



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**BIG CRATE ENTERPRISE INC.**  
Quezon City

Dear Sir / Madame:

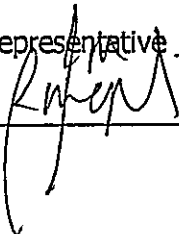
The attached Contract Agreement having been approved, notice is hereby given **BIG CRATE ENTERPRISE INC.** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of ICT Equipment for use of Various Offices**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. **ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 05-22-24  
Name of the Bidder or Representative Tan, Rose Angel  
Authorized signature 

## Contract Agreement

THIS AGREEMENT made the APR 29 2024 day of 20 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **BIG CRATE ENTERPRISE INC.** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of ICT Equipment for use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Eight Hundred Ninety Nine Thousand Seven Hundred Twenty One Pesos & 50/100 (P1,899,721.50)** (hereinafter called "the Contract Price").

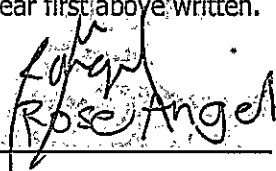
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz:
  - i. *Philippine Bidding Documents (PBDs)*;
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any.
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conformance thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Eight Hundred Ninety Nine Thousand Seven Hundred Twenty One Pesos & 50/100 (P1,899,721.50)** or such other sums as may be ascertained, **BIG CRATE ENTERPRISE INC.** agrees to the **Supply & Delivery of ICT Equipment for use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

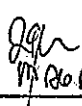
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
 Tan, Rose Angel  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**BIG CRATE ENTERPRISE INC.**

  
 \_\_\_\_\_  
 Notary Public

Signed in the presence of:   
 \_\_\_\_\_  
 Belinda Briccio

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

QUEZON CITY **APR 29 2024**

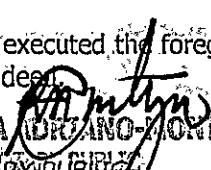
BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2024, personally appeared:

NAME  
 Hon. ROZZANO RUFINO B. BIAZON  
 \_\_\_\_\_

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998  
 \_\_\_\_\_

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

  
**ATTY. ROSALINDA ADRIANO MONTENEGRO**  
 NOTARY PUBLIC  
 My Commission expire on Dec 31, 2025  
 Admin. Matter No. NP-067(2024-2025)  
 PTR No. 5555358.01/03/2024-Q.C.  
 IBP OR No. 397268.01/05/2024-Q.C.  
 ROLL No. 69465  
 MCLE Compliance No. VII-0021672 Valid U.A. April 14 2024

Doc. No. 122  
 Page No. 25  
 Book No. VI  
 Series of 2024.

TGD20190848385



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE



TIN: **613-994-326-00000**

Name: **TAN, ROSE ANGEL PADURA**  
Address: **228 POOK MASAGANA BRGY BAHAY  
TORO PROJECT 8 QUEZON CITY**

Birth Date: . TIN Issuance Date:  
**24-Dec-2002 03-Sep-2022**

*Rose Angel Padura*  
SIGNATURE



CN: 048-2018854

REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



LAST NAME, FIRST NAME, MIDDLE NAME  
**ROZANO, ROZANO RUFINO BUNOAN**  
 Identification Sex Type of Mark Height and Weight  
 PHIL M 1969/03/26 163 177

Address  
 419 TAAL ST AYALA ALABANG VILLAGE,  
 MANTION, LUPA CITY

Application No. Expiration Date Expiry Date  
 HQ2-95-030998, 2022/03/20 2025

Class of License Eye Color  
 2-A BROWN

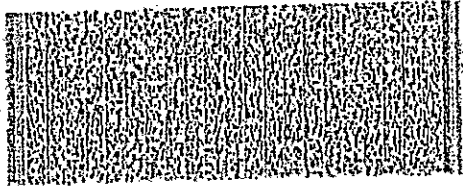
Signature of Licensee  
 Signature of Issuing Authority  
 ENGIN C. CALANCA  
 Assistant Secretary

IN OTHER COUNTRIES  
 PHIL NOTICING ANY VIOLATION  
 IN CASE OF EMERGENCY NOTIFY  
 INSPECTOR GENERAL, LUPA CITY  
 ADDRESS: SAIG, MANTION  
 TEL. NO. (02) 8111111

REPRODUCTION OF THIS LICENSE IS PROHIBITED  
 UNDER PENALTY OF FINE OR IMPRISONMENT  
 OR BOTH. THIS LICENSE IS VALID ONLY IN THE  
 PHILIPPINES. IT IS NOT VALID IN OTHER COUNTRIES.  
 THIS LICENSE IS VALID ONLY FOR THE CLASS OF  
 LICENSE INDICATED THEREON.



