



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**CHARKIEL ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the "**Printing of Tarpaulins, Materials, Flyers, Posters & Forms**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. ROZZANO RUFINO B. BIAZON  
City Mayor

I acknowledge receipt of this Notice on 5-3-24

Name of the Bidder or Representative Manolito P. Padolina

Authorized signature 

## ***Contract Agreement***

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THIS AGREEMENT made the 19<sup>th</sup> day of April 2024 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Tarpaulins, Materials, Flyers, Posters & Forms** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Two Hundred Sixteen Thousand Three Hundred Eighty Five Pesos & 60/100 (P2,216,385.60)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *v/z.*:

- i. *Philippine Bidding Documents (PBDs);*
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conform thereto; and.
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Two Hundred Sixteen Thousand Three Hundred Eighty Five Pesos & 60/100 (P2,216,385.60)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Tarpaulins, Materials, Flyers, Posters & Forms** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**APR 19 2024**

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

*[Signature]*  
*Manolito S. Padobria*  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**CHARKIEL ENTERPRISES**

*[Signature]*  
*Maria Rogacion*

Signed in the presence of:  
*[Signature]*  
*Belinda Blesse Macagay*

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

**APR 19 2024**

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2024, personally appeared:

NAME  
 Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 73;  
 Page No. 16;  
 Book No. 12019  
 Series of 2024.

*[Signature]*  
**ATTY. RAUL R. CORRO**  
 Notary Public  
 Notary Public No. NC-24-037  
 Until December 31, 2025  
 MCLE Compliance No. VII-0029289  
 IBP Roll No. 36515/PPLM C...  
 PTR No. MCF 10521753/Jan. 4, 2025/Muntinlupa City  
 2nd Flr. People's Center Building, Muntinlupa City Hall  
 City Government Of Muntinlupa



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

**PADOLINA, MANOLITO PELAEZ**


**TIN: 444-608-047-000**

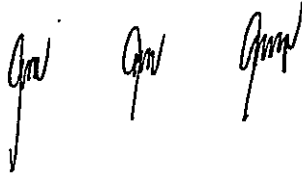
**BLK 139 LOT 8 D F. MAKASIAR ST.  
KATARUNGAN VILL. MUNTINLUPA  
CITY**

**BIRTH DATE: Dec. 29, 1984**

**DATE ISSUED: Aug. 30, 2019**



  
SIGNATURE



FORM NO. 1  
1962

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
LAND TRANSPORTATION OFFICE  
PROFESSIONAL DRIVER'S LICENSE



PROFESSIONAL DRIVER'S LICENSE  
**BLAZON, ROZANO RUFINO SUNDAN**

Sex: M    Date of Birth: 1945-03-26    Height: 5' 10"

Address: 214 JAL ST AYALA 21 STAUB VILLAGE,  
METRO MANILA

Examination Agency: 2022/03/20    Date: 1962

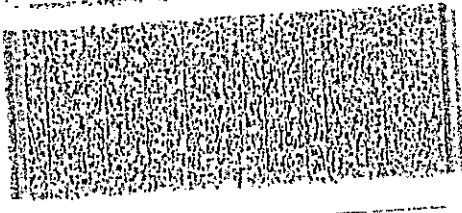
Category: A  
Remarks: None

*[Signature]*  
Regional Director  
Department of Transportation

*[Signature]*  
Secretary

1. This license is valid for the period indicated on the license.  
2. The license holder shall be subject to the provisions of the Traffic Code.  
3. The license holder shall be subject to the provisions of the Motor Vehicle Law.  
4. The license holder shall be subject to the provisions of the Department Order.  
5. The license holder shall be subject to the provisions of the Department Regulation.

15720120



IF ANYONE DOUBTS THE  
VALIDITY OF THIS LICENSE,  
PLEASE REFER TO THE  
OFFICE OF THE REGIONAL  
DIRECTOR, DEPARTMENT OF  
TRANSPORTATION,  
METRO MANILA.

*[Faint handwritten notes]*

*[Faint handwritten notes]*

*[Faint handwritten notes]*

**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **31618**  
 Address : **Muntinlupa City** Date : **April 25, 2024**  
 Mode of Procurement : **BIDDING**

