

UNLIQUIDATED CASH ADVANCES

CALENDAR YEAR: 2024  
QUARTER: 3

REGION: NATIONAL CAPITAL REGION  
PROVINCE: METRO MANILA  
CITY/MUNICIPALITY: MUNTINLUPA

Name of Debtor (In alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due					
				Current			Past Due		
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above
<b>GENERAL FUND</b>									
ADORNADO, ADONIS P	10,960.00	12-Sep-24	To record Cash advance for the training expenses (Registration Fee and Transportation Allowance) for the participants during the FOSRA 18th General Assembly at Le Pavilion Events Hall, Bay Area CBD Place, Pasay City on November 14-15, 2024.	10,960.00					
AGUILAR, CHRISTINE MARIE M	105,458.00	08/22/24	To record cash advance for participation on ATOP National Convention on October 9-12, 2024 at South Cotabato		105,458.00				
ANIÑON, GLENDA ZAMORA	395,711.43	09/11/24	To record cash advance for the implementation of Annual Career Guidance Advocacy Program Caravan in Cooperation and collaboration with the School Division Office (DepEd) Muntinlupa and Department of Labor and Employment (DOLE). Career Guidance advocacy Program for the school to be held on September to November 2024 in the Public and Private Schools in Muntinlupa City	395,711.43					
ANUEVO, ALAIN	47,092.00	09/17/24	To record Cash advance for payment of Honorarium and procurement of food and other supplies for 2024 Faculty Research Colloquium - Call for Proposals on August 27, 2024 at Heroes Hall and Soroptimist International Hall of Alabang.	47,092.00					
ARGAME, ULYSSES SANSALIAN	28,000.00	09/13/24	To record cash advance for the training expenses to the Philippine Society of Master Plumbers and Plumbing Engineers, (PSMPE) Inc. First Philippine Society International Plumbing Expo (PIPE) 2024 and 19th Founding Anniversary, National Convention at World Trade Center, Pasay City.	28,000.00					
ARGANA, GERROVI HERNANDEZ	18,295.57	06/19/24	To record cash advance for payment of meals for Muntinlupa Care Card Caravan.			18,295.57			
CABALLERO, GONZALO	2,400.00	09/27/24	To record cash advance for the implementation of Emotional Intelligence and Leadership (SELF PACED) E-Learning Course		2,400.00				
CASACOP, ALNI GAVJAYMIN BADE	37,500.00	09/13/24	To record Cash advance for payment of Honorarium and prizes and other supplies necessary for Edukalidad 2024 on August 24-25, 2024 at Caliraya Resort Club, Lumban, Laguna.	37,500.00					
CASANOVA, KARL JAMES MERCED	11,108.00	09/23/24	To record cash advance for the training expenses for the Tourism Promotion Board's Tourism Marketing Educational Seminar on September 24-30, 2024 at General Santos City, South Cotabato incurred by Tourism, Culture and the Arts Department.	11,108.00					
COSARE, JOSHUA ROBERT	560,391.43	08/21/24	To record cash advance to defray expenses for the Provision for City Employees Physical Fitness, Wellness and Recreational Program (Basketball, Volleyball, Table Tennis, Badminton, Chess and Athletics Inter-Department Tournament) Opening Date: August 20, 2024		560,391.43				
DE ALDAY, AMALIA T.	75,000.00	09/30/24	To record cash advance for the Honorarium of facilitators/speaker of Community-Based Disaster Risk Reduction and Management Training - Training of Trainers on September 23-27, 2024	75,000.00					
