



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
 Bids and Awards Committee

NOTICE TO PROCEED

VITARA MARKETING
 Quezon City

Dear Sir / Madame:

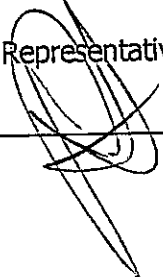
The attached Contract Agreement having been approved, notice is hereby given **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Office Equipment, Furniture & Fixtures for use of Various Offices"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
 City Mayor

I acknowledge receipt of this Notice on _____
 Name of the Bidder or Representative _____ *Ben Jim*
 Authorized signature _____ 

Contract Agreement

APR 17 2024

CITY OF MANTILA THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Office Equipment, Furniture & Fixtures for use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Million Seven Hundred Eighteen Thousand Seven Hundred Thirty One Pesos & 80/100 (P4,718,731.80)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. *Philippine Bidding Documents (PBDs)*;
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;


Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

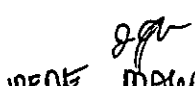
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**


3. In consideration for the sum of **Four Million Seven Hundred Eighteen Thousand Seven Hundred Thirty One Pesos & 80/100 (P4,718,731.80)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Office Equipment, Furniture & Fixtures for use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


Hon. ROZZANO RUFINO B. BIAZON
 City Mayor
 for:
CITY GOVERNMENT OF MUNTINLUPA


 Supplier
 for:
VITARA MARKETING


 Irene Maganda

Signed in the presence of: 
 Blinda Blessie Macasaga

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

CITY OF MANILA **APR 17 2024**

BEFORE ME, a Notary Public for and in Muntinlupa City, this ___ day of _____ 2024, personally appeared:

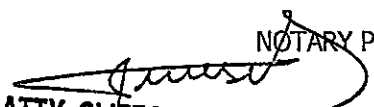
NAME
 Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.
 Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 06;
 Page No. 10;
 Book No. 111;
 Series of 2024.


 NOTARY PUBLIC.
ATTY. CLIFF RICHARD E. GENESELA
 Notary Public for City of Manila
 Notarial Commission No. 2023-103 Issued on 2/17/23 Until Dec. 31, 2024 Manila
 IBP No. 394628 Issued on Jan. 03, 2024 Pasig City Roll No. 43006
 PTR No. 1521034 Issued on Jan. 02, 2024 Until Dec. 31, 2024 Manila
 MCLE No. VR-0022593 Issued on July 15, 2022 Until April 14, 2025
 Office Add: Mezzanin San Luis Bldg., 1006 Orosa St., Ermita, Manila



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

VITARA MARKETING
Quezon City

Dear Sir / Madame:

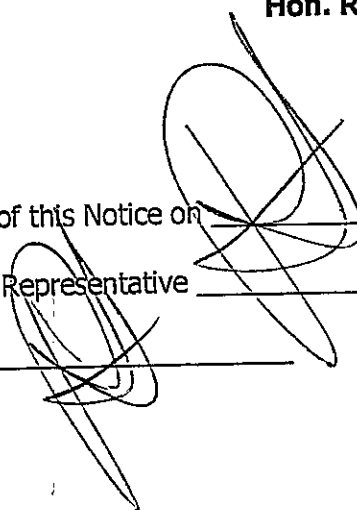
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Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on _____
Name of the Bidder or Representative Ben Tan
Authorized signature 

City Government of Muntinlupa, 2nd Floor, Main Building,
National Road, Barangay Putatan, Muntinlupa City



Contract Agreement

APR 17 2024

CITY OF MANTALA THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Office Equipment, Furniture & Fixtures for use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Million Seven Hundred Eighteen Thousand Seven Hundred Thirty One Pesos & 80/100 (P4,718,731.80)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

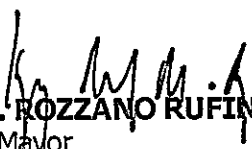
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. *Philippine Bidding Documents (PBDs)*:
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

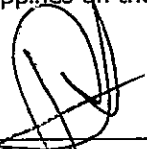
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Four Million Seven Hundred Eighteen Thousand Seven Hundred Thirty One Pesos & 80/100 (P4,718,731.80)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Office Equipment, Furniture & Fixtures for use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

