



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**M.R. BELARMA ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **M.R. BELARMA ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of 5-Gallon Slim Water Containers**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. **ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 6-4-24  
Name of the Bidder or Representative Marietta Belarma  
Authorized signature MR. Belarma

## ***Contract Agreement***

---

THIS AGREEMENT made the \_\_\_\_ day of MAY 31 2024 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **M.R. BELARMA ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of 5-Gallon Slim Water Containers** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Six Hundred Twenty Two Thousand Three Hundred Seventy Five Pesos (P2,622,375.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

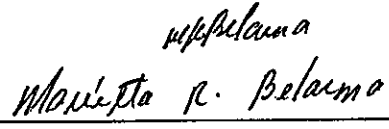
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. *Philippine Bidding Documents (PBDs)*;
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Six Hundred Twenty Two Thousand Three Hundred Seventy Five Pesos (P2,622,375.00)** or such other sums as may be ascertained, **M.R. BELARMA ENTERPRISES** agrees to the **Supply & Delivery of 5-Gallon Slim Water Containers** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


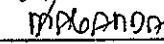
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

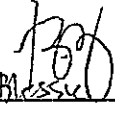
  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
**M.R. Belarma**  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**M.R. BELARMA ENTERPRISES**

  
 IRENE 

Signed in the presence of:  
  
 Belinda Blessie Macaraog

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

BEFORE ME, a Notary Public for and in Muntinlupa City, this MAY 31 2024 day of \_\_\_\_\_ 2024, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 133;  
 Page No. 27;  
 Book No. 101;  
 Series of 2024.

**ATTY. STEVE M. SANTILLAN**  
 NOTARY PUBLIC  
 2736 BRUGER ST. PUTAN MUNT. CITY PHILIPPINES  
 aspsteve12@yahoo.com  
 COMM. NO. 23-026 / VALID UNTIL 12/31, 2024  
 PTR NO. 10474123 / 01/02/2024, MUNTINLUPA CITY  
 IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER  
 ROLL NO. 62750; TIN NO. 318-359-657  
 MCLE VII-0025656, 04/14/2025



REPUBLIKA NG PILIPINAS  
 Republic of the Philippines  
 PAMBANSANG PAGKAKALANLAN  
 Philippine Identification Card



3426-7945-9857-2805



Apelyido/Last Name

**BELARMA**

Mga Pangalan/Given Names

**MARIETTA**

Gitnang Apelyido/Middle Name

**RAMOS**

Petsa ng Kapanganakan/Date of Birth

**SEPTEMBER 10, 1965**

Tirahan/Address

1135 AMPARO STREET, POBLACION, CITY OF MUNTINLUPA  
 NCR, FOURTH DISTRICT

PHIL



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



Last Name, First Name, Middle Name  
**BIAZON, ROZZANO RUFINO BUNOAN**

Sex: M Date of Birth: 1969/03/20 Weight (kg): 103 Height (cm): 177

Address  
**419 TAAL ST AYALA ALADANG VILLAGE,  
 MANTINIQUITA CITY**

License No.: **403-05-030998** Expiration Date: **2023/03/20** Permit Code: **H40**

Sex: M Eye Color: **BROWN**

Conditions: **A**

Signature of Licensee: *[Signature]*

Signature of Issuing Authority: *[Signature]*  
**EDUAR C. MALVARTE**  
 Assistant Secretary

III. ORGAN REGISTRATION  
 IV. IN CASE OF EMERGENCY NOTIFY:  
 NAME: DANIELLE JERRY R. BUNOAN  
 ADDRESS: RAJA RIVERA ST.  
 TEL. NO.: 0917-751149

FOR SERVICE:

1. MOTORISTS, MOTORISTIC GROUPS
2. MANDATE TO REGISTER
3. LICENSES AND PERMITS
4. VEHICLE REGISTRATION
5. VEHICLE INSURANCE
6. VEHICLE SAFETY
7. VEHICLE MAINTENANCE
8. VEHICLE REPAIRS
9. VEHICLE REPAIRS
10. VEHICLE REPAIRS

FOR SERVICE:

1. MOTORISTS
2. MOTORISTIC GROUPS
3. MANDATE TO REGISTER
4. LICENSES AND PERMITS
5. VEHICLE REGISTRATION
6. VEHICLE INSURANCE
7. VEHICLE SAFETY
8. VEHICLE MAINTENANCE
9. VEHICLE REPAIRS
10. VEHICLE REPAIRS

Serial Number: **057291286**

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

**PURCHASE ORDER**  
City Government of Muntinlupa

Supplier : **M.R. BELARMA ENTERPRISES** P.O. No.: **31911**  
 Address : **Muntinlupa City** Date : **May 31, 2024**  
 Mode of Procurement : **Public Bidding**

Gentlemen:  
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	10,500	pcs	Mineral Water slim container with Water and Sticker (5 gallon) Imara  xxxxxxxxxx Nothing Follows xxxxxxxxxxxxxx  Supply & Delivery of 5-Gallon Slim Water Containers by Coun.Rongavilla	249.75	2,622,375.00  =====
					2,622,375.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: M.R. Belarma  
**M.R. BELARMA ENTERPRISES**  
 Signature over printed name  
6-4-24  
 Date

Very Truly yours,  
Mayor ROZZANO RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____  Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____  _____ Authorized Official	Funds Available : _____ Amount: _____  R.O. No.: _____  _____ Chief Account
	_____ Authorized Official	_____ Chief Account