


UNLIQUIDATED CASH ADVANCES

REGION: NATIONAL CAPITAL REGION  
 PROVINCE: METRO MANILA  
 CITY/MUNICIPALITY: MUNTINLUPA

CALENDAR YEAR: 2024  
 QUARTER: 1

Name of Debtor (in alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due					
				Current			Past Due		
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above
<b>GENERAL FUND</b>									
ALAWI, SITTIE JOHAIRA	8,480.00	03/08/24	To record Cash advance for the Work Program for the CHED-RQAT Visit on 100-2023-00044 70,500.00 March 7, 2024	8,480.00					
ALAWI, SITTIE JOHAIRA	131,800.00	03/08/24	To record Cash advance for the Work Program for the CCJ Integrated Review 100-2023-00021 131,800.00 Program for February 3 - March 10, 2024.	131,800.00					
ALFONSO, ERWIN	48,120.00	03/27/24	To record cash advance for the MCDDRM Holy Week Operations "Lakbay Alalay 2024". DRRM will mobilize and deploy staff and emergency medical personnel all throughout the identified stations within the vicinity of Muntinlupa City to ensure public safety and attend medical needs on March 28, 2024	48,120.00					
ANIÑON, GLENDA ZAMORA	221,500.00	03/05/24	To record cash advance for the implementation of Annual Labor Education for Graduating Students (LEGS) from March to April 2024 of the Public Employment Service Office (PESO) in cooperation with the Department of Labor and Employment (DOLE) and School Division Office (DepEd) Muntinlupa.	221,500.00					
BIAZON, ROZZANO RUFINO ZAMORA	11,983,270.99	03/27/24	To record cash advance of Confidential Fund for 2nd Quarter of CY 2024.	11,983,270.99					
CAMUNGOL, ISALYN FACTOR	54,493.00	03/07/24	To record cash advance for the registration fee, transportation allowance and other necessary expenses that will be incurred during the research presentation of one CDM faculty member as part of the International Academic Forum (IAFOR), The Asian Conference on Education & International Development (ACEID2024)	54,493.00					
GAMBOA, CARMELITA	15,000.00	03/20/24	To record cash advance to defray expenses for the forthcoming series of mandatory trainings as part of the requirements on Standard Training Curricula for Cooperative Officers, Rule 7 Section 5 of IRR of RA 9520 and Memorandum Circular No. 2013-22: Guidelines on Mainstreaming Gender and development (GAD) in Cooperatives to be held on March 22, 2023, May 23 and 31, 2024 at East Asia Driver cor Commerce Ave., Filinvest Corporate City, Alabang	15,000.00					
GARCIA, RANDY	2,012.88	03/09/24	To record Cash advance for the benchmarking in Agdao Public Market, Davao City used at Muntinlupa City Public Market.	2,012.88					
GAVIOLA, JOEL ANDAYA	118,800.00	03/21/24	To record cash advance to defray expenses for the "Lakbay Alalay" (Semana Santa) on March 28, 2024.	118,800.00					
GUITAN JR., GEORGE	14,500.00	03/27/24	To record cash advance for the representation expenses for Quality Management System (QMS) Kick-off and General Orientation on April 02, 2024	14,500.00					
HERNANDEZ, PAMELA VASQUEZ	16,448.00	03/08/24	To record cash advance of expenses of the following program: A. On-site assessment and evaluation of Search and Rescue (SAR) K9 Volunteers Training (meal/snacks/drinks) on March 10, 2024 and April 07, 2024. OBR # 100-2402-01382 - P16,448.00	16,448.00					
HERNANDEZ, PAMELA VASQUEZ	83,800.00	03/08/24	B. Expenses for meals/prizes/token/certificates for the Rabies Awareness (PAWareness Run) on march 23, 2024 at Alabang Town Center. OBR # 100-2402-01594 - P83,800.00	83,800.00					
HERNANDEZ, PAMELA VASQUEZ	35,900.00	03/08/24	C. Meal expenses for the upcoming Spay and castration of dogs of Office of the City Veterinarian on March 21, 2024 at Bayanan Baywalk Covered Court, Muntinlupa City. OBR # 100-2402-01813 - P35,900.00	35,900.00					
HERNANDEZ, PAMELA VASQUEZ	75,000.00	03/08/24	D. Training expenses relative to Off-site assessment and Evaluation of Search and Rescue (SAR) K9 Volunteers Training will be held on March 09-10, 2024 at Silinloan Laguna. OBR # 100-2402-01380 - P75,000.00	75,000.00					
HERNANDEZ, PAMELA VASQUEZ	8,750.00	03/08/24	E. Meal expenses for the upcoming Spay and castration of dogs of Office of the City Veterinarian on April 10, 2024 at Impounding Paewood, Tunasan, Muntinlupa City. OBR # 100-2402-01813 - P8,750.00	8,750.00					
ILAGAN, ANA CARMELA MEJIA	58,910.00	03/14/24	To record cash advance for the 34th National Convention of the League of Local Planning and Development Coordinators of the Philippines on April 15-19, 2024 at the Sorsogon Convention Center, Sorsogon City, Bicol Region.	58,910.00					
INES, SHALLIE CARL	719,840.00	03/27/24	To record cash advance for the financial assistance for various emergency response expenses in preparation, distribution of hot meals for eight (8) days and other assistance to 1,025 fire affected families evacuated at Alabang Elementary School, Pedro E. Diaz High School and Morning Breeze Covered Court.	719,840.00					