DELAS ALAS, MAUREEN CADIZ	1,964.00	6-May-24	To record Cash advance for Philippine Criminological Society, Inc. (PhICS) 13th National Criminology Specialization Training on April 21-28, 2024 at Brentwood Apartelle Leonard Wood Road, Baguio City.			1,964.00			
GARCIA, RANDY	22,500.00	09/20/24	To record Cash advance for MOA of MMDA and City Government of Muntinlupa for the Rapid Composting Machine used at Muntinlupa City Public Market.	22,500.00					
GELI, ROSEMARIE IBE	17,700.00	09/12/24	To record cash advance for the Honorarium of Massage Therapist and other services for Kalingang Munti for the month of September, 2024.	17,700.00					
HERNANDEZ, PAMELA VASQUEZ	75,000.00	09/18/24	To record cash advance of expenses of the following program: A. Training expenses relative to Off-site Assessment and Evaluation of Search and Rescue (SAR) K9 Volunteers Training will be held on September 20-22, 2024 at Sinloan Laguna P75,000.00	75,000.00					
HERNANDEZ, PAMELA VASQUEZ	42,000.00	09/18/24	To record cash advance of expenses of the following program: A. Training expenses relative to On-site Assessment and Evaluation of Search and Rescue (SAR) K9 Volunteers Training will be held on September 28&29, 2024 P42,000.00	42,000.00					
HERNANDEZ, SHIENNA P.	169,682.77	09/18/24	To record cash advance re: Budgetary requirements for the eviction of families due to contractual violation (conversion of residential unit to rest-com and purely commercial) at Southville III resettlement housing project on September 12-13, 2024.	169,682.77					
HILAPO, ELISA	104,028.84	09/30/24	To record cash advance for the conduct of the Lkhang Munti Fair at Alabang Town Center, Activity Center to be held on September 30, 2024 to October 02, 2024	104,028.84					
INES, SHALLIE CARL	58,444.73	09/23/24	To record cash advance for the various expenses needed for Muntinlupa Evacuation Center, Model Evacuation center and other related Means of Verification for the Seal of Good Local Governance Audit.	58,444.73					
LANDICHO, FLORANTE SORIANO	4,012.00	09/18/24	To record cash advance for the training expense incurred by the Office of Building Official in lieu of the Philippine International Plumbing Expo (PSMPE) 2024 and its 19th Year Founding Anniversary, National Convention and Trade Exhibits on September 19-20, 2024 at World Trade Center, Pasay City.	4,012.00					
LOBO, MARILOU	58,710.00	09/09/24	To record cash advance to defray various expenses needed in the conduct of the Urban Agricultural Training and distribution of garden tool kits to each of the women farmers group of the City September 13, 2024.	58,710.00					
MACAPINLAC, ROMINASOL	129,720.00	09/30/24	To record cash advance for Muntinlupa City Peace and Order Council (MPOC) Honoraria for the 2nd Quarter of CY 2024.	129,720.00					
MACAPINLAC, ROMINASOL	89,780.00	09/30/24	To record cash advance for the Honorarium of the Anti-Graft Board for the month of August, 2024.	89,780.00					
MACAPINLAC, ROMINASOL	92,000.00	09/30/24	To record cash advance for the Honoraria of the People's Law Enforcement Board (PLEB) for the month of July, 2024.	92,000.00					
