



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/8/2024
Quotation No:2024-0229

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Purchase of Various Supplies for Various Activities of YASDO** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

| | |
|--|--|
| 1. Mayor's/Business Permit: (Certified True Copy) | 4. PhilGEPS Registration (Certified True Copy) |
| 2. Accomplished and Notarized Omnibus Sworn Statement (Original) | 5. Certificate of Registration (Certified True Copy) |
| 3. Latest Income Tax (Certified True Copy) | |

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:
(2) Do not alter the contents of this in any way.
(3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
(4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

| Procurement Project | | | Approved Budget for the Contract (ABC) | | |
|--|---------------|--|--|----|---------|
| Purchase of Various Supplies for Various Activities of YASDO | | | One Hundred Forty Six Thousand Sixty Seven Pesos & 5/100 | | |
| Technical Specifications: | | | | | |
| QTY | UNIT OF ISSUE | ITEM DESCRIPTION | Compliance | | REMARKS |
| | | | Yes | No | |
| | | Youth Leaders Capability and Development Training (YESCO) – (June 8, 2024) | | | |
| 3 | pcs | -Certificate Wood Frame | | | |



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| Summary of Approved Budget | | | OFFERED QUOTATION | | | |
|----------------------------|---------------|---|-------------------|---------------|------------------|-------------|
| QTY | UNIT OF ISSUE | ITEM DESCRIPTION | QTY | UNIT OF ISSUE | ITEM DESCRIPTION | TOTAL PRICE |
| | | Youth Leaders Capability and Development Training (YESCO) – (June 8, 2024) | | | | |
| 3 | pcs | -Certificate Wood Frame | | | | |
| 130 | pcs | -Ball pen Panda | | | | |
| | | Muntinlupa Judo Cup – (July, 2024) | | | | |
| | | Day 1 | | | | |
| 100 | packs | -Paper, Certificate Type (8.5x11)/10sheet | | | | |
| | | Muntinlupa Inter School Athletic Meet – (August, 2024) | | | | |
| 2 | packs | -Paper, Certificate Type (8.5x11) /10sheet | | | | |
| | | Disaster Preparedness and Awareness & Mass Casualty Incident – (September 21 and 28, 2024) | | | | |
| | | First Aid Kit | | | | |
| 114 | pcs | Hard Case Handbag | | | | |
| 114 | pcs | Band Aid 10pcs/pack | | | | |
| 114 | pcs | Adhesive Bandage (big) | | | | |
| 114 | pcs | Alcohol (100ml, Isopropyl 70% solution) | | | | |
| 114 | pcs | Povidine Iodine 20ml | | | | |
| 114 | pack | Cotton Balls 50s | | | | |
| 114 | pack | Alcohol Swabs (single use 5cmx0.01cm , 24s/pack) | | | | |
| 114 | pcs | Whistle Plastic w/ Lanyard | | | | |
| 114 | pcs | Hypo Allergenic Surgical Tape | | | | |
| 114 | pcs | Gauze Bandage (roll) 3x6" yards | | | | |
| 114 | pcs | Surgical Scissor (plastic and stainless, 12cm x 5.4cm) | | | | |
| 114 | pcs | Tweezer (plastic tweezer size 13cm) | | | | |
| 114 | pcs | Triangular Bandage 60"x42x42" | | | | |
| 114 | pcs | Rechargeable Mini Flashlight (Aluminum, size 90x20mm, weight 30g, power 1w, light source LED, battery operated) | | | | |
| 114 | pcs | Instant Hot and Cold Compress (cavass + PP , size 9inches/6inches) | | | | |
| 100 | pcs | Sports Bottle (700ml) | | | | |
| | | School Based Search for Best Implementation of DRR Practices of (November 18 – December 6, 2024) | | | | |
| 9 | pcs | -Certificate Jacket (short) | | | | |



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| | | | | | | |
|--|--|--|--|--------------|----------------------------------|-----|
| | | | | Ph146,067.05 | Total Offered quotation (in Php) | Php |
| | | | | | | |
| | | | | | | |

TERMS AND CONDITIONS.

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es