



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**VITARA MARKETING**

Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Furniture & Fixtures for Various Schools in Muntinlupa"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof..

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 3rd, June, 2024

Name of the Bidder or Representative \_\_\_\_\_

Authorized signature \_\_\_\_\_  


## *Contract Agreement*

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THIS AGREEMENT made the \_\_\_\_\_ day of **MAY 02 2024** 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Furniture & Fixtures for Various Schools in Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Eighty Three Million Eight Hundred Fifty Five Thousand Six Hundred Sixty Pesos (P83,855,660.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz:*
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

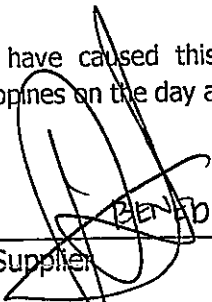
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**


3. In consideration for the sum of **Eighty Three Million Eight Hundred Fifty Five Thousand Six Hundred Sixty Pesos (P83,855,660.00)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Furniture & Fixtures for Various Schools in Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

  
 Supplier  
 for:  
**VITARA MARKETING**

  
 IRENE MAGANDA

Signed in the presence of:   
 Behinds Blessie Macasagan

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )  
 CITY OF MANILA )

CITY OF MANILA

MAY 02 2024

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2024, personally appeared:

NAME

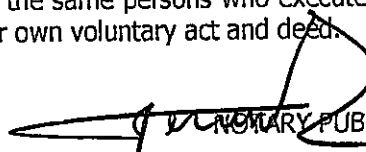
GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

  
 NOTARY PUBLIC.

**ATTY. CLIFF RICHARD E. GENESELA**

Notary Public for City of Manila

Notarial Commission No. 2023-103 Issued on 2/17/23 Until Dec. 31, 2024 Manila

ISP No. 394523 Issued on Jan. 03, 2024 Pasig City Roll No. 49006

PTR No. 1521034 Issued on Jan. 02, 2024 Until Dec. 31, 2024 Manila

MCLE No. 478-0922599 Issue: 30 July 15, 2022 Until April 14, 2025

Office Add: Mezzanine San Luis Bldg., 1025 Orosa St., Ermita, Manila

Doc. No. 01;  
 Page No. 01;  
 Book No. LII;  
 Series of 2024.

**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31719  
 Address : Quezon City Date : May 14, 2024  
 Mode of Procurement : Public Bidding

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
3	20	PCS	cubicle 50x50x50 all angles Partition 2.Desk: injectioned mould top table With GD31110B Quality checking Certification 3.Chair:Customize HDPE EN7001 Certification MOULDED plastic seat and back. With Customized Shape With Routed Pencil Tray. 4.Desk frame: egg tube, powder coated. Certification PHY Certification E1 European Standard Marine MDF finised. WITH testing for the GLue and laminated Paper.  xxxxxxxxxxx Page 2 xxxxxxxxxxx Nothing Follows Supply,Delivery & Installation of Furnitures & Fixtures for Various Schools in Muntinlupa	23,498.00	469,960.00
					=====
					83,855,660.00

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING  
 Signature over printed name  
3rd, June, 2024  
 Date

Very Truly yours,  
Mayor ROZZANO RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____  Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  Chief Account
	_____ Authorized Official	_____ Chief Account

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : **VITARA MAKETING**

P.O. No.:

**31719**

May 14, 2024

Address : **Quezon City**

Date :

Public Bidding

Mode of Procurement :

Gentlemen:

Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery :

Delivery Term :

Date of delivery :

Payment Term :

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	5000	pcs	student chairs with table 18mm MDF with HPL surface; carcass tubes of desk and chair are 1.2mm thickness. Front Panel is up side on the front tubes with screws fixed. Must be the Same Design, Structure, Colors as the Existing 5. Chair frame: 40*20* 1.2mm egg tube, powder coated. Side Plate - 0.6mm GB710-88 Cold Roll Steel Pre-Treatment- Zn PHOSPHORIZATION for material testing. OVAL TUBE GB710 Certification steel tube moulded Oval EGG TYPE TUBE STEEL . Electrostatic Powder Coating- Epoxy Polyester Powder All ITEM MUST HAVE Certification for ANTI-Rusting, dampproof, WITH SGS of ABS Material 6 Drawer made of φ4mm steel wire.	9,583.00	47,915,000.00
2	2150	pcs	lateral cabinet 731*900*450mm, plastic divider inner design, central lock, 2 layers OVAL TUBE GB710 Certification steel tube moulded Oval EGG TYPE TUBE STEEL 0.6mm GB710-88 Cold Roll Steel With SGS material Testing EN7001 certification. Wooden COLOR finished with combination locker features Top Plate-ISO Certified 0.6mm GB710-88 Cold Roll Steel slotle angle bar with 4 type bending	16,498.00	35,470,700.00

xxxxxxxxxx Page 1 xxxxxxxxxxxxxx

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Total Amounts in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed

**VITARA MAKETING**

Signature over printed name

*3rd, June. 2024*

Date

Very Truly yours

**ROZZANO RUFINO B. BIAZON**

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.:

Certified Correct:

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available :  
Amount:

R.O. No.:

Chief Account

5/16/24

**PURCHASE ORDER**  
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3rd. June. 2024  
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