



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/5/2024
 Quotation No:2024-0210

Company Name: _____
 Address: _____
 Business Permit No.: _____
 TIN: _____
 PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Purchase of Meals for Various Events/Activities by YASDO** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. TAX Clearance (Certified True Copy)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. PCAB (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

(2) Do not alter the contents of this in any way.

(3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your

(4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)		
Purchase of Meals for Various Events/Activities by YASDO			Eight Hundred Thirteen Thousand Four Hundred Thirty Pesos		
Technical Specifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		Student Leaders Congress (April 12, 2024)			
183	pax	-Full Packed			



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		AM Snacks - Light Sandwich and Drinks (bottled water or juice)			
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)			
		PM Snacks - Pasta / Noodles and Drink (bottled wate or juice)			
30	pax	-Breakfast - Rice, Egg, 1 viand and 1 type of drinks (bottled water/ juice)			
		Batang Munti, Masunurin - Road Safety Training (May 7,8,9,16 and 17, 2024)			
		-Full Packed			
145	pax	Day 1			
		AM Snacks - Pasta and Drinks (bottled water or juice)			
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)			
		PM Snacks - Light Sandwich and Drink (bottled water or juice)			
145	pax	Day 2			
		AM Snacks - Pasta and Drinks (bottled water or juice)			
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)			
		PM Snacks - Light Sandwich and Drink (bottled water or juice)			
150	pax	Day 3			
		AM Snacks - Pasta Noodles and Drinks (bottled water or juice)			
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)			
		PM Snacks - Light Sandwich and Drink (bottled water or juice)			
212	pax	Day 4			
		AM Snacks - Pasta and Drinks (bottled water or juice)			



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		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)			
		PM Snacks -Light Sandwich and Drink (bottled water or juice)			
		DRR Capacity Development Training for College Student (June 6-7, 2024)			
130	pax	Day 1			
		AM Snacks - Pasta and Drinks (bottled water)			
		Lunch - Rice w/ 2 Viand (chicken, pork) drink (bottled water)			
		PM Snacks - Light Sandwich and Drink (juice)			
142	pax	Day 2			
		AM Snacks - Pasta and Drinks (bottled water)			
		Lunch - Rice w/ 2 Viand (chicken or beef) drink (bottled water)			
		PM Snacks - Light Sandwich and Drink (juice)			
		2024 Performing Arts Workshop (June 15 - July 20, 2024)			
450	pax	Orientation			
		Snacks - Sandwich w/ Drinks (juice)			
496	pax	Recital Day			
		PM Snacks - Sandwich and Hotdog on			
		Stick w/ Drinks (Juice)			
60	pax	Dinner - Rice 2 viands(pork and chicken) w/ Drinks (bottled water)			



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3	carts	Ice Cream (3 flavor per cart, mango, cheese, ube)			
		Batang Munti Ready Batch 2- DRR Phase 1 (September 5,6,12 and 13, 2024)			
520	pax	Full Meals (4 days 130pax per day)			
		Snacks - Light Sandwich and Drink (bottled water or juice)			
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)			
		PM Snacks - Pasta w/Drinks (juice)			
40	pax	Coordinators Meeting			
		AM Snacks -Sandwich with chips and drinks (bottled water)			
40	pax	Chocolate Cookies 200g			
		Batang Munti Ready Batch 2- DRR Phase 2			
		(October 8,9,15 and 16, 2024)			
		Full Meals			
133	pax	Day 1			
		Snacks - Light Sandwich and Drink (bottled water or juice)			
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)			
		PM Snacks - Pasta w/Drinks (juice)			
133	pax	Day 2			
		Snacks - Light Sandwich and Drink (bottled water or juice)			
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)			
		PM Snacks - Pasta w/Drinks (juice)			
134	pax	Day 3			



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		Snacks - Light Sandwich and Drink (bottled water or juice)				
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)				
		PM Snacks - Pasta w/Drinks (juice)				
134	pax	Day 4				
		Snacks - Light Sandwich and Drink (bottled water or juice)				
		Lunch - Rice, with 2 viand (chicken, pork) and Drinks (bottled water)				
		PM Snacks - Pasta w/Drinks (juice)				
		staggered delivery				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Student Leaders Congress (April 12, 2024)				
183	pax	-Full Packed				
		AM Snacks - Light Sandwich and Drinks (bottled water or juice)				
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)				
		PM Snacks - Pasta / Noodles and Drink (bottled wate or juice)				
30	pax	-Breakfast - Rice, Egg, 1 viand and 1 type of drinks (bottled water/ juice)				
		Batang Munti, Masunurin - Road Safety Training (May 7,8,9,16 and 17, 2024)				
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		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)				
		PM Snacks - Light Sandwich and Drink (bottled water or juice)				
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		AM Snacks - Pasta and Drinks (bottled water or juice)				
		Lunch - Rice w/ 2 Viand (chicken, pork or beef) drink (bottled water or juice)				



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142	pax	Day 2				
		AM Snacks - Pasta and Drinks (bottled water)				
		Lunch - Rice w/ 2 Viand (chicken or beef) drink (bottled water)				
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		Stick w/ Drinks (Juice)				
60	pax	Dinner - Rice 2 viands(pork and chicken) w/ Drinks (bottled water)				
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		PM Snacks - Pasta w/Drinks (juice)				
		staggered delivery				
				Php813,430.0	Total Offered quotation (in Php)	Php_____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es