



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Printing of Booklets, Tarpaulins, Forms & IEC Materials for the use of Various Offices"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 11-25-24

Name of the Bidder or Representative Marolito P. Padolina

Authorized signature 

CGM-OP-BAC-08F033

Contract Agreement

NOV 11 2024

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Booklets, Tarpaulins, Forms & IEC Materials for the use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Million Two Hundred Sixty Two Thousand Four Hundred Eighteen Pesos (P7,262,418.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

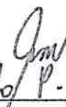
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Seven Million Two Hundred Sixty Two Thousand Four Hundred Eighteen Pesos (P7,262,418.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Booklets, Tarpaulins, Forms & IEC Materials for the use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


Hon. ROZZANO RUFINO B. BIAZON
City Mayor


for:
CITY GOVERNMENT OF MUNTINLUPA


Manolito P. Padolina
Supplier

for:
CHARKIEL ENTERPRISES


INE NE MALABONDI

Signed in the presence of:


Belinda Bissie Macayaga

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

BEFORE ME, a Notary Public for and in Muntinlupa City, this NOV 11 2024 day of _____ 2024, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 34;
Page No. 8;
Book No. 198;
Series of 2024.

NOTARY PUBLIC
ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
3736 BRUGER ST. BUTHAN MONT. CITY PHILIPPINES
BSPOT24.C.1266/andco.com
COMM. NO. 25, NO. VALID UNTIL 12/31/2024
PTR NO. 16 174 123, 01/02/2024, MUNTINLUPA CITY
IDP LIFETIME, 024205, CEBU CHAPTER
ROLL NO. 1750, TIN NO. 318-359-637
MC-24-24556, 04/10/2024



08-025196873-3

PADOLINA, MANOLITO PELAEZ
DECEMBER 29, 1984 - MALE
UNIT II 7 ESTANISLAO ST LAKEVIEW HOMES
PUTATAN MUNTINLUPA CITY, FOURTH DIST. - 1770



INFORMAL ECONOMY

[Three handwritten signatures]

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **32786**
Address : **Muntinlupa City** Date : **November 15, 2024**
Mode of Procurement : **Bidding**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	2350	pc	MAYOR'S MONDAY MOTIVATION Size: 6 x6 inches Cover: C2s 220, Glossy Number of Pages: 80 Page Materials: Glossy	170.00	399,500.00
2	165000	pc	CAREBOOK Size: 5.6 x 8.3 inches Cover: C2s 220, Glossy Number of Pages: 80 Page Materials: Glossy	30.00	4,950,000.00
3	20	pads	MTMB Purchase of Printable Forms Clearance Released Slip for Towed Vehicles form, size 6 1/5 x 5 1/2 with sequence number, duplicate carbonless (original copy white, duplicate copy blue), text in black color ink, CGM & MTMB logo in full colors	480.00	9,600.00
4	20	reams	Endorsement Form for Impounded Vehicles , size 8x11, text black in color, CGM & MTMB Logo in full color.	1,300.00	26,000.00
5	20	reams	Short Bond Paper (8.5x11, sub 24, 80gsm) with CGM & MTMB LOGO	1,350.00	27,000.00
6	30	reams	Long Bond Paper (8.5x13, sub 24, 80gsm) with CGM & MTMB LOGO	1,450.00	43,500.00
7	40	pads	Order of Payment for Traffic Clearance (for Business), size 6 1/5 x 5 1/2 with sequence number, duplicate carbonless (original copy white, duplicate copy blue), text in black color ink, CGM & MTMB logo in full colors	480.00	19,200.00
8	10	reams	Traffic Apprehension Report (TAR) for OVR form , size 8x13, text in black color, CGM & MTMB LOGO in full color	1,350.00	13,500.00
9	10	reams	Immobilization Notice form , size 8x11, text in black color ink, CGM & MTMB logo in full colors	1,350.00	13,500.00
10	120	pads	TRU FORMS Annual Safety Inspection Report Form , size 8x13, duplicate carbonized (original copy white, duplicate copy yellow), text in black color ink, CGM & MTMB Logo in full colors	495.00	59,400.00
11	100	pads	Franchise Form , size 8x13, duplicate carbonized (original copy white, duplicate copy yellow), text in black color ink, CGM & MTMB Logo in full colors	638.00	63,800.00

xxxxxx PAGE 1 xxxxxx---

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed to: **CHARKIEL ENTERPRISES** Signature over printed name
Date: 11-25-24

Very Truly yours, **Mayor ROZZANO RUFINO B. BIAZON**
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official _____	Funds Available : _____ Amount: _____ R.O. No.: _____ Chief Account _____
--	--	--

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No. : **32786**
Address : **Muntinlupa City** Date : **November 15, 2024**
Mode of Procurement : **Bidding**

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
22	1,000	pc	FAN, (full color Lazer Digital, back to back print, foldcote	18.00	18,000.00
23	10,000	copies	PIO Printing of Newsletter Printing : Offset (cmyk) Quantity: 10,000 Material: Glossy Paper Size: 11x17 (8.5x11 single page) Quantity Page: 12 pages	30.00	300,000.00
24	18,750	pcs	ESC BYOB (Bring Your Own Bag) Poster Glossy, 8.5x11, Full Color Print, C2S 220 Material CYMK	11.80	221,250.00
25	10	reams	ASSESSOR'S Letterhead Form 8.5 x 13 inches, Sub. 24 80gsm	1,450.00	14,500.00
26	333	units	Arch File, Black, 3", 2-Ring, D-Type Legal with insert Card on Spine for Label	180.00	59,940.00
xxxxxx PAGE 3 xxxxxx---					=====
PRINTING OF BOOKLETS, TARPAULINS, FORMS AND IEC MATERIALS FOR THE USE OF VARIOUS OFFICES.					7,262,418.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISES Very Truly yours **Mayor ROZZANO RUFINO B. BIAZON**
Conforme: _____
Signature over printed name _____ Authorized Official
Date 11-15-24

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official	Funds Available : _____ Amount : _____ R.O. No. : _____ _____ Chief Account
---	---	---