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REPUBLIC OF THE PHILIPPINES  
CITY GOVERNMENT OF MUNTINLUPA  
CITY OF MUNTINLUPA  
Office of the City Mayor

**EXECUTIVE ORDER No. 21**  
Series of 2023

**PROVIDING FOR THE CREATION OF THE TECHNICAL WORKING GROUP FOR THE IDENTIFICATION OF THE AREA FOR THE CONSTRUCTION OF THE NEW CITY HALL OF MUNTINLUPA COMPLEX, ITS COMPOSITION AND FUNCTIONS**

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**WHEREAS**, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that “(e)very local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;”

**WHEREAS**, it has been determined during the planning consultation between the City Government of Muntinlupa (CGM) and external stakeholders that the existing City Hall of Muntinlupa Complex is no longer responsive to the needs of the people of the city, taking into account the growing population, as evidenced by the heavy pedestrian and motor vehicular traffic along National Road (Manila South Road) and adjacent city streets such as Bruger and Estanislao Espeleta, by the inadequacy of parking spaces, and by the insufficiency of office spaces compliant to occupational safety standards;

**WHEREAS**, feedback mechanisms provided in the Citizens’ Charter attest to the general public’s aspiration for a bigger, more complete, and state-of-the-art facilities within the City Hall of Muntinlupa Complex, including auxiliary services such as conference and meeting rooms, stock rooms, breastfeeding stations, child-minding centers, clinics, among others;

**WHEREAS**, the pressing need for the foregoing increases in time, and a thorough study of the identification of a new area and design recommendation for the construction of a new City Hall of Muntinlupa Complex is evident;

**NOW, THEREFORE, I, Rozzano, Rufino B. Biazon, City Mayor of Muntinlupa**, by virtue of the powers vested in e by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Technical Working Group (TWG, for brevity) for the Identification of Area for the Construction of the new City Hall of Muntinlupa Complex is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:





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- |     |   |              |
|-----|---|--------------|
| (a) | Engr. Allan A. Cachuela,<br>City Administrator  | Chairperson; |
| (b) | Engr. Mamerto T. Sevilla, Jr.,<br>Committee on Land Use and Zoning,<br>Sangguniang Panlungsod                     | Member;      |
| (c) | Francis Ian T. Bagatsing,<br>Committee on Engineering, Public Works and Infrastructure,<br>Sangguniang Panlungsod | Member;      |
| (d) | Arch. Beaudon D. Causapin,<br>Office of the City Architect  | Member;      |
| (e) | Engr. Dynadelle N. Aranda,<br>City Engineering Department   | Member;      |
| (f) | Erwin O. Alfonso, Ph. D.,<br>Department of Disaster Resilience and Management                                     | Member;      |
| (g) | Danidon M. Nolasco,<br>Muntinlupa Traffic Management Bureau   | Member;      |
| (h) | Lorna B. Misa,<br>Environmental Protection and Natural Resources Office   | Member;      |
| (i) | Amelia Rose Corazon U. Casiguran,<br>General Services Office  | Member.      |

Section 2. Functions.

The TWG shall perform the following functions, namely:

- Gather information on possible areas for the construction of the new City Hall of Muntinlupa Complex, identify best options, and coordinate, deal and transact with owners of private properties that may be subject of this identification;
- Secure the approval of the City Mayor and the concurrence of the Sangguniang Panlungsod thereto.

Section 3. Secretariat.

The City Engineering Department (CED) and the City Planning and Development Office (CPDO) shall compose the Secretariat. For this purpose, Engr. Romar U. Dagupan and EnP. Alvin F. Veron shall jointly lead, and shall assign staff members subject to their respective supervision and control to ably assist.

The Secretariat shall handle the following concerns, namely:

- Issuance of Notice of Meeting;
- Handling of all logistical requirements of meetings;





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- (c) Taking down, dissemination and filing of Minutes of Meeting;
- (d) Coordination with concerned offices and agencies, whether local or national;
- (e) Correspondence; and
- (f) Handling of administrative matters.

Section 4. Meetings.

At its initial meeting, the TWG shall decide on the frequency of its regular meetings, whether monthly, bi-monthly, or quarterly. It may decide on the conduct of special meetings.

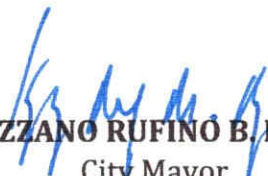
Section 5. Separability Clause.

In the event any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall continue to have full force and effect.

Section 6. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

**DONE AND EXECUTED** on this 16<sup>th</sup> day of May 2023 in the City of Muntinlupa.

  
**ROZZANO RUFINO B. BIAZON**  
City Mayor 