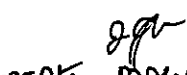

Hon. ROZZANO RUFINO B. BIAZON
 City Mayor




 Supplier

for:
CITY GOVERNMENT OF MUNTINLUPA

for:
VITARA MARKETING



 Irene Maganda

Signed in the presence of: 

 Belinda Blessie Macasag

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MANTINLUPA)

CITY OF MANILA **APR 17 2024**

BEFORE ME, a Notary Public for and in Muntinlupa City, this ___ day of _____ 2024, personally appeared:

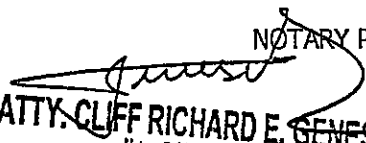
NAME
 Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.
 Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 06 ;
 Page No. 10 ;
 Book No. 111 ;
 Series of 2024.


 NOTARY PUBLIC.
ATTY. CLIFF RICHARD E. GENESELA
 Notary Public for City of Manila
 Notarial Commission No. 2023-103 Issued on 2/17/23 Until Dec. 31, 2024 Manila
 IBP No. 394623 Issued on Jan. 03, 2024 Pasty City Roll No. 49806
 PTR No. 1521004 Issued on Jan. 02, 2024 Until Dec. 31, 2024 Manila
 MCLE No. VI-0322599 Issued on July 15, 2022 Until April 14, 2025
 Office Add: Mezanin San Luis Bldg., 1006 Orosa St., Ermita, Manila

PURCHASE ORDER
City Government of Muntinlupa

VITARA MARKETING

Supplier : Quezon City
Address : _____

P.O. No.: 31690
Date : May 6, 2024
Mode of Procurement : Public Bidding

Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	557	SQUARE METERS	Gym Covers - Weight: 22 oz., Tear Strength: 110 x 75, Tensile Strength: 295 x 285, Adhesion: 35 lbs., Size per roll: 3.05 m x 30.5 m, 6 Rolls, Area Size: 540 sqm, Overlapping: 17 sqm, Total Area: 557 sqm, Ultra-durable 3 ply fabrics PVC coated polyester mesh (on both sides)	2,206.00	1,228,742.00
2	1	UNIT	Premiere Mobile Storage Rack - 6pcs of 8" wheels, 2pcs safety leg extenders w/ 2pcs of 3" wheels, storage trays for holding extra rolls of tape, power winder and others, 8 rollers	743,310.00	743,310.00
3	1	UNIT	Power Winder - Heavy duty fiberglass-reinforced plastic, safe lock-off switch, 110V (voltage regulator included)	211,207.00	211,207.00
4	8	UNITS	Evaporative Air Cooler - 50 sqm, 180 Watts, 40 Liters Water Tank Capacity, w/ remote control, Automatic Vertical Louver, Floor Standing w/Castor Wheels, (LxWxH) - 32"x17"x68.5", 3-speed Powerful Airflow 6,000m3/h, w/3 Sides Cooling Pad, continuous Water Supply Inlet, Auto Shut-Off Water Pump w/low Water Alarm, w/1-8 hours Timer, Heavy Duty, 1 year Warranty MTMB	38,346.00	306,768.00
5	50	UNITS	Hand Held Radio With Accessories: Radio Transceiver. 136-174,400-440 MHz, 440-480 MHz Frequency 16 Channel, 5W 440-480 MHz Frequency. 16 Channel, 5W Outpower, Built-in Vox Function, Voice Prompt Scambler, 54x122x33.8MM Dimension, 360G Weight, Programmable Function Keys xxxxxxxxxx Page 1 xxxxxxxxxxxxxx	11,176.00	558,800.00

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: VITARA MARKETING
Signature over-printed name
3/6/24
Date

Very Truly yours, [Signature]
Mayor ROZZANO RUFINO B. BIAZON
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official _____	Funds Available : _____ Amount: _____ R.O. No.: _____ Chief Account _____

2/19/24

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6,2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
6	8	UNITS	TREASURER'S Air purifier Dimensions: 460 (W) x 230 (H) x 710 (D) mm Weight: 9.7 kgs Color: White for 35 to 61 square meters with 3-stage filter system with UV light and photocatalytic filter with dust sensor up to 2.5PM with air quality monitoring LED screen	34,706.00	277,648.00
7	1	UNIT	Paper shredder Capacity: 20 sheets of paper per pass with continuous duty motor with SafeSense Technology with 14 gallon removable corrugate bin with LED bin-full indicator can shred staples, credit cards, paper clips, CDs Cut size: 5/32" x 1-1/2" Cuty Type: Cross-Cut Paper entry width: 9 inches Speed: 16 feet per minute	62,390.00	62,390.00
xxxxxxxxxx Page 2 xxxxxxxxxxxxxx					=====

