



Republic of the Philippines  
City Government of Muntinlupa  
National Road Putatan Muntinlupa City  
**BIDS and AWARDS COMMITTEE**  
[www.muntinlupacity.gov.ph](http://www.muntinlupacity.gov.ph)

**REQUEST FOR QUOTATION**

Date: 4/1/2024  
Quotation No:2024-0165

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPs Registration No.(required): \_\_\_\_\_

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Meals for Various Activities of the Social Services Department for PPAs** which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPs Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

**INSTRUCTIONS:**

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

<b>Procurement Project</b>	<b>Approved Budget for the Contract (ABC)</b>
Meals for Various Activities of the Social Services Department for PPAs	One Hundred Ninety Five Thousand Two Hundred Pesos

**Technical Specifications:**

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		Quarterly Meeting of Solo Parent Organizations			



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200	pax	AM/PM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)			
200	pax	Lunch			
		Capability Building for Solo Parent Elected Officers			
70	pax	AM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)			
70	pax	Lunch Rice, 1 viand, 1 veggie, and drink			
70	pax	PM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)			
		Consultation Dialogue on the Economic Status of Solo Parents			
120	pax	Lunch Rice, 1 viand, 1 veggie, and drink			
		Program Evaluation and Planning for Solo Parents			
70	pax	AM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)			
70	pax	Lunch Rice, 1 viand, 1 veggie, and drink			
70	pax	Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)			
		LCAT-VAWC Quarterly Meetings			
150	pax	Lunch			
		Rice, 1 viand, 1 veggie, and drink			
		LCAT-VAWC Technical Working Group/Secretariat Meetings			







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Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Quarterly Meeting of Solo Parent				
200	pax	AM/PM Snack				
200	pax	Lunch				
		Capability Building for Solo Parent Elected Officers				
70	pax	AM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled)				
70	pax	Lunch Rice, 1 viand, 1 veggie, and drink				
70	pax	PM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled)				
		Consultation Dialogue on the Economic Status of Solo Parents				
120	pax	Lunch Rice, 1 viand, 1 veggie, and drink				
		Program Evaluation and Planning for Solo Parents				
70	pax	AM Snack Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)				
70	pax	Lunch Rice, 1 viand, 1 veggie, and drink				
70	pax	Pasta/Noodles with Drink or Light Sandwich with Drink (bottled water/juice)				
		LCAT-VAWC Quarterly Meetings				
150	pax	Lunch				
		Rice, 1 viand, 1 veggie, and drink				



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		LCAT-VAWC Technical Working Group/Secretariat Meetings				
32	pax	PM Snack				
		Sandwich with chips and drink (bottled water/juice) or				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		VAWC Desk Functionality Assessment				
20	pax	Lunch				
		Rice, 1 viand, 1 veggie, and drink				
		VAWC Desk Functionality Technical Assessment				
75	pax	Lunch				
		Rice, 1 viand, 1 veggie, and drink				
		LCAT-VAWC Inter-Agency Coordination Meetings				
75	pax	Lunch				
		Rice, 1 viand, 1 veggie, and drink				
		Payment Terms				
		The SUPPLIER shall bill the END-USER on a bimonthly or quarterly basis according to the actual quantity and type of meals delivered and accepted which shall serve as basis for the payment and the Inspection and Acceptance Report.				
			Php195,200.00	Total Offered quotation (in Php)	Php_____	



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**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

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Signature over Printed Name

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Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

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Email address/es