



REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

EXECUTIVE ORDER NO. 16
Series of 2023

**PROVIDING AMENDMENTS TO EXECUTIVE ORDER NO. 20, SERIES OF 2022-B;
EXECUTIVE ORDER NO. 31, SERIES OF 2018,
EXECUTIVE ORDER NO. 14, SERIES OF 2017,
EXECUTIVE ORDER NO. 15, SERIES OF 2015, AND
EXECUTIVE ORDER NO. 14, SERIES OF 2013
ON THE CREATION OF THE MUNTINLUPA CITY DISASTER RISK REDUCTION AND
MANAGEMENT COUNCIL, ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Republic Act No. 10121, otherwise known as the Philippine Risk Reduction and Management Act of 2010, mandates the creation of the Local Risk Reduction and Management Council in every local government unit;

WHEREAS, Executive Order No. 14, Series of 2013, issued on 12 November 2013, provided for the creation of the Muntinlupa City Disaster Risk Reduction and Management Council, its composition and functions;

WHEREAS, Executive Order No. 15, Series of 2015, issued on 14 October 2015, provided amendments to Executive Order No. 14, Series of 2013;

WHEREAS, Executive Order No. 14, Series of 2017, issued on 19 June 2017, provided further amendments to the first two Executive Orders;

WHEREAS, Executive Order No. 31, Series of 2018, provided further amendments to the first three Executive Orders;

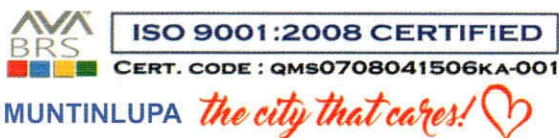
WHEREAS, the need to recreate or reconstitute the Muntinlupa City Disaster Risk Reduction and Management Council (MCDRRMC) is imperative considering the impending hazards and risk that may be brought about by any of the natural and human-induced hazards.

WHEREAS, the Council, in the discharge of its functions, seeks to involve the Technical Working Group in the conduct of the technical formulation, monitoring, evaluation and reporting of programs, project and activities and closely coordinate concerns of involved members of the council;

WHEREAS, amendments to Executive Order No. 20, Series of 2022-B need to be introduced and written inasmuch as composition of the MCDRRMC is concerned;

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by the virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Re-Creation and Re-Composition.





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The Muntinlupa City Disaster Risk Reduction and Management Council (*MCDRRMC, for brevity*), is hereby re-created, and it shall be composed of the following individuals, with their respective designations, namely:

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|-----|--|-------------------------|
| (a) | Rozzano Rufino B. Biazon,
City Mayor | Chairperson; |
| (b) | Engr. Allan A. Cachuela,
City Administrator | Vice Chairperson; |
| (c) | Councilor Atty. Raul R. Corro,
Majority Floor Leader, Sangguniang Panlungsod | Member; |
| (d) | Councilor Paty Katy Boncayao-Baretto,
Chairperson, Committee on Climate Change,
Disaster Risk Reduction and Management | Member; |
| (e) | Punong Barangay Walter A. Arcilla,
President, Liga ng mga Barangay | Member; |
| (f) | Erwin O. Alfonso,
Department of Disaster Resilience and Management
Vice Chairperson, Disaster Preparedness | Secretariat,
Member; |
| (g) | Analyn A. Mercado, RSW,
Social Services Department
Vice Chairperson, Disaster Response | Member; |
| (h) | Engr. Dynadelle N. Aranda,
City Engineering Department
Disaster Rehabilitation and Recovery | Member; |
| (i) | EnP. Alvin F. Veron,
City Planning and Development Office
Disaster Prevention and Mitigation | Member; |
| (j) | Melania M. Casanova,
City Accounting Office | Member; |
| (k) | Necito M. Guico,
City Budget and Management Department | Member; |
| (l) | Juancho H. Bunyi, MD,
City Health Office | Member; |
| (m) | Edwin L. Dimatatac, MD, LIB.,
Ospital ng Muntinlupa | Member; |
| (n) | Atty. Genesi M. Santiago,
City Legal Office | Member; |
| (o) | Pamela V. Hernandez, VMD,
Office of the City Veterinarian | Member; |
| (p) | Lorna B. Misa,
Environmental Protection and Natural Resources Office, and
Environmental Sanitation Center | Member; |
| (q) | Reggie V. Salonga,
Gender and Development Office | Member; |
| (r) | Amelia Rose U. Casiguran,
General Services Office | Member; |
| (s) | Herminio A. de la Cruz,
Lake Management Office | Member; |



