



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Bids and Awards Committee**

**NOTICE TO PROCEED**

**CHARKIEL ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of Trophies & Medals**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. ROZZANO RUFINO B. BIAZON  
City Mayor

I acknowledge receipt of this Notice on 10-3-24

Name of the Bidder or Representative Mano Lito P. Padolina

Authorized signature 

## **Contract Agreement**

THIS AGREEMENT made the 8<sup>th</sup> day of May 2024 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services; particularly for the **Supply & Delivery of Trophies & Medals** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Five Hundred Seventy Four Thousand Two Hundred Pesos (P1,574,200.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement; viz:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;


- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Five Hundred Seventy Four Thousand Two Hundred Pesos (P1,574,200.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Supply & Delivery of Trophies & Medals** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

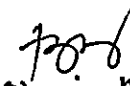
  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

  
Manolito J. Padolina  
 Supplier

for:  
**CHARKIEL ENTERPRISES**

  
Irene Marbonda

Signed in the presence of:   
Bellinda Blessie Macasag

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

BEFORE ME, a Notary Public for and in Muntinlupa City, this 08 day of MAY 2024, personally appeared:

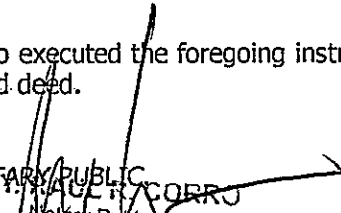
NAME:  
 Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 147  
 Page No. 14  
 Book No. 150011  
 Series of 2024.

  
**NOTARY PUBLIC**  
**MAURICIO R. CORRO**  
 Notary Public  
 Notarial Commission No. NC-24-037  
 Until December 31, 2025  
 MCLE Compliance No. VII-0029269  
 IBP Roll No. 36515/PPLM Chapter  
 PTR No. MCF 10521753/Jan. 4, 2025/Muntinlupa City  
 2<sup>nd</sup> Flr. People's Center Building, Muntinlupa City Hall  
 City Government of Muntinlupa

REPUBLIC OF THE PHILIPPINES  
Philippine Health Insurance Corporation

PhilHealth  
Keep Your Health

08-025196873-3



PADOLINA, MANOLITO PELAEZ  
DECEMBER 29, 1984 - MALE  
UNIT II 7 ESTANISLAO ST LAKEVIEW HOMES  
PUTATAN MUNTINLUPA CITY, FOURTH DIST. - 1770



08-025196873-3  
INFORMAL ECONOMY

*Am Am Am*

REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



Last Name, First Name, Middle Name  
**BIAZON, ROZZANO RUFINO BUNOAN**

Nationality Sex Date of Birth Weight (kg) Height (cm)  
 PHIL M 1969-03/20 103 177

Address  
 410 TAAL ST AYALA ALABANG VILLAGE,  
 MUNTINLUPA CITY

License No. Expiration Date Agency Code  
 H02-BA-030998 2023/03/20 N40

Height (cm) Eyes Color  
 177 BROWN

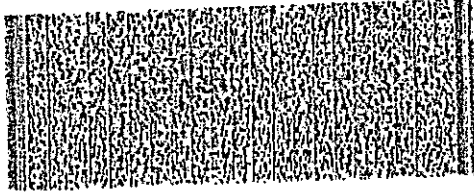
Complexion  
 A

Signature of Licensee  
*[Signature]*

EDGAR C. CALVARIE  
 Director

- SECTION 1 - SPECIAL**
- 1. MOTORCYCLE
  - 2. TRUCK
  - 3. BUS
  - 4. TAXI
  - 5. RICKSHAW
  - 6. TRAM
  - 7. RAILROAD
  - 8. AIRCRAFT
  - 9. SHIP
  - 10. BOAT
  - 11. OTHER
- SECTION 2 - CLASSIFICATION**
- 1. CLASS 1
  - 2. CLASS 2
  - 3. CLASS 3
  - 4. CLASS 4
  - 5. CLASS 5
  - 6. CLASS 6
  - 7. CLASS 7
  - 8. CLASS 8
  - 9. CLASS 9
  - 10. CLASS 10
  - 11. CLASS 11
  - 12. CLASS 12
  - 13. CLASS 13
  - 14. CLASS 14
  - 15. CLASS 15
  - 16. CLASS 16
  - 17. CLASS 17
  - 18. CLASS 18
  - 19. CLASS 19
  - 20. CLASS 20
  - 21. CLASS 21
  - 22. CLASS 22
  - 23. CLASS 23
  - 24. CLASS 24
  - 25. CLASS 25
  - 26. CLASS 26
  - 27. CLASS 27
  - 28. CLASS 28
  - 29. CLASS 29
  - 30. CLASS 30
  - 31. CLASS 31
  - 32. CLASS 32
  - 33. CLASS 33
  - 34. CLASS 34
  - 35. CLASS 35
  - 36. CLASS 36
  - 37. CLASS 37
  - 38. CLASS 38
  - 39. CLASS 39
  - 40. CLASS 40
  - 41. CLASS 41
  - 42. CLASS 42
  - 43. CLASS 43
  - 44. CLASS 44
  - 45. CLASS 45
  - 46. CLASS 46
  - 47. CLASS 47
  - 48. CLASS 48
  - 49. CLASS 49
  - 50. CLASS 50

IN GREAT QUANTITY  
 THAT NOT TO BE  
 IN CASE OF EMERGENCY NOTIFY  
 ADDRESS: SAIG ADDRESS  
 TEL. NO. 123456789



Serial Number  
 057284296

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **31776**  
 Address : Putatan, Muntinlupa City Date : May 15, 2024  
 Mode of Procurement : Public Bidding

Gentlemen:  
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	300	pcs	Trophy, suitable for sports competition, wooden-base 12" (Generic)	710.00	213,000.00
2	200	pcs	Trophy, suitable for sports competition, wooden-base 14" (Generic)	750.00	150,000.00
3	200	pcs	Trophy, suitable for sports competition, wooden-base 16" (Generic)	820.00	164,000.00
4	200	pcs	Trophy, suitable for sports competition, wooden-base 18" (Generic)	880.00	176,000.00
5	150	pcs	Trophy, suitable for sports competition, wooden-base 20" (Generic)	920.00	138,000.00
6	150	pcs	Trophy, suitable for sports competition, wooden-base 24" (Generic)	980.00	147,000.00
7	150	pcs	Personalized Trophy 14' inches, wood (Personalized)	676.00	101,400.00
8	150	pcs	Personalized Trophy 18' inches, wood (Personalized)	780.00	117,000.00
9	150	pcs	Personalized Trophy 20' inches, wood (Personalized)	832.00	124,800.00
10	500	pcs	Medal Gold Big, 5cm (Generic)	84.00	42,000.00
11	500	pcs	Medal Silver Big, 5cm (Generic)	84.00	42,000.00
12	500	pcs	Medal Bronze Big, 5cm (Generic)	84.00	42,000.00
13	450	pcs	Personalized name embed in Trophy (Brass plate)(Personalized)	260.00	117,000.00
xxxxxxxx Nothing Follows xxxxxxxxxxxx					=====
Supply & Delivery of Trophies & Medals by Office of <u>City Mayor</u> & the City Vice Mayor.					1,574,200.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **CHARKIEL ENTERPRISES**  
 Signature over printed name \_\_\_\_\_  
 Date 4-3-24

Very Truly Yours, [Signature]  
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_

Authorized Official

Funds Available : \_\_\_\_\_  
 Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account