LOBO, MARILOU	2,923.83	03/08/24	To record cash advance to defray expenses for the Fresh Harvest Cooking Demonstration to be held on March 13, 2024 at the City Demo Farm from 8:00am-12:nn.	2,923.83					
MACAPINLAC, ROMINASOL	7,120,000.00	03/22/24	To record cash advance for financial assistance for fire affected families at Mariategue, Pinagpala, Bautista, Cipriano and Joaquin, Brgy. Alabang, Muntinlupa City last March 17, 2024.	7,120,000.00					
MACAPINLAC, ROMINASOL - Payroll	242,580.00	11/21/23	To record payment of 14th month pay and Cash Gift for Regular Employees for CY 2023.			242,580.00			
MACAPINLAC, ROMINASOL - Payroll	117,829.79	12/29/23	To record payment of Salaries and wages for Casual and Regular Employee for the period Nov1-15,2023.			117,829.79			
MADRID, JANICE	957.71	03/20/24	To record: 1. Cash advance for various expenses of Senior Citizens Holistic Health Activities. OBR # 100-2402-01895 - P50,980.002. Cash advance for Other MOOE of Values Formation. OBR # 100-2403-02176 - P12,340.00	957.71					
MAGPANTAY, JAYMAR	119,483.50	03/05/24	To record cash advance for the implementation of 10MOST search for 2024 OBR 100-2402-01739 - 53,500.00 OBR 100-2402-01046 - 116,000.00	119,483.50					
REYES, ROMMEL EZRA	37,945.00	03/11/24	To record cash advance for the Philippine of Local Budget Officers (PHILLBO Inc.) for its 27th Annual National Convention on April 23-25, 2024 at Waterfont Cebu City Hotel & Casino.	37,945.00					
TUBON, LEONOR	162,775.00	03/19/24	To record cash advance for various activities of City Health Office: A. Meals to be used for City Health Office Activities and Events for the month of March, 2024. OBR # 100-2403-02816 - P162,775.00	162,775.00					
TUBON, LEONOR	124,725.00	03/19/24	To record cash advance for Meals expenses to be incurred on CHO March activities. OBR # 100-2403-02817 - P124,725.00	124,725.00					
TUBON, LEONOR	7,000.00	03/19/24	To record cash advance for Honorarium for speaker. OBR # 100-2403-02815 - P7,000.00	7,000.00					
VENTURA, ROSE ANN LORRAINE	37,500.00	03/18/24	To record cash advance for monthly Allowance of PNP personnel for the month of February, 2024.	37,500.00					
VENTURA, ROSE ANN LORRAINE	3,000.00	03/28/24	To record cash advance for Class A Allowance for the period of February 1-29, 2024.	3,000.00					
VENTURA, ROSE ANN LORRAINE	43,700.00	03/28/24	To record cash advance for honorarium of mediators for the month of February 2024.	43,700.00					
VENTURA, ROSE ANN LORRAINE	82,800.00	03/28/24	To record cash advance for the Honorarium to the members of Local Housing Board (LHB) for the month of January - February 2024	82,800.00					
VENTURA, ROSE ANN LORRAINE - Payroll	3,931.48	02/28/24	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period of February 16-29, 2024.			3,931.48			
VENTURA, ROSE ANN LORRAINE - Payroll	5,000.00	03/25/24	To record cash advance for Loyalty Award to permanent employees as part of the Program for Awards and Incentives for Service Excellence (PRAISE)	5,000.00					
VENTURA, ROSE ANN LORRAINE - Payroll	2,248,368.92	03/28/24	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered March 11-25, 2024	2,248,368.92					
VENTURA, ROSE ANN LORRAINE - Payroll	1,034,166.30	03/28/24	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period of March 16-31, 2024.	1,034,166.30					
VIACRUSIS, CYNTHIA	92,450.00	03/15/24	To record cash advance for the Jumping Rope for Women and Jumping Rope for Women Competition. OBR # 100-2403-02246 - P150,050.00	92,450.00					
VILLAREAL, ELIJAH ROSE	798.00	03/20/24	To record cash advance for the Privacy Management Program in partnership with the Privacy and Security by Design, Inc. (P9bD), for face-to-face Capacity Building Training titled: Information Security Awareness	798.00					
	25,056,114.42			24,702,656.11	3,931.48	380,368.79			
<b>SPECIAL EDUCATION FUND</b>									
VENTURA, ROSE ANN LORRAINE CALMA - Payroll	14,733.02	03/14/24	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF Casual, Contractual & Job Order Employees for the period February 26 - March 10, 2024.	14,733.02					
VENTURA, ROSE ANN LORRAINE CALMA - Payroll	79,295.51	03/27/24	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF Casual, Contractual & Job Order Employees for the period March 11-25, 2024.	79,295.51					
VENTURA, ROSE ANN LORRAINE CALMA	69,517.00	07/31/23	Cash Advance of Rose Ann Lorraine C. Ventura for Meals And Transpo Allowance for Palarong Pambansa 2023.			69,517.00			
	134,079.49			64,562.49		69,517.00			
	<b>25,199,193.91</b>			<b>24,767,218.60</b>	<b>3,931.48</b>	<b>429,906.79</b>			

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

  
 MEDANIA M. CASANOVA  
 Local Accountant

  
 ROZZANO RUFINO B. BIAZON  
 Local Chief Executive