Gentlemen:  
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	150	SET	CDM Annual Performance Report Full Color Digital Print with Matte Laminate Glossy Paper Hard Bound 8 inches x 11.75 inches (Portrait)	1,450.00	217,500.00
2	150	PCS	CDM Brochure 8.5 inches x 11 inches	215.48	32,322.00
3	2,000	PCS	CDM Newsletter offset print staple bind c2s 80 matte/glossy A4 size (Folded) full color printing (4x4) 6 pages (including inside/outside) 1,000 pcs. Per semi-annual (Jan-June) 1,000 pcs. Per semi-annual (July-Dec)	25.00	50,000.00
4	1	PC	7 ft. x 7 ft. Tarpaulin	1,225.00	1,225.00
5	1	PC	19 ft. x 10 ft. Tarpaulin	4,750.00	4,750.00
6	1	PC	21 ft. x 11 ft. Tarpaulin	5,775.00	5,775.00
7	2	PCS	16 ft. x 14 ft. Tarpaulin	5,600.00	11,200.00
8	3	PCS	7 ft. x 12 ft. Tarpaulin	2,100.00	6,300.00
9	6	PCS	8 ft. x 8 ft. Tarpaulin	1,600.00	9,600.00
10	12	PCS	7 ft. x 7.5 ft. Tarpaulin	1,312.50	15,750.00
11	4,000	PCS	Library Identification Card material: vellum board Length: 3.5 inches width: 2.3 inches	5.00	20,000.00
12	20,000	PCS	Book Pocket Material: Vellum board yellow with print 3x5 inches	5.00	100,000.00
13	20,000	PCS	Book Card Material: Vellum board white with print 3x5 inches	5.00	100,000.00
14	10,000	PCS	P-Slip Form Plastic Jacket Material: Palstic gauge 8 3x5 inches	5.00	50,000.00
15	50,000	PCS	P-Slip 3x5 inches	1.00	50,000.00
16	27	PCS	Sticker on Sintra Board 6x20 inches	326.00	8,802.00
17	21	PCS	Sticker on Sintra Board 6x24 inches	118.00	2,478.00
18	7	PCS	Sticker on Sintra Board 7x10 inches	58.00	406.00
19	18	PCS	Sticker on Sintra Board 7x5 inches	29.00	522.00
20	9	PCS	Sticker on Sintra Board 36x24 inches	705.00	6,345.00
21	25	PCS	Sticker on Sintra Board 8.3 inches x 11.7 inches	80.00	2,000.00
22	5	PCS	Sticker on Sintra Board 26x39 inches	827.00	4,135.00
			With continuation...		

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: **CHARKIEL ENTERPRISES**  
 Signature over printed name  
 \_\_\_\_\_  
 Date **J-29-24**

Very Truly yours,  
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_

Authorized Official

Funds Available : \_\_\_\_\_  
 Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account

**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No. : **31618**  
 Address : Muntinlupa City Date : April 25, 2024  
 Mode of Procurement : **BIDDING**

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
23	1	PCS	Sticker on Sintra Board 36x48 inches	1,410.00	1,410.00
24	17	PCS	Sticker on Sintra Board 15x10 inches	123.00	2,091.00
25	3	PCS	Sticker on Sintra Board 12x10 inches	98.00	294.00
26	2	PCS	Sticker on Sintra Board 15x14 inches	172.00	344.00
27	1	PCS	Sticker on Sintra Board 15x22 inches	269.00	269.00
28	1	PCS	Sticker on Sintra Board 15x 17 inches TCAD	208.00	208.00
29	2	PCS	Tarpaulin - 8x4ft Size	800.00	1,600.00
30	9	PCS	Tarpaulin- Susana Billboard Size: 14x16ft	5,600.00	50,400.00
31	5	PCS	Tarpaulin- Susana Billboard Size: 30x16ft	12,000.00	60,000.00
32	5	PCS	Tarpaulin-Rodriguez Tunasan Billboard Size: 19x10ft	4,750.00	23,750.00
33	5	PCS	Tarpaulin- Alabang Billboard:19x10ft	4,750.00	23,750.00
34	5	PCS	Tarpaulin-Sports Complex Billboard Size: 20x13ft	6,500.00	32,500.00
35	5	PCS	Tarpaulin-Madrigal Alabang Billboard Size: 20x13ft	6,500.00	32,500.00
36	10	PCS	Tarpaulin-Laguerta Billboard Size: 16x16ft	6,400.00	64,000.00
37	30	PCS	Tarpaulin-Footbridge Banner Size: 4x30ft	3,000.00	90,000.00
38	192	PCS	Tarpaulin-Lamp Post Banner Size- 8x3ft	600.00	115,200.00
39	30	PCS	Sintra Board Signage Size: 22x28inches	1,400.00	42,000.00
40	10	PCS	Pull up Banner Size: 850mmx2150mm ESC	2,200.00	22,000.00
41	9,550	PCS	Waste Segregation Flyers, MWF Schedule, Glossy, 8x13, Back to Back Print	8.00	76,400.00
42	9,550	PCS	Waste Segregation Flyers, TTHS Schedule, Glossy, 8x13, Back to Back Print	8.00	76,400.00
43	9,525	PCS	Waste Segregation Flyers, No Schedule Indicated, Glossy, 8x13, Back to Back Print	8.00	76,200.00
44	11,400	PCS	BYOB (Bring Your Own Bag) Poster, Glossy, 8.5x11, Full Color Print, C25 220 Material	15.00	171,000.00
With continuation...					