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING 6/3
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160 this portion must be accomplished.)
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____
 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

 Authorized Official

Funds Available : _____
 Amount : _____

 R.O. No. : _____

 Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6,2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
8	2	UNITS	Lateral filing cabinet 4 drawers with anti-tilt lock mechanism with steel handle lock compatible with A4, FC, letter, and legal size files Color: Gray or Beige Dimensions: 90 (W) x 45 (D) x 103 (H) cm Weight: 65 kgs	18,190.00	36,380.00 ✓
9	1	UNIT	GSO Digital copier with Network Printing ,Color Scanning & Upgradable with an optional Network Fax HyPAS solution platform technology enabled Copy and Print Speed of 32 copies per minute, A4 9 inch Color Touch Screen Panel Print resolution of 1,200 x 1,200 dpi Warm Up time 18 seconds or less and First copy Time at 4.3 seconds Paper size from A6R up to A3 Standard Memory Cap. 12 @GB RAM plus 32 GB SSD, 320GB HDD as option Paper capacity of two-500-sheets universal cassette and 100-sheets multi purpose tray Built-in-duplex unit and 50 sheets job separator Management Codes up to max. of 1000 passwords xxxxxxxxxx Page 3 xxxxxxxxxxxxxx	222,546.00	222,546.00 ✓

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING *6/3*
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____
 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____
 Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____
 Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6,2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
10	1	UNIT	Compatible with windows, Macintosh, Linux, Unix Scan to SMB/E-mail FTP/USB Host/BOX Network TWAIN Scan and WDS Scan Power consumption copying/printing 510W or Less, energy saving at 1W or less Maintenance Kit of 600,000 copies Inclusions: Steel Table Warranty: LIFETIME FREE SERVICE WARRANTY BUDGET Digital copier with network printing, color scanning & upgradable with an optional network Fax HyPAS solution platform technology enabled Copy & print speed of 25 copies per minute, A4 4.3 inch color touch screen panel Warm-up time 20 seconds or less & first copy out time at 5.8 seconds Paper size from A6R up to A3 Standard memory capacity of 500 sheets cassette & 100 sheets multi purpose tray Built-in 50 sheets job separator tray Built-in 50 sheets reversing document processor & stackless duplex unit xxxxxxxxxxx Page 4 xxxxxxxxxxx	180,111.00	180,111.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING 6/3
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official	Funds Available : _____ Amount : _____ R.O. No. : _____ _____ Chief Account
	_____ Authorized Official	_____ Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6,2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
11	1	UNIT	Compatible w/windows, macintosh, linux & unix Interface USB2.0 Ethernet, USB host, NFC Tag, Wifi direct option Scan to SMB/E-mail/FTP/USB host/box,network TWAIN scan & WSD scan Power consumption copying/ printing 390W or less Maintenance Kit of 300,000 copies W/built-in Auto Document Feeder W/built-in back to back printing/copying/scanning Lifetime service warranty 1 year parts warranty Steel table MSD COMPACT ELECTRONIC BILL COUNTER •with UV Detection •Pre-set & variable Batch counting •High counting speed: 100 notes/ min. •Digital LED Display •Double note detection	19,236.00	19,236.00
12	1	UNIT	PAPER SHREDDER Professional Cross Cut Shredder with 100% Jam Proof System •100% Jam Proof eliminates paper jams and powers through tough jobs •Silent shred Technology minimizes disruption in shared work spaces •Safe sense technology immediately stops shredding when hands touch the paper entry xxxxxxxxxx Page 5 xxxxxxxxxxxxxxxx	62,390.00	62,390.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING *6/3*
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

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 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

