



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

VITARA MARKETING
Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Industrial Ceiling Fans w/motor for Public Schools in District 1 & 2 of Muntinlupa"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 0-23-24

Name of the Bidder or Representative Benedict Tin

Authorized signature 

Contract Agreement

THIS AGREEMENT made the _____ day of MAY 31 2024 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Industrial Ceiling Fans w/motor for Public Schools in District 1 & 2 of Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million One Hundred Eighty Three Thousand Eight Hundred Sixty Two Pesos (P2,183,862.00)**(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. *Philippine Bidding Documents (PBDs)*;
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

PURCHASE ORDER
City Government of Muntinlupa

Supplier: **VITARA MARKETING** P.O. No.: **31975**
 Address: **Quezon City** Date: **June 19, 2024**
 Mode of Procurement: **Public Bidding**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery: _____ Delivery Term: _____
 Date of delivery: _____ Payment Term: _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	12	pcs	Industrial Ceiling Fan with motor * 12 ft. * High efficiency and energy-saving motor * Dust proof structure and long service life motor * High Strength, lightweight impact-resistant & with long service life, large air volume & high pressure airflow, High efficient energy saving ventilation Technical * 325 watts power * 11.81 feet fan diameter, 5 blades * 85 rpm speed * 5,850m ³ /min air volume * 34 Hz frequency * 39dB (A) noise * 425m ² wind coverage area * 165 m ² wind speed ≥ 1 m/s * 46 kg fan body weight (motor + blade + connecting tube) * with Installation * 1 year warranty * 45 days Delivery xxxxxxxxxx Nothing.Follows xxxxxxxxxx Supply & Delivery of Industrial Ceiling Fans w/Motor for Public Schools in District 1 & 2 of Muntinlupa	181,988.50	2,183,862.00
					=====
					2,183,862.00

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed by: VITARA MARKETING Signature over printed name
 Date: 6-25-24
 Very Truly yours,
 Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official _____	Funds Available : _____ Amount: _____ R.O. No.: _____ Chief Account _____