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| (t) | Shienna P. Hernandez,
Urban Poor Affairs Office | Member; |
| (u) | Danidon M. Nolasco,
Muntinlupa Traffic Management Bureau | Member; |
| (v) | Caryl G. de Guzman, MD,
Persons with Disability Office | Member; |
| (w) | Noemi M. Gonzales,
Public Information Office | Member; |
| (x) | Teresita C. Fortuna, CESO III,
Colegio de Muntinlupa | Member; |
| (y) | Evangeline P. Ladines, CESO V,
Schools Division Office | Member; |
| (z) | Cynthia B. Viacrusis,
Youth Affairs and Sports Development Office | Member. |

Civil Society Organizations:

- | | | |
|------|---|---------|
| (z) | Geronimo Gabriel T. Natividad III,
Child Representative,
Local Council for the Protection of Children | Member; |
| (aa) | Loreto J. Colcol,
Religious Sector Representative,
Association of Born Again Christians, Inc. | Member; |
| (bb) | Darwin Pontong,
VM Townhomes Homeowners Association,
Representative, Community Sector | Member; |
| (cc) | Marcelo S. Emata II,
Representative, Youth Sector | Member; |
| (dd) | Cynthia de Jesus,
President, Zonta Club of Alabang, Muntinlupa, and
Environs Foundation, Inc.
Representative, Private Sector | Member. |

Private Sector:

- | | | |
|------|--|---------|
| (ee) | Elvie Sanchez-Quiazon,
Philippine Chamber of Commerce and Industry,
Muntinlupa Chapter | Member; |
| (ff) | Catherine Mary R. Biazon,
Muntinlupa City Women's Producers Cooperative | Member; |

National Government Agencies:

- | | | |
|------|--|---------|
| (gg) | Gloria C. Aguilar, CESO V,
Department of the Interior and Local Government,
Muntinlupa Field Operations Office | Member; |
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- (hh) Chief of Police,
Philippine National Police,
Muntinlupa City Station Member;
- (hh) F/Supt. Eugene M. Briones,
Bureau of Fire Protection,
Muntinlupa Fire Station Member;
- (ii) Marvin L. Bote,
Philippine Coast Guard,
Alabang Sub-Station Member;
- (jj) Charles Kenneth M. Maquera,
Bureau of Jail Management and Penology Member;
- (kk) Eduardo P. Gogorza,
Bureau of Corrections Member;

Non-Government Organization

- (ll) Shirley C. Nabor,
Philippine Red Cross,
Muntinlupa City Chapter Member;

Lifeline Agencies:

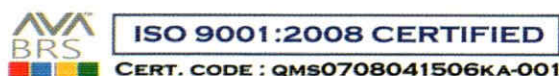
- (mm) Marion Adrian Alexis T. Isidro,
Maynilad Water Services, Inc. Member;
- (nn) Garri M. Antioquia,
Manila Electric Company Member;
- (oo) Archele C. Llorca,
Philippine Long Distance Telephone Company Member; and

Volunteer Group:

- (pp) Patrick A. Pamintuan,
United Kabalikat Civicom,
Muntinlupa Chapter Member.

Membership in the MCDRRMC, among public officials and officers, is a function of the office the member occupies. As such, the resignation, removal, transfer, termination, severe incapacity, grave illness, death, or any other similarly-situated circumstance of the member shall entitle the successor to assume membership without need for the issuance of a new order or instrument.

For members from the private sector, in any of the circumstances above-cited, the remaining members shall prepare and submit to the City Mayor a list of eligible individuals, who shall name and designate the successor accordingly.



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Section 2. Thematic Sub-Groups.

The above-mentioned MCDRRMC members shall be divided into four (4) thematic sub-groups, and each shall be headed by the Vice President as indicated. These are:

- | | |
|--|--------------------------------|
| (a) Disaster Preparedness | Erwin O. Alfonso, Ph.D.; |
| (b) Disaster Response | Analyn A. Mercado, RSW; |
| (c) Disaster Rehabilitation and Recovery | Engr. Dynadelle N. Aranda; and |
| (d) Disaster Prevention and Mitigation | EnP. Alvin F. Veron. |

Each member shall be a part of the formulation of the LDRRM Plan.

Section 3. Functions of the Chairperson, Vice Chairpersons and Members.

- (a) The Chairperson, assisted by the four (4) Vice Chairpersons, shall provide the overall direction, exercise supervision and effect coordination of relevant DRRM programs, projects and activities;
- (b) Every member agency shall be assigned to functions relevant to their mandates and programs in the LDRRMP.

Section 3. Functions of the MCDRRMC.