 Authorized Official

Funds Available : _____
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PURCHASE ORDER
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Supplier : VITARA MARKETING P.O. No. : 31690
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Item No.	Quantity	Unit	Description	Unit Cost	Amount
13	1	UNIT	<ul style="list-style-type: none"> •Energy savings system reduces in use energy consumption and powers down after 2 minutes of inactivity •Extended runtime of 45 minutes for high volume shredding •Sleek, modern design •Shreds 18 sheets of A4 paper per pass into 3.9 x 38mm cross cut particles •Shreds credit cards, staples, paperclips and CDs •49L pull-out bin for easy emptying •2 year full warranty/ 20 year cutter warranty 	42,893.40	42,893.40
14	1	UNIT	<ul style="list-style-type: none"> 50" SMART TELEVISION •66cm Height, 113cm width, Gross weight (kg) 14.3, Screen size: 50 inch LED •Resolution: 4k Ultra HD, HDMI Ports: 3 x HDMI 2/0, Voltage: 100-240V, 1 UBS Ports •Warranty: 2 years 	25,400.00	25,400.00
15	1	UNIT	<ul style="list-style-type: none"> REFRIGERATOR •6.7 cu.ft. Single door, Semi Auto Defrost •Color Black •1 Year Warranty 	25,729.00	25,729.00
			EXECUTIVE TABLE		
			<ul style="list-style-type: none"> •Color Brown •In melamine finish to protect its surface and edges from scratches and stains 		
			xxxxxxxxxxx Page 6 xxxxxxxxxxxxxx		=====

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING *6/3*
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

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 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____
 Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____
 Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6,2024
 Mode of Procurement : Public Bidding

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Item No.	Quantity	Unit	Description	Unit Cost	Amount
16	1	UNIT	<ul style="list-style-type: none"> •With 3 drawer side return for storage •Dimension: main table: 180W x 80D x 75H cm • Dimension: side return: 100W x 40D x 75H cm •Weight: 98kgs Purchase of digital copier 3N 1for the replacement of broken and unused copier. LMO DIGITAL COPIER DIGITAL COPIER WITH NETWORK PRINTING, COLOR SCANNING AND NETWORK FAX COPY AND PRINT SPEED OF 40 COPIES PER MINUTE, A4 COPY/PRINT/SCAN RESOLUTION OF 600X600DPI, FAST 1200 DPI WARM UP TIME 17 SECONDS OR LESS ORIGINAL SIZE AND COPY SIZE IS FROM A4 UP TO LEGAL STANDARD MEMORY CAPACITY IS 512MB AND UPGRADEABLE TO A MAXIMUM OF 1536MB MEMORY MAXIMUM DUTY CYCLE OF 50,000 "PAGE PER MONTH INPUT PAPER CAPACITY OF 250 SHEETS PRINTER PROCESSOR CRTEX-A9, 800 MHZ - COMPATIBLE WITH WINDOWS, MACINTOSH, LINUX, UNIX BUILT IN GIGABIT NETWORK USB HOST CONNECTION AND SLOT FOR OPTICAL SD/SDHC CARD xxxxxxxxxxx Page 7 xxxxxxxxxxx	99,186.00	99,186.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

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 Signature over printed name
3/6/24
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Very Truly yours,
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 Secretary of the Sanggunian

Requesting Office/Dept. _____
 Authorized Official

Funds Available : _____
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 Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : VITARA MARKETING

P.O. No. : 31690

Address : Quezon City

Date : May 6, 2024

Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
17	1	UNIT	YASDO Camera - Product Highlights 24.2MP APS-C Exmor CMOS Sensor Real-Time Eye AF & Real-Time Tracking XGA Tru-Finder 2.36m-Dot OLED EVF 3.0" 921.6k-Dot 180° Tiling Touchscreen Internal UHD 4K Video, S-Log3, and HLG S&Q Motion in Full HD from 1-120 fps Built-In Wi-Fi with NFC 425 Phase- & Contrast-Detect AF Points Up to 11 fps Shooting and ISO 102,400	84,364.70	84,364.70
18	1	UNIT	Includes E 16-50mm f/3.5-5.6 OSS Lens Camera Tripod - Product Highlights Number of leg sections - 3 Made of aluminum and plastic Light weight and easy to carry Featured with super quick locking legs Provides perfect support and security Holds the camera without any vibrations Legs sections are flexible Quick release 3-way Panhead Holds a weight of 3000g capacity Most compatible with DSLR's	1,946.00	1,946.00
19	1	UNIT	Video Mic Camera - Frequency Range 40Hz - 10kHz Polar Pattern Cardioid (Uni-Directional) Sensitivity -45 ±3dB (0dB=1V/Pa, @ 1 kHz) Type Condenser Microphone.	5,846.00	5,846.00
20	1	UNIT	CAMERA - Product highlights 24.2MP APS-C Exmor CMOS Sensor Real-time Eye AF & Real-Time Tracking XGA Tru-Finder 2.36m- Dot OLED EVF 3.0" 921.6k-Dot/180° Tiling Touchscreen Internal UHD 4K Video, S-Log3, and HLG S&Q Motion in Full HD from 1-120 fps Built-In Wi-Fi NFC 425 Phase - & Contrast-Detect AF Points Up to 11 fps Shooting and ISO 102,400 Includes E-16-50mm f/3.5-5.6 OSS Lens xxxxxxxxxx Page 8 xxxxxxxxxxxxxx	84,364.70	84,364.70

