

UNLIQUIDATED CASH ADVANCES

CALENDAR YEAR: 2024
QUARTER: 2

REGION: NATIONAL CAPITAL REGION
PROVINCE: METRO MANILA
CITY/MUNICIPALITY: MUNTINLUPA

Name of Debtor (In alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due						
				Current			Past Due			
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years and		
GENERAL FUND										
AREVALO, CYNTHIA C.	24,500.00	06/26/24	To record cash advance for the Training on "Values Orientation Workshop (VOW) and GAD Enrichment Learning" on June 27-29, 2024, July 04-06, 2024, July 11-13, 2024, July 18-20, 2024, July 25-27, 2024, August 01-03, 2024 and August 15-17, 2024.	24,500.00						
ARGANA, GERROVI HERNANDEZ	42,000.00	06/19/24	To record cash advance for payment of meals for Muntinlupa Care Card Caravan June to August 2024	42,000.00						
ARRIOLA, JEROME JAMES VILLANUEVA	927,126.00	06/14/24	To record cash advance for payment of travel expense (2 pax) as Mayors for Peace Delegate to the 2024 NPT Review Conference in Geneva Switzerland from July 20, 2024 to August 02, 2024.	927,126.00						
BAZON, ROZZANO RUFINO BUNOAN	11,983,270.99	03/27/24	To record cash advance of Confidential Fund for 2nd Quarter of CY 2024.			11,983,270.99				
BIGLETE, EMMANUEL R.	164,199.14	05/21/24	To record cash advance for the expenses that will be incurred during 2024 8th International Conference on Advanced Manufacturing and Materials on July 9-12, 2024 at Edinburgh, United Kingdom.		164,199.14					
BRIGOLA, LORIZA M.	16,000.00	06/21/24	To record cash advance relative to the celebration of Philippine Environmental Month/ World Bike Day/ World Environment Day of the EPNRO which will be held on June 29, 2024 at Filinvest Alabang.	16,000.00						
COSARE, JOSHUA ROBERT	634,762.00	05/20/24	To record cash advance for the participation on the MMDA Cup 2024 (Basketball and Volleyball Tournament), Opening date May 21, 2024.		634,762.00					
DAGUPAN, ROMAR UBAC	292,718.00	05/20/24	To record cash advance for the Citynet's Invitation to participate in the City Benchmarking on Leaving No One Behind when Localizing the Sustainable Development Goals (SDGS) program in Seoul, South Korea June 23-29, 2024		292,718.00					
DE LIMA, JOHN AQUILINO EDMUND G.	6,199.56	04/30/24	To record Cash advance for 2024 Philippine Political Science Association International Conference with the theme "Reimagining Margins, Reclaiming Borders" on May 2 to 4, 2024 at Mindanao State University-Iligan Institute of Technology in Iligan City, Philippines.			6,199.56				
DELAS ALAS, MAUREEN CADIZ	34,480.00	04/16/24	To record Cash advance for Philippine Criminalistic Society, Inc. (PhilCSI) 13th National Criministics Specialization Training on April 21-28, 2024 at Brentwood Apartelle Leonard Wood Road, Baguio City.			34,480.00				
DIAZ, ALEXSON V.	3,820.20	05/10/24	To record cash advance for the registration & travelling expenses of Coun. Alexson V. Diaz for Regional Assembly dubbed as Young Legislators: Advocates f Sustainable Tourism and Environment Protection on May 15-17, 2024 at Siargao Island, Surigao Del Norte.			3,820.20				
GAMBOA, CARMELITA	12,000.00	06/21/24	To record cash advance to defray expenses for the forthcoming series of Disaster Risk Reduction Management Training to be held on the following schedules at DDRM Training Room. Seminar/Workshop on Disaster Preparedness Awareness (Batch I July 10, 2024/Batch II July 12, 2024). Basic Life Support Training (Batch I July 15, 2024/Batch I July 19, 2024m First Aid Training (Batch I July 24, 2024/Batch II July 25, 2024)	12,000.00						
GARCIA, LOVELYN C.	1,053,940.00	04/04/24	To record Cash advance to defray necessary expenses of Colegio de Muntinlupa delegates during the VEX Robotics World Championship on April 25 to May 3, 2024, at Kay Bailey Hutchison Convention Center in Dallas Texas, USA.		1,053,940.00					