Plate Number  
 057201286



*Signature of Licensee*

*Signature of Licensee*

*Signature of Licensee*

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : **BIGCRATE ENTERPRISES INC.**  
 Address : Quezon City

P.O. No.: **31759**  
 Date : May 14, 2024  
 Mode of Procurement : Public Bidding

Gentlemen:  
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	7	units	<b>BUDGET</b> Windows 11 home and office home and student; Intel Core i9 12th Gen Processor 2.5GHZ (24M cache, up to 5.0GHZ, 14 cores: 6 P-cores and 8 E-cores); NVIDIA GeForce RTX 3060 Laptop GPU ROG Boost 1475MHz 6GB GDDR6; ROG Nebula Display 16" QHD+ 16:10 Anti-glare display DCI-P3 8GB DDR5 on board plus 8GB DDR5-4800 SO-DIMM; 1 TB PCI 4.0 NVMe M.2 SSD; 1x3.5 combo jack, 1xHDMI 2.1, 2xUSB3.2 Gen 1 Type A, 1xUSB 3.2 Gen 2 Type-C, 1xRJ45 LAN port, 1x Thunderbolt 4 support displayport, backlit chiclet keyboard zone RGB, Touchpad; 720P HD IR Camera; smart amp technology, dolby atmos, 2x2W tweeter; 2x2W dual force woofer, wifi E9802.11ax triple band Bluetooth 5.3; 90WHrs, 41P, 4-cell Li-ion; dimension 13.98x9.57x0.78", weight 2.0kg One year warranty	155,550.00	1,088,850.00
2	1	unit	<b>Central Record</b> Laptop: Color-slate Gray; Processor- intel Core i7-1065G7; Memory-8GB DDR4; Storage-256 PCIE SSD + 1TB SATA HDD; Display- 14" FHD; Graphics-NVIDIA GeForce MX330, 2GB GDDR5; Operating System- Windows 10; I/O Ports- 1 x USB 3.2 Gen 1 Type-A, 1 x USB 3.2 Gen 1 Type-C, 2 x USB 2.0 Type A, 1 x HDMI 1.4, 1 x 3.5mm Combo Audio Jack, 1 x DC-in, Micro SD card reader; Backlit Chiclet Keyboard; VGA Camera; Built-in Speaker and Microphone; Wi-fi 5 (802.11 ac) + Bluetooth 4.1 (Dual Bond) One (1) Warranty  xxxxxxxxxxx Page 1 xxxxxxxxxxx	89,562.00	89,562.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conform **BIGCRATE ENTERPRISES INC.**  
 Signature over printed name  
05-22-24  
 Date

Very Truly Yours  
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____  Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____   Authorized Official _____	Funds Available : _____ Amount: _____  R.O. No.: _____  Chief Account _____
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(STO) 5/16/24

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : BIGCRATE ENTERPRISES INC. P.O. No. : 31759  
 Address : Quezon City Date : May 14, 2024  
 Mode of Procurement : Public Bidding

Gentlemen :  
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
3	1	unit	Desktop Computer Intel Core i7 11th Gen or Later Windows 10 64-bit ASUS Motherboard 4GB Graphics Card 16GB DDR4 RAM 1TB SATA HDD + 512GB NVME PCIE 3.0 M.2 23.8" LED Monitor Cooler Masterliquid ML240L V2 ARGB TUF Casing GT501 with 750 W 80 + Gold Power Supply Unit, Keyboard and Mouse UPS625VA	104,650.00	104,650.00
4	1	unit	One (1) year warranty Desktop Computer Intel Core i7 11th Gen or later Windows 10 64-bit MSI Motherboard 8GB RAM 1 TB SATA HDD 21.5" LED Monitor ATX Casing with 700 W Power Supply Unit Keyboard and Mouse UPS 625VA One (1) year warranty	73,268.00	73,268.00
xxxxxxxxxx Page 2 xxxxxxxxxxxxxx					=====