MACAPINLAC, ROMINASOL	1,381,590.00	09/30/24	To record cash advance for the wages of Muntinlupa City Emergency Employment Program (MCEEP) formerly known as TUPAD, under the Gender and Development Office (GAD) Fund, covering the period of August 06-30, 2024, the workers are deployed at OSCA Office, PDAO, ECED and LGBTQI	1,381,590.00					
MACAPINLAC, ROMINASOL (Payroll-GF)	1,088,510.85	09/27/24	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period of September 16-31, 2024.	1,088,510.85					
MACAPINLAC, ROMINASOL (Payroll-GF)	3,899,524.01	09/27/24	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered September 11-25, 2024.	3,899,524.01					
MACAPINLAC, ROMINASOL (Payroll-GF)	211,902.99	09/30/24	To record cash advance for refund of GSIS Loans for the month of January to April, 2024.	211,902.99					
MACAPINLAC, ROMINASOL (Payroll-PLMun)	242,560.00	21-Nov-23	To record payment of 14th month pay and Cash Gift for Regular Employees for CY 2023.			242,560.00			
MACAPINLAC, ROMINASOL (Payroll-PLMun)	117,829.79	29-Dec-23	To record payment of Salaries and wages for Casual and Regular Employee for the period Nov1-15,2023.			117,829.79			
MAGBOO, MA. ROSARIO	215.00	09/28/24	To record cash advance for Public Employment Service Office (PESO) will be hosting the regular monthly meeting with learning session of the PESO Association of Metro Manila (PAMM) and the Department of Labor and Employment - National Capital Region (DOLE-NCR) on September 26, 2024 at Acacia Hotel	215.00					
MARIÑAS, MICHELLE	2,710.35	08/28/24	To record cash advance for the accommodation and van transfer for the Durungawan event to be incurred by Museo ng Muntinlupa.			2,710.35			
MARIÑAS, MICHELLE	487,593.25	09/30/24	To record Cash advance of various expenses for Tourism Expo on September 27-29, 2024; Mural Painting and Opening of tourism information center	487,593.25					
MENESES, CYNTHIA T.	123,600.00	07/31/24	To record Cash advance for the following with details below 1. Registration Fee and transportation expense for the Oath Taking Turnover, Investiture of Past and Present LCU residents and Inaugural Assembly of 2024 with Leadership Immersion and Benchmarking Food and transportation expense for the 42 members of Kultura Teknika, PLMUN Chorale; 2. ROTC on July 26 - 27 for the Oath Taking Turnover, Investiture of Past and Present LCU Presidents and Inaugural Assembly of 2024 with Leadership Immersion and Benchmarking.		123,600.00				
MOLO, CARIDAD	62,500.00	09/29/24	To record cash advance for Incentive to Functional Barangay VAW Desks		62,500.00				
QUIBADO, SOLOMON JR. DAGOHY	488.60	09/08/24	To record cash advance to defray expenses for the Training and Seminar on "Conflict and Stress Management" to be held on September 10-13, 2024 at Tagaytay City.	488.60					
RICARTE, EDITHA HERNANDEZ	63,298.45	07/02/24	To record cash advance for the "Core Competencies for HRMOs" on September 24-27, 2024 at Cagayan De Oro City.		63,298.45				
SATORE, MENILEA C.	71,520.00	08/19/24	To record cash advance for the following ECCD activities: For the Parents Exit Conference on August 13, 2024.		71,520.00				
SATORE, MENILEA C.	160,500.00	08/19/24	To record cash advance for the following ECCD activities: Nutrition Month Celebration for Child Development Centers, Teachers/Workers and Parents.		160,500.00				

