



Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Bids and Awards Committee

**NOTICE TO PROCEED**

**MIS/OUTSOURCING: MANAGED INFORMATION SYSTEMS  
OUTSOURCING CORPORATION**

Taytay, Rizal

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **MIS/OUTSOURCING: MANAGED INFORMATION SYSTEMS OUTSOURCING CORPORATION** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of ICT Software & Server for PLMUN ICT Office (\*re-posted)"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

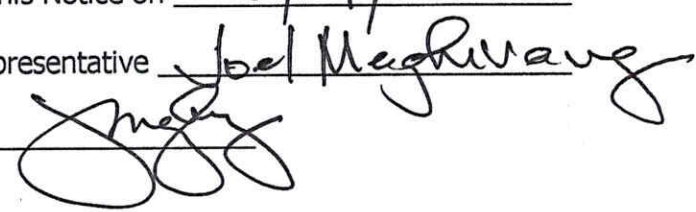
Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 2/24/25

Name of the Bidder or Representative Joel Maghirang

Authorized signature 

## *Contract Agreement*

FEB 14 2025

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **MIS/OUTSOURCING: MANAGED INFORMATION SYSTEMS OUTSOURCING CORPORATION** with address at Taytay, Rizal (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of ICT Software & Server for PLMUN ICT Office** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Million Four Hundred Fifty Six Thousand Six Hundred Nineteen Pesos (P3,456,619.00)**(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. *Performance Security*;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



- In consideration for the sum of **Three Million Four Hundred Fifty Six Thousand Six Hundred Nineteen Pesos (P3,456,619.00)** or such other sums as may be ascertained, **MIS/OUTSOURCING: MANAGED INFORMATION SYSTEMS OUTSOURCING CORPORATION** agrees to the **Supply & Delivery of ICT Software & Server for PLMUN ICT Office** in accordance with his/her/its Bid.
- The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

*[Signature]*  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**MIS/OUTSOURCING: MANAGED INFORMATION SYSTEMS OUTSOURCING CORPORATION**

*[Signature]*  
 Belinda Blossie Macagaga

Signed in the presence of:

*[Signature]*  
 EVA ANTONIO

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

FEB 14 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2025, personally appeared:

NAME  
 Hon. ROZZANO RUFINO B. BIAZON

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 411 ;  
 Page No. 83 ;  
 Book No. 201 ;  
 Series of 2025.

**ATTY. STEVE M. SANTILLAN**  
 NOTARY PUBLIC  
 2736 BRUGER ST. PLATANI, MUNT. CITY PHILIPPINES  
 aspsteve\_12@yahoo.com  
 COMM. NO. 25-027 VALID UNTIL 12/31/2026  
 PTR NO. 4763943 01/02/2015 MUNTINLUPA CITY  
 IBP LIFETIME MEMBER NO. 123456789  
 MULE VII-0029656, 04/14/2025

## PURCHASE ORDER

### City Government of Muntinlupa

Supplier : MANAGED INFORMATION SYSTEM OUTSOURCING CORP, P.O. No.: 33190  
 Address : Taytay, Rizal Date : February 17, 2025  
 Mode of Procurement : Bidding

Gentlemen:  
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount	
1	187	lot	Windows 11 professional Operating System (Perpetual License)- MICROSOFT Office 365 A3 use Benefits (Education Student) (Free) 381 Users Office 365 A3 use Benefits Education Free 18,000- MICROSOFT	7,916.00	1,480,292.00	
2	389	lot		4,443.00	1,728,327.00	
3	1	lot	SQL Server Premium 2022 Standard - Server Edition Database 9 perpetual License) with server support installation, 24/7 support and warranty	248,000.00	248,000.00	
xxxxxx NOTHING FOLLOWS xxxxxx---						=====
SUPPLY & DELIVERY OF ICT SOFTWARE & SERVER FOR PLMUN ICT OFFICE,						3,456,619.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed: MANAGED INFORMATION SYSTEM OUTSOURCING CORP,  
 Signature over printed name  
2/24/25  
 Date

Very Truly yours,  
Mayor ROZZANO RUFINO B. BIAZON  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____  Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____   Authorized Official	Funds Available : _____ Amount: _____  R.O. No.: _____  Chief Account
--	--	--