



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/8/2024
 Quotation No:2024-0223

Company Name: _____
 Address: _____
 Business Permit No.: _____
 TIN: _____
 PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Supply and Delivery, Installation and Configuration of materials for Cloud unified Telephone Upgrade system** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.
 A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:
 (2) Do not alter the contents of this in any way.
 (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
 (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project		Approved Budget for the Contract (ABC)			
Supply and Delivery, Installation and Configuration of materials for Cloud unified Telephone Upgrade system		Eight Hundred Forty Five Thousand pesos			
Technical Specifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	



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1 lot	Cloud Unified Communication PaaS Access setup and configuration with one IVR and 40-60 local Telephone Unit up-grade from analog to IP Phone and replacement of old Telephone			
	All telephone unit from analog to IP Phone with set-up and configuration. MDF/Patch Panels, Patch Cord and Cabling. 60 months			
	Terms & Condition: for Voice over IP Service Contract Term for 12 months from the date activation, Proper installation, operation and maintenance of service, tech support and training,			
	Free manage firewall (via cloud) VOIP Softphone - navigate your local phone			
	TELCO SIP Trunk with Router (via fiber) for Philippine landline calls 5 sip trunks			
	49,900 monthly recurring fee			
	Scope of work: 15 days to 45 days upon P.O. received			
	Roughing - ins PVC Pipes and Plastic moulding			
	CAT 6 cable, flexible Hose, US brand for IP Phone			
	Full set up config. and testing commissioning			
	Installation of IP Phone			



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Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	lot	Cloud Unified Communication PaaS Access setup and configuration with one IVR and 40-60 local Telephone Unit up-grade from analog to IP Phone and replacement of old Telephone				
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		One Year Warranty for Labor and materials			
			Ph845,000.00	Total Offered quotation (in Php)	Php _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es