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Name of Debtor (in alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due						
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				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above	
SEÑAR, JOEL GUTIERREZ	111,189.80	09/27/24	To record cash advance for the Association of Government of Accountants of the Philippines (AGAP) Inc. Outstanding Accounting Officer for the FY 2023 on October 9-12, 2024.	111,189.80						
STA. MARIA, ALMA	39,370.00	09/27/24	To record cash advance for the Provision of assistance to individuals in crisis situation affected by disasters under crisis intervention division P32,370 To record cash advance for honorarium for the resource person in the conduct of the Filipino Family Celebration CY 2024	39,370.00						
TEPAUREL, GEORGE JR. GUTIERREZ	3,247.84	08/16/24	To record cash advance to defray expenses for the Training and Seminar re: "Working Towards Personal Effectiveness" to be held on August 24-27, 2024 at Cagayan De Oro City.		3,247.84					
TIAMA, GEMMA F	32,000.00	08/26/24	To record cash advance of Office of the Vice Mayor's Lawyers Training/Seminar/Workshop entitled "Mandatory Continuing Legal Education (MCLE) at Aruga by Rockwell, Makati City.			32,000.00				
TICMAN, LAURITO	108,000.00	09/30/24	To record cash advance of Public Employment Service Office (PESO) for the Department of Labor and Employment (DOLE) in cooperation with the PESO Association of the Philippines, Inc. (PESOMAP Inc) will hold the 24th National PESO Congress on October 15-18, 2024 at KCC Convention Center, Zamboanga City	108,000.00						
VENTURA, ROSE ANN LORRAINE	64,000.00	08/30/24	To record cash advance for the cash incentives of athletes who compete in "NCR PALARO 2024" last April 21-26, 2024		64,000.00					
VENTURA, ROSE ANN LORRAINE	3,000.00	09/05/24	To record cash advance for the cash incentives of athletes who compete in "Palarong Pambansa 2024".		3,000.00					
VENTURA, ROSE ANN LORRAINE	28,500.00	09/17/24	To record cash advance for the Monthly Allowance of PNP personnel for the month of August, 2024.		28,500.00					
VENTURA, ROSE ANN LORRAINE	5,000.00	09/23/24	To record cash advance for the Allowance of Dance Company for the period of August 01-31, 2024.		5,000.00					
VENTURA, ROSE ANN LORRAINE	289,000.00	09/23/24	To record cash advance for the Allowance of GAD-Community Advocacy Officers for the month of July, 2024		289,000.00					
VENTURA, ROSE ANN LORRAINE (Payroll- GF)	12,000.00	09/16/24	To record cash advance for the Clothing Allowance for the month of July, 2024.		12,000.00					
VERDAN, TAMARRA ARIELLE (Payroll-CDM)	158,594.50	09/13/24	To record payment for the Part-time Faculty and Program Chairs (NON-ATM) of Colegio de Muntinlupa for the period of August 23 - September 7, 2024.		158,594.50					
VERDAN, TAMARRA ARIELLE CAYOBIT	248,737.50	09/18/24	To record Cash advance for the allowance of CHED-UNIFAST Tulong Dunong for 17 CDM Students Grantless and administrative support cost for the 1st and 2nd Semesters of AY 2022-2023.		248,737.50					
VERON, ALVIN	51,650.00	09/27/24	To record cash advance for the re: Drainage Master Plan Inter-Agency Meeting (DMO-IAT) on September 27 & October 8, 2024.		51,650.00					
VICTORINO, GENEVIEVE	75,890.71	09/25/24	To record cash advance for various activities of Gender and Development Office 2024.		75,890.71					
VILLAREAL, ELIJAH ROSE	49,830.96	07/03/24	To record cash advance for the "Unified World Vision: Capitalizing in the Contribution of Mental Health Profession to the Sustainable Development Goals"			49,830.96				
VIÑAS, MAYLENE	25,500.00	08/29/24	For Training Registration - Credit and Collection Management on August 30, 2024 in School Division Office to be used by Muntinlupa Entrepreneurship Financing Division			25,500.00				
	11,393,246.97			9,666,642.58	1,312,244.68	415,359.71				
<b>SPECIAL EDUCATION FUND</b>										
MACAPINLAC, ROMINASOL	11,383.12	09/30/24	Cash Advance of Rominasol A. Macapinlac for GSIS Loan Refund of SEF Employees for the period January - April, 2024.	11,383.12						
VENTURA, ROSE ANN	6,000.00	09/16/24	Cash Advance of Rose Ann Lorraine C. Ventura for Clothing Allowance for the month of July, 2024.	6,000.00						
VENTURA, ROSE ANN	2,191,525.00	07/05/24	Cash Advance for the Meals, Transportation, Accommodation and other Expenses of Athletes, Officials and Delegates for Palarong Pambansa 2024		2,191,525.00					
	2,208,908.12			17,383.12	2,191,525.00					
<b>TRUST FUND</b>										
ALFONSO, ERWIN O.	158,000.00	09/26/24	To record cash advance for the expenses for Disaster Preparedness and Awareness, Basic Emergency Response and Road Safety as a part of Disaster and Resiliency and Management Training for the Youth	158,000.00						
MACAPINLAC, ROMINASOL	596,022.00	09/30/24	To record Cash Advance for Prof Fees for Muntinlupa Reproductive Health and Wellness Clinic	596,022.00						
PEREÑA, MARY JOY A	89,274.54	08/22/24	To record Cash advance for 2-day Learning visit of the City Nutrition Committee Members and City's Barangay Action Officers to Mandaluyong City's Learning Hub on August 29-30, 2024		89,274.54					
	843,296.54			754,022.00	89,274.54					
	14,445,451.63			10,437,047.70	3,593,044.22	415,359.71				

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

  
MELANIA M. CASANOVA  
Local Accountant

  
ROZZANO RUFINO B. BAZON  
Local Chief Executive