GARCIA, RANDY I.	8,700.00	05/29/24	To record cash advance for training (Hazardous Wastes Management & Permitting) used at Muntinlupa City Public Market.		8,700.00					
GELI, ROSEMARIE IBE	3,000.00	04/24/24	To record cash advance for the Honorarium of Massage Therapist and other services for Kalingang Munti (April & May 2024)		3,000.00					
HERNANDEZ, SHIENNA P.	342,481.59	06/25/24	To record cash advance for Community Organization Development Institute and the Asian Coalition for Housing Rights to the Regional Conference on Collective Housing" let People Be the Solution on July 1-4, 2024 to be held at Bangkok Thailand OBR# 100-2406-10051 - 17,659.36 ; To record cash advance for Gathering of data on homeless families in the City of Muntinlupa on June 24 - September 15, 2024 OBR# 100-2406-10052 - 327,850	342,481.59						
HICAP, JOEL ANTHONY MAALA	14,167.24	04/11/24	To record cash advance for the Training Expenses to the Local Government Mechanical Engineers Association of the Philippines, 35th National Convention and Election of Officers on April 24-26, 2024 at the Negros Residences, Bacolod City, Negros Occidental.			14,167.24				
LAO III, LARRY U	9,900.00	05/13/24	To record cash advance for the training expense incurred by the Office of the Building Official in lieu of the Association of Structural Engineers of the Philippines, Inc. (ASEP) SMART 2024 Conference on May 23-25, 2024 at the Bai Hotel Cebu, Quano Ave. Corner C.D. Seno St. City South Special Economic Administrative Zone, Manduae City Cebu.		9,900.00					
LAZARTE, CECILIA C.	330,000.00	06/26/24	To record cash advance for the honorarium for the Librang Tuli project of Councilor Iyee Arciaga Tadefa.	330,000.00						
MACAPINLAC, ROMINASOL	242,560.00	11/21/23	To record payment of 14th month pay and Cash Gift for Regular Employees for CY 2023.			242,560.00				
MACAPINLAC, ROMINASOL	117,829.79	12/29/23	To record payment of Salaries and wages for Casual and Regular Employees for the period Nov1-15,2023.			117,829.79				
MALIT, FRANCIS B.	32,600.00	06/05/24	To record cash advance to defray necessary expenses during the 74th IECEP National Midyear Convention with the theme "Legacy of Excellence: Sustaining Innovation for Global Impact" on June 13-15, 2024, at the Waterfront Cebu Hotel.	32,600.00						
MARIÑAS, MICHELLE	82,990.00	06/28/24	To record cash advance for the accommodation and van transfer for the Durungawan event to be incurred by Museo ng Muntinlupa.	82,990.00						
MOLO, CARIDAD	119,000.00	06/21/24	To record cash advance for Assistance to Person in Crisis Situation payout.	119,000.00						
NAVARRO, EDGAR C.	80,000.00	06/24/24	To record cash advance for Capability Building: Seminar/Workshop on Basic Requirement and Procedures on Disbursement and Other Updates on Related COA Rules and Regulations and Gender Mainstreaming as Strategy for the Implementation of Magna Carta for Woman on June 27-29, 2024 at Tanza Cavite	80,000.00						
SALVO, MARJERIE C.	131,750.00	06/27/24	To record 1.) Cash advance for the materials, supplies, Honoraria/Tokens and Cash incentives that will be needed during the 3rd Commencement Exercises, NSTP/CWTS Graduation, and ROTC Graduation on July 18, 19 and 25, 2024 at CDM Grounds. P 131,750.00	131,750.00						
SALVO, MARJERIE C.	40,000.00	06/27/24	2.) Cash advance for the Honoraria of the Resource speaker, food and material expenses on the conduct of "Seminar-workshop on the review of the Sexual Harassment Policies and its applicability in the College for CDM-CODI and CDM-GFPS" to be held at Seminar room on June 28, 2024. P40,000.00	40,000.00						
