Assessment Report (PFMAR);
- (e) Prepare the Public Financial Management Improvement Plan (PFMIP);
- (f) Apply and integrate identified points of improvement, as declared in the PFMIP.

Section 3. Secretariat.

Staff members of the City Planning and Development Office (CPDO) shall perform the functions of the Secretariat for the PFMAT. It shall perform the following functions, namely:

- (a) Issue Notices of Meeting, whether regular or special;
- (b) Prepare the logistical requirements of said meetings;
- (c) Prepare, disseminate and record Minutes of Meeting;
- (d) Prepare, receive, send out and record correspondence;
- (e) Endorse to the DBM all reports, pertaining to the PFMAT, that the CGM is required to submit; and





REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

- (f) Perform such other functions as may be necessary to achieve the foregoing, or as may be handed down by competent authority.

Section 4. Repealing Clause.

Previously issued orders inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.



Section 5. Separability Clause.

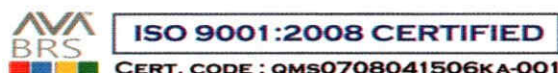
In the event that any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall remain in full force and effect.

Section 6. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

DONE AND EXECUTED on this 12th day of January 2023 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor 



MUNTINLUPA *the city that cares!* 