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme:

VITARA MARKETING 6/3
Signature over printed name
3/6/24
Date

Very Truly yours,

Mayor ROZZANO RUFINO B. BIAZON
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____
Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____
Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
21	2	UNIT	COOP INDUSTRIAL FAN 30" Tripod type industrial fan 280 watts power 3 fan speed control with oscillation 330m ³ per minute air flow with built-in thermal fuse adjustable height up to. 183cm	9,089.50	18,179.00
22	2	UNIT	MICROPHONE, WIRED 8-Meter Cord Dynamic Wired Microphone	904.70	1,809.40
23	1	UNIT	ROUTER, WI-FI Reception Sensitivity : Various sensitivities for different data rates Transmission Power: 2.4 GHz 20dBm (EIRP), 5 GHz 23Dbm (band1/band2, 5GHz 30dBm (band3) Wireless Security : WEP, WPA / WPA2 - Personal, WPA2 / WPA3 - Personal Wireless Functions: Enable/Disable Wireless Radio, WMM WAN Type : Dynamic IP/Static IP/PPPoE/L2TP/PPTP Management: Access Control, Local Management, Remote Management DHCP: Server, DHCP Client List NAT Forwarding : Port Forwarding, Port Triggering, UPnP, DMZ Firewall Security; SPI Firewall, IP and MAC Address Binding Guest Network: 2.4 GHz Guest Network, 5 GHz Guest Network VPN Server: OpenVPN, PPT supported xxxxxxxxxx Page 9 xxxxxxxxxxxxx	3,363.00	3,363.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING *6/3*
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
24	6	UNIT	Dimension: 8.2 x 6.8 x 1.6in (208.8 x 171.6 x 41.7mm) Interfaces: 1 x Gigabit WAN Port + 3x Gigabit LAN Ports Button : Reset/WPS Button • Antenna Type: 4 x 5 dBi Fixed OmniDirectional Antennas UNINTERRUPTABLE POWER SUPPLY (UPS) Input Voltage : 140-300 VAC + 5% Input frequency : 50 or 60Hz (Auto sensing) Output nominal voltage 230VAC Output voltage regulation (battery mode) ± 10% Output frequency: 50 or 60Hz ± 1Hz Output transfer time (typical) : 2ms Battery recharge time: 2-4 hours recover to 90% capacity LED display AC mode - Green lighting Battery mode - Yellow flashing every 10 seconds Overload - Red flashing every second Faulty - Red lighting Alarm Battery mode - Sounding every 10 seconds Low battery - Sounding every second Overload - Sounding every 0.5 second Battery replacement alarm - Sounding every 2 seconds Faulty - Continuously sounding xxxxxxxxxxx Page 10 xxxxxxxxxxx	2,167.00	13,002.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Very Truly yours,

Conforme: VITARA MARKETING 4/3
 Signature over-printed name
3/6/24
 Date

Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____
 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

 Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____

 Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
25	1	UNIT	<p>COOP SHREDDER</p> <ul style="list-style-type: none"> • Shreds 18 sheets of paper per pass into 397 (5/32 x 1-1/2" Security Level P-4) cross-cut particles for enhanced security on highly confidential documents to help keep your information safe. Also shreds staples, credit cards, paper clips, CDs/DVDs and junk mail. • Runs for up to 30 minutes before a cool down period is needed allowing you to complete shredding jobs in one sitting • Patented 100% Jam Proof System eliminates paper jams and powers through tough jobs for frustration-free shredding • SafeSense Technology automatically disables shredder when hands touch the paper opening, helping to protect more than just your identity • Jam Prevention Features: 100% Jam Proof System • Feed Type: Traditional • Auto Start/Stop: Yes - Electronic • Basket Type: Pull-out Bin • Bin Full Light: Yes • Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs • Cut Size (inches): 5/32" x 1-1/2" • Cut Type: Cross-Cut • DIN Level - Paper: P-4 • Maximum Run Time (minutes): 30 min on / 40 min off • Energy Efficient Features: Energy Savings System Material Type: Plastic Noise Features: SilentShred™ Paper Entry Width (inches): 9 Safety Features: SafeSense® Speed (Feet Per Minute): 10 <p>xxxxxxxxxx Page 11 xxxxxxxxxxxxxx</p>	31,189.50	31,189.50

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING *6/3*
 Signature over-printed name
2/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ _____ Authorized Official	Funds Available : _____ Amount : _____ R.O. No. : _____ _____ Chief Account
	_____ Authorized Official	_____ Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
26	2	UNITS	Usage: Shared Strength: SOHO Bin Capacity (gallons): 9 Run Time (minutes): Up to 30 Sheet Capacity: 18 Shreds Per-Sheet: 397 EPNRO Android Phone, 8 GB RAM, 256 GB ROM Super-clear 108 MP triple camera, 120Hz FHD+AMOLED display, Immersive viewing with ultra-thin bezels, Secure in-screen fingerprint sensor, Powerful Snapdragon performance, 33W fast charging with 5000mAh battery with one (1) year warranty	12,995.00	25,990.00
27	10	PCS	ENGINEERING Orbit Electric Fan Metal Blade 18'	2,464.70	24,647.00
28	1	UNIT	Bottom Load Water Dispenser Free standing water dispenser Bottom loading Hot, normal and cold water Fast cooling Low noise Heating: 500W/ Cooling: 85W Dimension: Length:31cm Width:31cm Height:104cm	12,994.00	12,994.00
29	1	UNIT	YASDO Water Dispenser - Bottom Load, Hot, Cold and Warm	12,994.00	12,994.00
30	1	UNIT	LMO 2 HP AirConditioned Split type xxxxxxxxxx Page 12 xxxxxxxxxxxxxx	78643.00	78,643.00
Total Amounts in words: _____					-

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING 6/3
 Signature over printed name
3/6/24
 Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____
 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____
 Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____
 Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
31	1	PC	AURA INVERTER SPLIT TYPE R32 REFRIGIRANT, COOLING CAPACITY 18,990KJ/HRPOWER INPUT 1,295W, SOUND LEVEL AT LOW 23.0DBA, ENERGY EFFICIENCY HIGH DENSITY DUST FILTER, 2 WAY PIPE DRAINING. SMOOTH FREQUENCY CONTROL, OINDOOR NET DIMENSION: 935(W)x 239(D)x319(H) MM, NET OUTDOOR DIMENSION: 890(W)x342(D)x673(H)mm, INDOOR NET WEIGHT: 12.3 KG. , OUTDOOR NET WEIGHT:38.8 KG. WARRANTY: 1 YEAR ON PARTS AND LABOR 5 YEARS ON COMPRESSOR 1 FREE GENERAL CLEANING WITHIN THE FIRST YEAR OF PURCHASE. PDAO Laminating Machine Specifications: Size:A3 Attr: Hot and Cold Laminator Lamination Pouch Thickness: 75-125 mic Warm-up: 3-5 minutes Indicator: LED Power (red), LED Power (Green) With ABS switch (for clearing jams) No blistering, automatic shutdown or overheating	6,080.00	6,080.00
32	1	pc.	UPAO Voice Recorder 4 GB Internal Memory, expandable to 32 GB with micro-SD S-microphone system records distant or quite sound clearly xxxxxxxxxx Page 13 xxxxxxxxxxxxxx	7,144.70	7,144.70

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed

Conforme: VITARA MARKETING 6/3
 Signature over printed name
 Date 3/6/24

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)
 Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____
 Certified Correct : _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