Pursuant to Republic Act No. 10121, the Council shall perform the following functions, namely:

- (a) Approve, monitor and evaluate the implementation of the Local Disaster Risk Reduction and Management Plan (LDRRMPs), and regularly review and test the plan consistent with other national and local planning programs;
- (b) Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development;
- (c) Recommend the implementation of forced or pre-emptive evacuation of local residents, if necessary;
- (d) Convene the local council once every three (3) months or as often as necessary;
- (e) Perform such other functions that are incidental to or are necessary for the performance of disaster risk reduction and management.

Section 4. Civil Society and Private Sector Representative.

The MCDRRMC shall adhere to the guidelines of the National Council for the selection of representatives from Civil Society Organizations (CSOs) to the national and local DRRM Councils.

Section 5. Meetings and Quorum.

The meetings of the MCDRRMC shall be held once every three (3) months on the date and place to be determined by the body. The chairperson of the MCDRRMC may call for a special meeting, if warranted.





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Section 6. Secretariat.

The Department of Disaster Resilience and Management (DDRM) shall serve as the Secretariat and executive arm of the MCDRRMC. The Secretariat shall be responsible for issuance of Notices of Meeting; logistical support for meetings; writing down, dissemination and recording of Minutes of Meeting; liaison with concerned individuals and groups, whether from the private or public sector; handling of administrative matters; among others.

Section 7. Technical Working Group.

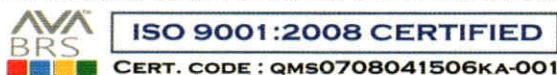
The Technical Working Group (TWG, for brevity) of the MCDRRMC is hereby re-created, and it shall be composed of the following individuals, namely:

- | | | |
|-----|--|-------------------|
| (a) | Cyril D. Gonzalodo,
Department of Disaster Resilience and Management | Chairperson; |
| (b) | Jose David E. Adriano,
City Planning and Development Office | Vice Chairperson; |
| (c) | Kenneth Marion M. Cuis, MD,
City Health Office | Member; |
| (d) | Andrei M. Argana,
Environmental Protection and Natural Resources Office | Member; |
| (e) | Rowena B. Balunsay,
Urban Poor Affairs Office | Member; |
| (f) | Beverly H. Ponce,
Lake Management Office | Member; |
| (g) | Engr. Amadeo Jove B. Gaspar Jr.,
City Engineering Office | Member; |
| (h) | Alma T. Santa Maria,
Social Services Department | Member; |
| (i) | Marife T. Pondoc,
Department of Disaster Resilience and Management | Member; |
| (j) | Heddy Yell A. Cojuangco-Santos,
City Budget and Management Office | Member; |
| (k) | Insp. Jose Warren G. Frivaldo,
Bureau of Fire Protection | Member; |
| (l) | PMaj. Eutecio G. Oña,
Philippine National Police | Member. |

Section 8. Functions of the TWG.

The TWG of the MCDRRMC shall perform the following functions, namely:

- (a) Organize technical meetings of the Council and the Council TWG;
- (b) Generate Programs, Projects and Activities (PPA's) that are aligned with the Local Disaster Risk Reduction and Management Fund (LDRRMF);
- (c) Establish procedures and indicators, and assess, monitor and evaluate accomplishment results of PPAs in the utilization of the LDRRMF;
- (d) Assist in the implementation of the Disaster Risk Reduction and Management Plan;



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- (e) Serve as technical resource persons of the MCDRRMC; and
- (f) Perform such other functions as may be directed by competent authority, or as may be necessary to accomplish the foregoing.

Section 9. Funding.

All costs pertaining to the operations of the MCDRRMC, including the payment of honoraria, incidental and other expenses to its members, and other appropriate personnel, as may hereinafter be identified by the Chairperson, shall be taken from the 5% Local Disaster Risk Reduction and Management Fund (LDRRMF), subject to the usual accounting and auditing rules and regulations.

Section 10. Allowance.

Subject to existing rules and regulations and availability of funds, proper documentation, reportorial requirement, and documentary attendance, each member of the MCDRRMC shall receive an allowance in the amount of Two Thousand (Php 2,000.00) Pesos for every meeting duly attended, *Provided, however*, there will be no more than two (2) meetings for every quarter.

Each member of the TWG shall receive an allowance in the amount of One Thousand (Php 1,000.00) Pesos for every meeting attended, *Provided, however*, there will be no more than three (3) meetings for every quarter.

Section 11. Repealing Clause.

All previously issued orders inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

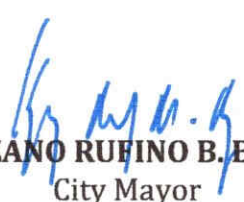
Section 12. Separability Clause.

In case any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall continue to be in full force and effect.

Section 13. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly,

DONE AND EXECUTED on this 11th day of May 2023 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor