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: BIGCRATE ENTERPRISES INC.  
 Signature over printed name  
05-22-24  
 Date

Very Truly yours  
Mayor ROZZANG RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____   Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  Chief Account
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# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : BIGCRATE ENTERPRISES INC. P.O. No. : 31759  
 Address : Quezon City Date : May 14, 2024  
 Mode of Procurement : Public Bidding

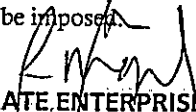
Gentlemen :  
 Please be furnish this office the following articles subject to the terms and condition contain herein:


Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
7	1	UNIT	Laptop Color-slate gray; Processor - Intel Core i7-1065G7; Memory-8GB:DDR4; Storage-256 PCIE SSD + 1TB SATA HDD; Display - 14" FHD; Graphics - NVIDIA GeForce MX330, 2GB GDDR5; Operating System - Windows10; 1/0 Ports - 1 x USB 3.2 Gen 1 Type-A, 1 x USB 3.2 Gen 1 Type-C, 2 x USB 2.0 Type A, 1 x HDMI 1.4, 1 x 3.5mm Combo Audio Jack, 1 x DC-in, Micro SD card reader; Backlit Chiclet Keyboard; VGA Camera; Built-in Speaker and Microphone; Wi-Fi 5 (802.11ac) + Bluetooth 4.1 (Dual Band) One (1) year warranty	89,562.00	89,562.00
8	2	UNITS	<b>Internal Audit</b> Desktop Computer Intel Core i7 11th Gen or later Windows 10 64-bit MSI Motherboard 8GB RAM 1TB SATA HDD 21.5" LED Monitor AT Casing with 700W Power Supply Unit Keyboard and Mouse UPS 625VA One (1) year Warranty	73,268.00	146,536.00
xxxxxxxxx Page 4 xxxxxxxxxxxxx					=====

Total Amounts in words: \_\_\_\_\_

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Conforme:   
**BIGCRATE ENTERPRISES INC.**  
 Signature over printed name  
05-22-24  
 Date

Very Truly yours,  
  
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

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# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : BIGCRATE ENTERPRISES INC. P.O. No. : 31759  
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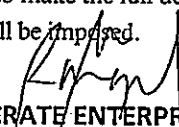
Gentlemen :  
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	LMO Description	Unit Cost	Amount
9	2	UNITS	ALL-IN-ONE TANK PRINTER SYSTEM Printer Type-Print, Scan; Copy Print Method-On demand inkjet Printer L-Language - ESC/P-R, ESC/P Raster; Nozzle Configuration - 180 x 1 nozzles black, 59x1 nozzles per color (Cyan, Magenta, Yellow); Max Resolution 5760 x 01140 dip Print Speed -Draft, A4 (Black/Color) Up to 33.0 ppm/ 15.0 pm; Max. Copies from Standalone - 20 copies; Max copy Resolution - 600 x 600 dpi; max copy size A4, Letter; Scanner type- Flatbed color image scanner Sensor type - CIS; Optical resolution - 1200 x 24000 dpi; Max Scan Area - 216x297mm; Standard Paper Input Capacity - Up to 100 sheets of Plain Paper; Dimensions - 375 x 374 x 179mm, Weight - 3.9 kg. One (1) Year Warranty	13,292.50	26,585.00
10	2	UNITS	ALL-IN-ONE TANK SYSTEM WI ADF Printer Function Type - Print, Scan, Copy, Fax with ADF; Print Method - Precision Core Printhead; Print Direction - Bi-directional, Uni-Directional; Nozzle Configuration - 400 Nozzles Black, 128 nozzles per color (Cyan, Magenta, Yellow) Max Resolution - 4800x1200 dpi; Automatic 2 sided printing- Yes (Up to A4); Print speed- Photo 69 to 92 sec per photo; Up to 33 ppm/20ppm (Black/Color); Max Copy Size - Legal; Copy Resolution - 600x600 dpi; Max copies - 99 copies; Scanning Type - Flatbed colour image scanner, Sensor Type - CIS; Optical Resolution 1200x2400 dpi; Max scan-area - 8.5'x11.7"; ADF-30 pages capacity; Interface - USB 2.0; Network - Ethernet, WI-FI IEEE 80.2 11b/g/n; Dimension - 375x374x231mm xxxxxxxxxxx Page 5 xxxxxxxxxxx	15,659.00	31,318.00

