



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/19/2024
 Quotation No: 2024-0245

Company Name: _____
 Address: _____
 Business Permit No.: _____
 TIN: _____
 PhilGEPS Registration No. (required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Supply & Delivery of Service-Accommodation with Full Board Meals Including Transportation** which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no. (02) 8861-1127

INSTRUCTIONS:

(2) Do not alter the contents of this in any way.

(3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your

(4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)		
Supply & Delivery of Service-Accommodation with Full Board Meals Including Transportation			Seven Hundred Forty Eight Thousand Pesos		
Technical Specifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
1	lot	Transportation Services (Bus) to and from the venue (back and forth)			



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13	pax	Accommodation at Tanza, Cavite with Full Board Meals Managed Buffet - Breakfast, AM Snacks, Lunch and PM Snacks) for the whole duration of training for the facilitators/secretariat - Day 0 to Day 5) x 6 days			
40	pax	Accommodation at Tanza, Cavite with Full Board Meals (Managed Buffet - Breakfast, AM Snacks, Lunch and PM Snacks) for the whole duration of training for the participants - Day 1-5) x 5 days			
		Inclusive of:			
		<ul style="list-style-type: none"> • Use of conference room for 5 days Access of swimming pool 			
		Day 1 Breakfast - In house Buffet c/o of Hotel AM Snacks - Sausage Roll & Drinks Lunch - Pork Buto-Buto Sinigang Soup, Lechon Kawali, Fried Fish-Alumahan, Ginataang Puso ng Saging, Rice, Buko Pandan Salad & Drinks PM Snacks - Asado Siopao & Drinks Dinner - Cream of Mushroom Soup, Oasis Fried Chicken, Patatim, Fried Buttered Potato, Rice, Chocolate Mouse & Drinks			



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		<p>Day 2</p> <p>Breakfast - In house buffet clo Hotel</p> <p>AM Snacks - Clubhouse Sandwich with Kamote Fries & Drinks</p> <p>Lunch - Eight Jewel Ball Soup, Beef Ribs in Barbecue Sauce, Fried Crispy Shrimp Ball, Assorted Buttered Vegetables, Rice, Leche Flan & Drinks</p> <p>PM Snacks - Cheesy Spaghetti with Garlic Bread & Drinks</p> <p>Dinner - Batchoy Soup, Beef Steak Tagalog, Lumpiang Shanghai, Chopseuy (Chinese Style), Rice, Mango Graham & Drinks</p>			
		<p>Day 3</p> <p>Breakfast - In house buffet c/o Hotel</p> <p>AM Snacks - Pancit Canton Guisado w/ Bread</p> <p>Lunch - Bulalo Soup, Beef Kare-Kare, Lechon Kawali, Pinakbet, Rice, Mango Graham & Drinks</p> <p>PM Snacks - Chicken Empanada & Drinks</p> <p>Dinner - Pumpkin Soup, Pork Ribs w/ Barbecue Sauce, Oasis Savory Chicken Wings, Yasai Itame, Rice, Mango Pandan Salad & Drinks</p>			



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Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	lot	Transportation Services (Bus) to and from the venue (back and forth)				
13	pax	Accommodation at Tanza, Cavite with Full Board Meals Managed Buffet - Breakfast, AM Snacks, Lunch and PM Snacks) for the whole duration of training for the facilitators/secretariat - Day 0 to Day 5) x 6 days				
40	pax	Accommodation at Tanza, Cavite with Full Board Meals (Managed Buffet - Breakfast, AM Snacks, Lunch and PM Snacks) for the whole duration of training for the participants - Day 1-5) x 5 days				
		Inclusive of:				
		• Use of conference room for 5 days Access of swimming pool				



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		<p>Day 1</p> <p>Breakfast - In house Buffet c/o of Hotel AM Snacks - Sausage Roll & Drinks Lunch - Pork Buto-Buto Sinigang Soup, Lechon Kawali, Fried Fish-Alumahan, Ginataang Puso ng Saging, Rice, Buko Pandan Salad & Drinks PM Snacks - Asado Siopao & Drinks Dinner - Cream of Mushroom Soup, Oasis Fried Chicken, Patatim, Fried Buttered Potato, Rice, Chocolate Mouse & Drinks</p>			
		<p>Day 2</p> <p>Breakfast - In house buffet clo Hotel AM Snacks - Clubhouse Sandwich with Kamote Fries & Drinks Lunch - Eight Jewel Ball Soup, Beef Ribs in Barbecue Sauce, Fried Crispy Shrimp Ball, Assorted Buttered Vegetables, Rice, Leche Flan & Drinks PM Snacks - Cheesy Spaghetti with Garlic Bread & Drinks Dinner - Batchoy Soup, Beef Steak <i>Tagalog, Lumpiang Shanghai, Chopseuy</i> (Chinese Style), Rice, Mango Graham & Drinks</p>			



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		<p>Day 3</p> <p>Breakfast - In house buffet c/o Hotel</p> <p>AM Snacks - Pancit Canton Guisado w/ Bread</p> <p>Lunch - Bulalo Soup, Beef Kare-Kare, Lechon Kawali, Pinakbet, Rice, Mango Graham & Drinks</p> <p>PM Snacks - Chicken Empanada & Drinks</p> <p>Dinner - Pumpkin Soup, Pork Ribs w/ Barbecue Sauce, Oasis Savory Chicken Wings, Yasai Itame, Rice, Mango Pandan Salad & Drinks</p>			
		<p>Day 4</p> <p>Breakfast - In house buffet c/o Hotel</p> <p>AM Snacks - Baked Macaroni with Garlic Bread</p> <p>Lunch - Sinigang na Baboy, Sinaing na Tulingan sa Gata, Chicken Inasal, Assorted Halabos na Gulay, Rice, Coffee Jelly & Drinks</p> <p>PM Snacks - Custard Cake & Drinks</p> <p>Dinner - Cabbage and Potata Soup, Beef Estofado, Pork Spareribs with Salt and Pepper, Lohanchai, Rice, Brownies & Drinks</p>			
		<p>Day 5</p> <p>Breakfast - In house buffet c/o Hotel</p> <p>AM Snacks - Ube Ensaymada & Drinks</p> <p>Lunch - Sinampalukang Manok, Pork Adobo sa Gata, Chicken Inasal, Ensaladang Gulay, Rice, Black Sambo & Drinks</p> <p>PM Snacks - Baked Lasagna with Garlic Bread</p> <p>**Meals for Day 0 will be upon hotel discretion</p>			



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	Nothing Follows				
		Ph748,000.00	Total Offered quotation (in Php)		Php

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es