



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/3/2024
Quotation No:2024-0204

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Purchase of Meals for Various Events/Activities of YASDO** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project		Approved Budget for the Contract (ABC)			
Purchase of Meals for Various Events/Activities of YASDO		Four Hundred Ninety Nine Thousand Fifty Pesos			
Technical Specifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		Make Your City Proud Youth Volunteers			
		Drive - (April 11, 2024)			



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200	pax	- Snacks - Light Sandwich and Drink (bottled water or juice)			
		Leadership Coaching Strategies Seminar - (April 13, 2024)			
24	pax	AM Snacks - Light Sandwich and Drink (bottled water or juice)			
24	pax	Lunch - Rice w/ 2 viands (chicken and Beef) and bottled water			
		Mass Oath-Taking - (April 19, 2024)			
185	pax	- PM Snacks - Pasta w/ toasted bread and Drink (bottled water/juice)			
		August 23, 2024)			
195	pax	- PM Snacks - Pasta w/ toasted bread and Drink (bottled water/juice)			
		Mental Health Awareness Forum - (May 10, 2024)			
90	pax	- PM Snacks - Sandwich w/ chips and Drinks (bottled water/juice)			
		Youth Entrepreneurs PepTalk/Coaching on strategies towards Business Sustainability -			
50	pax	- Lunch - Rice w/ 2 viands (chicken and Beef) and bottled water			
		Anti-Human Trafficking Information Education Awareness - (May 24, 2024)			
65	pax	- Lunch - Rice w/ 2 viands (chicken and pork) and bottled water			
		Youth Healthy Lifestyle Awareness Seminar (May 31, 2024)			
100	pax	-AM Snacks -Yum Cheese Burger w/ drinks			
100	pax	Lunch - 1pc Chicken and burgersteak w/ drinks			
		Sports Clinic and Sports Festival - (June 8-30, 2024)			
		Orientation			
378	pax	- AM Snacks - Light Sandwich and Drink (bottled water or juice)			



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		Culminating Activity			
366	pax	- AM Snacks - Light Sandwich and Drink (bottled water or juice)			
		Packed Meal			
21	pax	AM Snacks - Light Sandwich and Drink (bottled water or juice)			
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)			
		PM Snacks - Pasta w/Drinks (juice)			
		Kabataan Safe Spaces Act Orientation and Seminar - (June 15 and September 15, 2024)			
		June 15, 2024			
267	pax	AM Snack - Sandwich and Drinks (Juice)			
267	pax	Lunch - Rice, 2 Viand (chicken and pork) w/ drinks (bottled water or juice)			
		PM Snack- Pasta and drinks (bottled water)			
		September 15, 2024			
153	pax	AM Snack - Sandwich and Drinks (Juice)			
153	pax	Lunch - Rice, 2 Viand (chicken and pork) w/ drinks (bottled water or juice)			
153	pax	PM Snack- Pasta and drinks (bottled water)			
		Coordination Meeting			
30	pax	Lunch -Rice, 2 viand (chicken and pork) and Drinks (bottled water)			
200	pax	Follow up Monitoring of the participants Snacks - Pasta and Drinks (bottled water)			
		Adolescent Reproductive Health Awareness			
		(June 28, 2024)			



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134	pax	PM Snacks - Pasta w/ toasted bread and Drink (bottled water/juice)				
		Linggo ng Kabataan- (August 31, 2024)				
348	pax	-Lunch - Rice, 2 viand (pork and chicken) and drink (bottled water)				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Make Your City Proud Youth Volunteers				
		Drive - (April 11, 2024)				
200	pax	- Snacks - Light Sandwich and Drink (bottled water or juice)				
		Leadership Coaching Strategies Seminar - (April 13, 2024)				
24	pax	AM Snacks - Light Sandwich and Drink (bottled water or juice)				
24	pax	Lunch - Rice w/ 2 viands (chicken and Beef) and bottled water				
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195	pax	- PM Snacks - Pasta w/ toasted bread and Drink (bottled water/juice)				
		Mental Health Awareness Forum - (May 10, 2024)				
90	pax	- PM Snacks - Sandwich w/ chips and Drinks (bottled water/juice)				
		Youth Entrepreneurs PepTalk/Coaching on strategies towards Business Sustainability - (May 15, 2024)				
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348	pax	-Lunch - Rice, 2 viand (pork and chicken) and drink (bottled water)				
			Php499,050.00	Total Offered quotation (in Php)		Php

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es