



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Bids and Awards Committee**

**NOTICE TO PROCEED**

**M.R. BELARMA ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **M.R. BELARMA ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Grocery Items to be given to Constituents of Muntinlupa"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on Manitta R. Belarma  
Name of the Bidder or Representative 21-11-24  
Authorized signature MR Belarma

## *Contract Agreement*

THIS AGREEMENT made the 28<sup>th</sup> day of APR 01 2024 2024 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **M.R. BELARMA ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Grocery Items to be given to Constituents of Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Hundred Five Thousand Seventy Pesos (P1,105,070.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. *Philippine Bidding Documents (PBDs)*:
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million One Hundred Five Thousand Seventy Pesos (P1,105,070.00)** or such other sums as may be ascertained, **M.R. BELARMA ENTERPRISES** agrees to the **Supply & Delivery of Grocery Items** to be given to **Constituents of Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

*[Signature]*  
**Manitto F. Belarmino**  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**M.R. BELARMA ENTERPRISES**

*[Signature]*  
 \_\_\_\_\_

Signed in the presence of:

*[Signature]*  
*[Signature]*  
 \_\_\_\_\_

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

BEFORE ME, a Notary Public for and in Muntinlupa City, this APR 01 2024 day of \_\_\_\_\_ 2024, personally appeared:

NAME

Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.

Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 1166;  
 Page No. 34;  
 Book No. 183;  
 Series of 2024.

NOTARY PUBLIC  
**ATTY. STEVE M. SANTILLAN**  
 NOTARY PUBLIC  
 2736 BRUGER ST. PULAZAN MUNT. CITY PHILIPPINES  
 aspsteve12@yahoo.com  
 COMM. NO. 25-028 VALID UNTIL 12/31, 2024  
 P.F. NO. 10474127, 01/02/2024, MUNTINLUPA CITY  
 LIFETIME MEMBER NO. 024205, CEBU CHAPTER  
 ROLL NO. 62750, TIN NO. 318-359-657  
 MCLE VII-0029656, 04/14/2025



REPUBLIKA NG PILIPINAS

Republic of the Philippines

PAMBANSANG PAGKAKALANLAN

Philippine Identification Card



3426-7945-9857-2805



Apelyido/Lost Name

BELARMA

Mga Pangalan/Given Names

MARIETTA

Gitnang Apelyido/Middle Name

RAMOS

Paksa ng Kapanganakan/Date of Birth

SEPTEMBER 10, 1965

Tirahan/Address

1135 AMPARO STREET, POBLACION, CITY OF MUNTINLUPA  
NCR, FOURTH DISTRICT

PHIL



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



1. Name (Last, First, Middle) **BLAZON, ROZANO RUFINO BUNOAN**  
 2. Nationality **PHL**  
 3. Sex **M**  
 4. Date of Birth **1969 03/20**  
 5. Weight (kg) **103**  
 6. Height (cm) **177**  
 7. Address **819 DAUL ST AYALA ALABANG VILLAGE, PASAY CITY**  
 8. Expiry Date **2023/03/20**  
 9. Agency Code **1140**

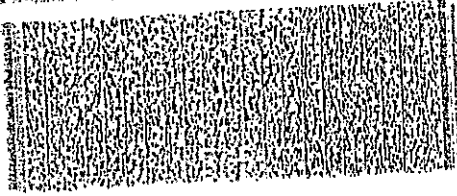
*[Signature]*  
 Secretary of the LTO

*[Signature]*  
**EDGAR C. GALVANIE**  
 Assistant Secretary

NOTICE TO THE APPLICANT:  
 1. This license is valid for the period indicated on the license.  
 2. The license holder must comply with the rules and regulations of the LTO.  
 3. The license holder must renew the license before its expiration date.  
 4. The license holder must pay the applicable fees and taxes.  
 5. The license holder must provide accurate information during the application process.

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IN ORDER TO BE VALID, THIS NOTICE MUST BE  
 IN THE CASE OF CHANGE OF ADDRESS, THE LICENSEE MUST  
 NOTIFY THE LTO WITHIN 15 DAYS OF THE CHANGE OF ADDRESS.



*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : M.R. BELARMA ENTERPRISES P.O. No.: 31493  
 Address : Muntinlupa City Date : April 02, 2024  
 Mode of Procurement : BIDDING

Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	3,800	pack	Coun. Niefes	111.85	425,030.00
2	4,000	pack	3-in1 Cappuccino drink, 500 grams pack, for coffee vendo machine	42.00	168,000.00
3	4,000	box	Paper cups, 6.5 oz. per cup, 50 cups per pack		
4	220	pack	Coun. Baes	123.50	494,000.00
			Juice/refreshments		
			YASDO	82.00	18,040.00
			Chocolate Cookies, 200g		
			Nothing follows...		
*** For Various Offices. ***					
Total Amounts in Words: _____					<b>1,105,070.00</b>

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confrome: M.R. BELARMA ENTERPRISES  
 Signature over printed name  
4-11-24  
 Date

Very Truly yours,  
Mayor ROZZANO RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____  Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____  Authorized Official _____	Funds Available : _____ Amount: _____  R.O. No.: _____  Chief Account _____
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4/4/24