 Authorized Official

Funds Available : _____
 Amount : _____
 R.O. No. : _____

 Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
33	1	SET	Focus and Wide-Stereo recording captures the voices you want to hear Auto Voice recording reduces background noise Built-in USB connector makes transferring files easy • AAA Battery will last for up to 55hrs Warranty: 1-year Camera, Digital Compact-Type, 20.3 MP, CMOS Sensor, 65X Optical Zoom, 35mm Lens, Vari-angle, LCD Monitor, with camera case bag, and 128 GB Memory card, Micro SDXC, Class 10 Pursuant to DILG Memorandum Circular 2012- 120 dated July 4, 2012 item number II.7 Documentation of Good Practice/s on Children *Warranty: 2 years	51,473.40	51,473.40
34	1	pc	TCAD Shredder Jam Prevention Features: 100% Jam Proof System Feed Type: Traditional Auto Start/Stop: Yes - Electronic Basket Type: Pull-out Bin Bin Full Light: Yes Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs Cut Size (inches): 5/32" x 1-1/2" Cut Type: Cross-Cut DIN Level - Paper: P-4 Maximum Run Time (minutes): 20 min on / 30 min off Energy Efficient Features: Energy Savings System Material Type: Plastic Model Number: 79CI Noise Features: SilentShred™ Paper Entry Width (inches): 9 Safety Features: SafeSense® xxxxxxxxxxxx Page 14 xxxxxxxxxxxx	25,991.00	25,991.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING 6/3 Very Truly yours,
 Signature over printed name _____ Mayor ROZZANO RUFINO B. BIAZON
3/6/24 Date _____ Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ <p style="text-align: center;">Secretary of the Sanggunian</p>	Requesting Office/Dept. _____ <p style="text-align: center;">Authorized Official</p>	Funds Available : _____ Amount : _____ R.O. No. : _____ <p style="text-align: center;">Chief Account</p>
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PURCHASE ORDER

City Government of Muntinlupa

Supplier : VITARA MARKETING

P.O. No. : 31690

Address : Quezon City

Date : May 6, 2024

Mode of Procurement : Public Bidding

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
35	2	pcs	Speed (Feet Per Minute): 10 Usage: Personal Strength: SOHO Bin Capacity (gallons): 6 Run Time (minutes): Up to 20 Sheet Capacity: 16 Shreds Per Sheet: 397 WATER DISPENSER, TOP LOAD, HOT/COLD/WARM, FUNCTION Bottom Load with Hot, Normal, and Cold Compressor Cooling Low Noise Thermal Fuse Protected Overload Relay Protector Power: Cold: 85w Hot: 500w Color: Metallic Silver Dimension: Length: 35.5 cm Width: 39 cm Height: 111.5 cm	12,994.00	25,988.00
36	5	units	GAD 4 Layer filling Steel Cabinet Description: Materilas: all metal constuction Accessories: File divider, flush handle, central locking system, black handle Dimension: W45.6X62XH133cm	12,340.00	61,700.00
37	1	SET	Children Table and Chairs 1. 3 piece set table and chairs gives children a kid sized space for creativity 2. Chair seat height 11" 3. Study 25 wooden construction xxxxxxxxxx Page 15 xxxxxxxxxxxxxx	4,544.00	4,544.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme:

VITARA MARKETING 6/3

Signature over printed name

3/6/24
Date

Very Truly yours,

Mayor ROZZANO RUFINO B. BIAZON

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No. : 31690
 Address : Quezon City Date : May 6, 2024
 Mode of Procurement : Public Bidding

Gentlemen :
 Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
38	10	UNITS	4. Easy assembly 5. Additional set of 2 chairs sold separately to accommodate four kids at the table 6. Happy Kiddos Large Solid Wood Study Table for kids 4-6 seaters- Table Only Different Educational Toys Educational Board Wooden Toys High quality	1,685.00	16,850.00
39	2	UNITS	EPNRO Stereo Digital Voice Recorder with Built-in USB Voice Recorder, Adjustable settings, Transcription Playback Mode, 4GB Internal Memory expandable to 32 GB with micro SD, S- microphone system records distant or quiet sounds clearly, Focus and Wide-Stereo recording captures the voices you want to hear, Auto voice recording reduces background noise, Built-in USB voice connector makes transferring files easy, Battery Operated, with one (1) year warranty	8,446.00	16,892.00
					=====
					4,718,731.80

Total Amounts in words: _____

In case of failure to make the full delivery, within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: VITARA MARKETING 6/3
 Signature over printed name
 Date 3/6/24
 Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ _____ Authorized Official	Funds Available : _____ Amount : _____ R.O. No. : _____ _____ Chief Account
	_____ Authorized Official	_____ Chief Account