SATORE, MENILEA C.	91,800.00	06/10/24	To record cash advance re: Moving Up Ceremony 2024 from June 10-28, 2024 at Southpark Ayala Alabang Activity Center	91,800.00						
TADEFA, IVEE RHIA ARCIAGA	280,000.00	06/24/24	To record cash advance for the travelling expenses of Eight (8) representatives for Metro Manila Councilors League (MMCL) Learning Visit in Japan on August 19-23, 2024 at Tokyo, Japan	280,000.00						
TIAMA, GEMMA F.	32,000.00	06/21/24	To record cash advance of Office of the Vice Mayor's Lawyers Training/Seminar/Workshop entitled "Mandatory Continuing Legal Education (MCLE) at Aruga by Rockwell, Makati City	32,000.00						
VENTURA, ROSE ANN LORRAINE	3,106,127.85	06/28/24	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered June 11-25, 2024.	3,106,127.85						
VENTURA, ROSE ANN LORRAINE	898,803.27	06/28/24	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period of June 16-30, 2024.	898,803.27						
VENTURA, ROSE ANN LORRAINE	39,000.00	06/11/24	To record cash advance for Monthly Allowance of PNP personnel for the month of May, 2024.	39,000.00						
VENTURA, ROSE ANN LORRAINE	5,000.00	06/11/24	To record cash advance for the Allowance for Dance Company for the period of May 01-31, 2024	5,000.00						
VENTURA, ROSE ANN LORRAINE	43,700.00	06/19/24	To record cash advance for the Honorarium of Mediators for the month of May 2024	43,700.00						
VENTURA, ROSE ANN LORRAINE	170,200.00	06/28/24	To record cash advance for the Honorarium of Local Disaster Risk Reduction and Management Council (LDRRMC) and its Technical Working Group who were present during the Council meeting and TWG meeting	170,200.00						
VIACRUSIS, CYNTHIA	154,125.00	06/07/24	To record cash advance for the expenses of the following program: 1. Youth Leaders Capability and Development Training (YESCO) OBR # 100-2404-04296 - P9,000.002. Performing Arts Workshop. OBR # 100-2404-03956 - P167,400.003. Kabataan Safe Spaces Act Orientation and Seminar. OBR # 100-2404-04183 - P12,051.004. Adolescent Reproductive Health Awareness. OBR # 100-2404-03965 - P5,000.005. Sportscene Gymnastics Invitation 2024. OBR # 100-2404-03960 - P58,500.006. Quarterly Meeting of Athletes and Coaches and Quarterly Presentation and Recognition of Winning Athletes. OBR # 100-2405-08500 - P8,475.007. Sports Clinic and Sports Festival. OBR # 100-2404-03954 - P145,650.00 - Month long activity	154,125.00						
VICTORINO, GENEVIEVE	43,745.54	06/27/24	To record cash advance for the "Zumba Pride" a health and wellness activity on June 29, 2024 by TCAD	43,745.54						
VILLAREAL, ELIJAH ROSE	29,490.00	05/24/24	To record cash advance for the 1st Quarter Search for Outstanding Employee 2024. Program on Award and Incentives for Service Excellence (PRAISE) Committee.	29,490.00						
	21,643,986.17			7,001,203.71	2,299,121.68	12,343,660.78				
SPECIAL EDUCATION FUND										
MACAPINLAC, ROMINASOL	6,000.00	06/06/24	Cash Advance for Clothing Allowance for the month of April, 2024.	6,000.00						
VENTURA, ROSE ANN	173,487.94	06/28/24	Cash Advance for the Salaries & Wages of SEF Casual, Contractual & Job Order Employees for the period June 11-25, 2024.	173,487.94						
	179,487.94			179,487.94						
TRUST FUND										
VENTURA, ROSE ANN	53,150.90	06/28/24	To record Hazard Pay Allowance of Drug Abuse Prevention and Control Office for the month of May 2024.		53,150.90					
VENTURA, ROSE ANN	305,403.20	06/28/24	To record Cash advance for Professional Fees of Lying-In Center for the period of November 20, 2023 - December 31, 2023 and January 1, 2024 - April 28, 2024.		305,403.20					
	358,554.10				358,554.10					
	22,182,028.21			7,180,691.65	2,657,675.78	12,343,660.78				

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

MELANNA M. CASANOVA
Local Accountant

ROZZANO RUFINO B. BAZON
Local Chief Executive