

## Republic of the Philippines CITY GOVERNMENT OF MUNTINLUPA **Bids and Awards Committee**

### **NOTICE TO PROCEED**

VITARA MARKETING Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given VITARA MARKETING that the CONTRACT of the City Government of Muntinlupa for the "Supply & Delivery of Industrial Ceiling Fans w/motor for Public Schools in District 1 & 2 of Muntinlupa", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

Name of the Bidder or Representative Benedict 7/2 I acknowledge receipt of this Notice on \_\_\_\_

Authorized signature

City Government of Muntinlupa, 2nd floor, Main Building, National Road, Barangay Putatan, Muntinlupa City

#### Contract Agreement

| THIS AGREEMENT made the day of20                                    |                                     |
|---|-------------------------------------|
| THIS AGREEMENT made the day of20                                    | _ between CITY GOVERNMENT           |
| OF MUNTINLUPA of the Philippines (hereinafter called "the Entity")  | ) of the one part and <b>VITARA</b> |
| MARKETING with address at Quezon City (hereinafter called "the Supp | lier") of the other part;           |

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the Supply & Delivery of Industrial Ceiling Fans w/motor for Public Schools in District 1 & 2 of Muntinlupa and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Two Million One Hundred Eighty Three Thousand Eight Hundred Sixty Two Pesos (P2,183,862.00)(hereinafter called "the Contract Price").

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of Two Million One Hundred Eighty Three Thousand Eight Hundred Sixty Two Pesos (P2,183,862.00) or such other sums as may be ascertained, VITARA MARKETING agrees to the Supply & Delivery of Industrial Ceiling Fans w/motor for Public Schools in District 1 & 2 of Muntinlupa in accordance with his/her/its Bid.

| <ol> <li>The City Government of Munt<br/>with the terms of the Bidding</li> </ol> | cinlupa agrees to pay the above-mentioned sum in accordance   |
|---|---|
|   | s hereto have caused this Agreement to be executed in<br>the Philippines on the day and year first above written. |
| Hon. ROZYANO RUFINO B. BIAZON   |   |
| •   |   |
| for: CITY GOVERNMENT OF MUNTINLUPA  | VITARA MARKETING  |
| CITY GOVERNMENT OF MONTHALOPA   | VITARA PARRETING  |
| INENE MARONDA   | ned in the presence of:  Belindu Ricssit Macages  |
| REPUBLIC OF THE PHILIPPINES)  | ACKNOWLEDGEMENT   |
| CITY OF MUNITIVLUPA )   | usy 3 1 2021  |
|   | CITY OF MANILA MAY 3 1 2024   |
| personally appeared:  | and in Muntinlupa City, this day of 2024,   |
| NAME  | GOVERNMENT ISSUED ID NO.  |
| Hon. ROZZANO RUFINO B. BIAZON   | Driver's License N03-86-030998  |
| Known to me and to me known to and acknowledged to me that the same is t          | be the same persons who executed the foregoing instrument heir own voluntary act and deed.                        |
| WITNESS MY HAND SEAL.   | A NOTARY PURVIC.  |
| 100   | = yours   |
| Doc. No. <u>§2</u> ;  | ATTY OF EEDICHARD E CENECELA  |

Doc. No. 82; Page No. 37; Book No. 191; Series of 2024.

ATTX CLIFF RICHARD E. GENESELA

Hotary Public for City of Manile

Hotarial Commission No. 2020-103 Issued on 2/17/23 Unit Dec. 31, 2024 Manile

Notarial Commission No. 2023-103 Issued on 2017/23 Until Dec. 31, 2024 Manila IEP No. 3945/28 Issued on Jan. 03, 2024 Pasig City Roll No. 49006 PTR No. 1521034 Issued on Jan. 02, 2024 Until Dec. 31, 2024 Manila IECLE No. VID-002259 Issued on July 15, 2022 Until April 14, 2025 Office Add: Sezzain San Luis Bidg., 1006 Orosa St., Ermäa, Hanila

## PURCHASE ORDER

# City Government of Muntinlupa

| Supplier VITARA MARKETING   |             |                                      | P.O. No.:   | 31975  |   |                                 |   |  |
|---|-------------|--------------------------------------|---|--|---|---------------------------------|---|--|
| Address Quezon City   |             |                                      | _   | June 19,2024   |   |                                 |   |  |
|   |             |                                      |   |  | Mode of Pro                             | ocurement :                     | Public Bidding                                      |  |
| Gentlemen;<br>P   | lease fur   | nish and/or (                        | leliver to this office  | the following articles subjec  | et to the terms ar                      | nd conditions cor               | tained herein:                                      |  |
| Place of  | delivery    | :                                    |   |  | Delivery Terr                           | n:                              |   |  |
|   |             |                                      |   |  | 1                                       | n:                              |   |  |
|   | uantity     | Unit                                 |   | Description  | <u> </u>                                | Unit Cost                       | Amount  |  |
| 1   | 12          | pcs                                  | * Dust proof structi * High Strength, lig service life, large at High efficient energy  Technical * 325 watts power * 11.81 feet fan dia * 85 rpm speed * 5,850m3/min air v * 34 Hz frequency * 39dB (A) noise * 425m2 wind cove * 165 m2 wind speed * 46 kg fan body we (motor + blade + co * with Installation * 1 year warranty * 45 days Delivery xxxxxxxxxxx Nothing Supply & Delivery | nd energy-saving motor ure and long service life motor whtweight impact-resistant & with ir volume & high pressure airflow gy saving ventillation  meter, 5 blades  volume  rage area ed ≥ 1 m/s eight |   | 181,988.50                      | 2,183,862.00<br>=================================== |  |
| Total Amoun   | ts in Wor   | ds:                                  |   |  |   |                                 |   |  |
| ConfoMHAR  (In case of N  | AMARK<br>Si | ETING  gnature over  Da  Purchase pr | printed name 25-24 te   | thin the time specified above,  Requesting Office/Dept.  | Very Truky you  Mayor ROZZ  Funds Avail | ANO RUFINO B. Authorized Offici | BIAZON<br>al  |  |
| Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: |             |                                      | <del></del>   | Amo  | Funds Available: Amount: R.O. No.:      |                                 |   |  |
| Certified Cor   |             | cretary of th                        | e Sanggunian  | Authorized Official  |   | Chief Account                   |   |  |