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme:   
**BIGCRATE ENTERPRISES INC.**  
 Signature over printed name  
05-22-24  
 Date

Very Truly yours,  
  
**Mayor RUDZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____   _____ Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  _____ Chief Account
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# PURCHASE ORDER

City Government of Muntinlupa

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 Address : Quezon City Date : May 14, 2024  
 Mode of Procurement : Public Bidding

Gentlemen :  
 Please be furnish this office the following articles subject to the terms and condition contain herein:

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 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
11	1	unit	LAPTOP Color-Slate Gray; Processor-Intel Core 17-1065G7; Memory-8GB DDR4; Storage - 256 PCIE SSD + 1TB SATA HDD; Display - 14" FHD; Graphics-NVIDIA GeForce:MX330, 2GB GDDR5; Operating System-Windows10; I/O Ports-1x USB 3.2 Gen 1 Type-A; 1xUSB 3.2 gen 1 Type C, 2 x USB Type A, 1xHDMI 1.4, 1x3.5mm Combo Audio Jack, 1xDC-in, Micro-SD card reader; Backlit Chiclet Keyboard; VGA camera; Built-in Speaker and Microphone; Wi-Fi 5 (802.11ac) + Bluetooth 4.1 (Dual Band) One (1) Year Warranty  xxxxxxxxxxx Page 6 xxxxxxxxxxx Nothing Follows  Supply and Delivery of ICT Equipment for use of Various Offices	89,562.00	89,562.00
					=====
					1,899,721.50

Total Amounts in words: \_\_\_\_\_

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Conforme: BIGCRATE ENTERPRISES INC.  
 Signature over printed name  
05-22-24  
 Date

Very Truly yours,  
Mayor ROZZANO RUPINO BIAZON  
 Authorized Official

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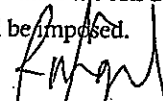
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 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
5	2	UNITS	<b>City Vet</b> Desktop Computer Intel Core i7 11th Gen or later Windows 10 64-bit MSI Motherboard 8GB RAM 1TB SATA HDD 21.5" LED Monitor AT Casing with 700W Power Supply Unit Keyboard and Mouse UPS 625VA One (1) year Warranty	73,268.00	146,536.00
6	1	UNIT	Printer Printer Type - Print, Scan, Copy; Print Method - on-demand Inkjet; Printer Language - ESC/P-R, ESC/P Raster; Nozzle Configuration 180 x 1 nozzles black, 59 x 1 nozzles per Color (Cyan, Magenta, Yellow); Max Resolution - 5760 x 01440 dpi; Print Speed - Draft, A4 (Black/Color) up to 33.0 ppm/15.0 ppm; Max. Copies from Standalone 20 copies; Max Copy Resolution - 600x600 dpi; Max Copy Size - A4; Letter; Scanner Type - Flatbed color image scanner; Sensor Type - CIS; Optical Resolution-1200 x24000 dpi; Max Scan Area- 216 x 297mm; Standard Paper Input Capacity - Up to 100 sheets of plain paper; Dimensions - 375x347x179mm, Weight -3.9kg One (1) year warranty xxxxxxxxxxx Page 3 xxxxxxxxxxx	13,292.50	13,292.50

Total Amounts in words: \_\_\_\_\_

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Conforme:   
**BIGCRATE ENTERPRISES INC.**  
 Signature over printed name  
05-22-24  
 Date

Very Truly yours,  
  
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	_____ Authorized Official	_____ Chief Account