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES  
 Signature over printed name  
4-25-24  
 Date

Very Truly yours,  
Mayor ROZZANO BUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : \_\_\_\_\_  
 Certified Correct : \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_  
 Authorized Official

Funds Available : \_\_\_\_\_  
 Amount : \_\_\_\_\_  
 R.O. No. : \_\_\_\_\_  
 Chief Account

**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**

P.O. No. : **31618**

Address : **Muntinlupa City**

Date : **April 25, 2024**

Mode of Procurement : **BIDDING**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_

Delivery Term : \_\_\_\_\_

Date of delivery : \_\_\_\_\_

Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
45	45	PAD	BUILDING OFFICE CERTIFICATE OF FINAL ELECTRICAL INSPECTION 8.5"X13", sub 24, 80gsm, 50 sets/pad, 3 ply	550.00	24,750.00
46	45	PAD	UNIFIED BUILDING PERMIT APPLICATION 8.5"X13", sub 24, 80gsm, 100s/pad	500.00	22,500.00
47	33	PAD	CERTIFICATE OF COMPLETION 8.5"X13", sub 24, 80gsm, 25 sets/pad, 4 ply	440.00	14,520.00
48	15	PAD	CERTIFICATE OF OCCUPANCY 8.5"X11", 34 sets/pad, 3 ply	1,200.00	18,000.00
49	48	PAD	ENDORSEMENT TO CHIEF OF LOCAL FIRE- BUILDING PERMIT 8.5"X11", sub 24, 80gsm, 50 sets/pad, 2 ply	400.00	19,200.00
50	48	PAD	EXCAVATION PERMIT 8.5"X13", sub 24, 80gsm, 34 sets/pad, 3 ply	440.00	21,120.00
51	25	PAD	FENCING PERMIT 8.5"X13", sub 24, 80gsm, 34 sets/pad, 3 ply	440.00	11,000.00
52	50	PAD	MECHANICAL PERMIT 8.5"X13", sub 24, 80gsm, 34 sets/pad, 3 ply	440.00	22,000.00
53	25	PAD	UNIFIED ORDER OF PAYMENT 8.5"X13", sub 24, 80gsm, 50 sets/pad, 2 ply, carbonless	900.00	22,500.00
54	30	PAD	SANITARY/PLUMBING PERMIT 8.5"X13", sub 24, 80gsm, 34 sets/pad, 3 ply	440.00	13,200.00
55	25	PAD	STRUCTURAL PERMIT 8.5"X13", sub 24, 80gsm, 34 sets/pad, 3 ply	440.00	11,000.00
56	10	REAMS	ASSESSORS Field Appraisal Assessment Sheet (Building & Other Improvement) 8.5 x 11 inches, Book 80 (Special Paper)	800.00	8,000.00
57	82	REAMS	Property Record Form (Tax Declaration) 8.5 x 11 inches, Book 80 (Special Paper)	1,000.00	82,000.00
58	200	SHEETS	Tax Map Control Roll (TMCR) Form 12 x 18 inches, Book 80 (Special Paper)	20.00	4,000.00
59	30	REAMS	Letterhead Form 8.5 x 11 inches, Book 80 (Special Paper)	1,096.32	32,889.60
60	50	REAMS	Letterhead Form 8.5 x 13 inches, Book 80 (Special Paper)	1,172.60	58,630.00
61	80	PADS	GSO PURCHASE ORDER FORM Specification: Size 8.5 x 13 inches Printing :	850.00	68,000.00

With continuation...

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: **CHARKIEL ENTERPRISES**

Signature over printed name

Date

Very Truly yours,

**Mayor ROZZANO RUFINO B. BIAZON**

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : \_\_\_\_\_

Certified Correct : \_\_\_\_\_

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : \_\_\_\_\_

Amount : \_\_\_\_\_

R.O. No. : \_\_\_\_\_

Chief Account



**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No. : **31618**  
 Address : Muntinlupa City Date : April 25, 2024  
 Mode of Procurement : **BIDDING**

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
62	10	REAMS	Offset 1 color print 5x50 Material: Copy 70gsm White & 4 colored Paper Blue/green/pink/yellow LETTERHEAD LONG Specification : Size: Printing : Materials: 8.5 x 13 inches Offset full color print	1,430.00	14,300.00
63	10	REAMS	Book 80gsm LETTERHEAD SHORT Specification Size 8.5 x 11 inches Materials: Printing: Offset full color print Book 80gsm GAD	1,265.00	12,650.00
64	2	PCS	Tarpaulin, 16 feet x 14 feet	5,600.00	11,200.00
65	1	PC	Tarpaulin, 20 feet x 13 feet	6,500.00	6,500.00
66	1	PC	Tarpaulin, 16 feet x 16 feet	6,400.00	6,400.00
67	29	PCS	Tarpaulin, 9 feet x 4 feet GAD	900.00	26,100.00
68	1	PC	Tarpaulin 16 x 14 feet	5,600.00	5,600.00
69	21	PCS	Tarpaulin 9 x 4 feet	900.00	18,900.00
Nothing follows...					
*** For various Offices. ***					

Total Amounts in words: \_\_\_\_\_ **2,216,385.60**

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES Very Truly yours,  
 Signature over printed name Mayor ROZZANO RUFINO B. BIAZON  
 Date 5-3-24 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept.  _____ Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  _____ Chief Account