



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

GONZALOS CATERING & FOOD SERVICES

Poblacion, Muntinlupa

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **GONZALOS CATERING & FOOD SERVICES** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of Meals for Various Activities of Muntinlupa Scholarship Division**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 03-3-25

Name of the Bidder or Representative RICHIELE T. EUGEN

Authorized signature 

Contract Agreement

FEB 25 2025

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **GONZALES CATERING & FOOD SERVICES** with address at Poblacion, Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Meals for Various Activities of Muntinlupa Scholarship Division** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Four Hundred Ninety Six Thousand Four Hundred Fifteen Pesos (P1,496,415.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. *Performance Security*;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Four Hundred Ninety Six Thousand Four Hundred Fifteen Pesos (P1,496,415.00)** or such other sums as may be ascertained, **GONZALOS CATERING & FOOD SERVICES** agrees to the **Supply & Delivery of Meals for Various Activities of Muntinlupa Scholarship Division** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.




HON. ROZZANO RUFINO B. BIAZON
 City Mayor


RICHELUE T. ELISAN
 Supplier

for:
CITY GOVERNMENT OF MUNTINLUPA

for:
GONZALOS CATERING & FOOD SERVICES



Signed in the presence of:

 Belinda Blesit 

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

FEB 25 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ___ day of _____ 2025, personally appeared:

NAME	GOVERNMENT ISSUED ID NO.
Hon. ROZZANO RUFINO B. BIAZON	City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 422
 Page No. 18;
 Book No. 22;
 Series of 2025.

NOTARY PUBLIC
ATTY. STEVE M. SANTILLAN
 NOTARY PUBLIC
 2736 BRUGER ST. PUTATAN, MUNTINLUPA CITY PHILIPPINES
 aspsteve12@yahoo.com
 COMM. NO. 25-027 VALID UNTIL 12/31/2026
 PTR NO. 4763648, 01/02/2025, MUNTINLUPA CITY
 IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER
 ROLL NO. 62750, TIN NO. 318-359-657
 UPLD No. 0029656; 04/14/2025

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **GONZALO'S CATERING AND FOOD SERVICES** P.O. No.: **33247**
 Address : **Muntinlupa City** Date : **February 26, 2025**
 Mode of Procurement : **Bidding**

Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
MSD DISBURSEMENT OF ALLOWANCE AND OTHER MSD ACTIVITIES					
1	500	pax	January 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
2	500	pax	February 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
3	500	pax	March 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
4	500	pax	April 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
5	500	pax	May 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
6	500	pax	June 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
7	500	pax	July 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
8	500	pax	August 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
9	500	pax	September 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
10	500	pax	October 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
11	500	pax	November 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
12	500	pax	December 2025 Lunch - 1 Viand, Rice, Drinks	170.00	85,000.00
MSD ACADEMY					
13	120	pax	April 2025 - PM Snack - Sandwich and Drinks	95.00	11,400.00
14	120	pax	June 2025 - PM Snack - Sandwich and Drinks	95.00	11,400.00
15	120	pax	August 2025 - PM Snack - Sandwich and Drinks	95.00	11,400.00
16	120	pax	October 2025 - PM Snack - Sandwich and Drinks	95.00	11,400.00
17	120	pax	April 2025 - Lunch - 1 Viand, Rice, Drinks	170.00	20,400.00
18	120	pax	June 2025 - Lunch - 1 Viand, Rice, Drinks	170.00	20,400.00
19	120	pax	August 2025 - Lunch - 1 Viand, Rice, Drinks	170.00	20,400.00
20	120	pax	October 2025 - Lunch - 1 Viand, Rice, Drinks	170.00	20,400.00
Orientation with Scholars' Parents and Teachers, Per District					
21	350	pax	January 2025 Snack - Sandwich and Drinks	95.00	33,250.00
22	350	pax	February 2025 Snack - Sandwich and Drinks	95.00	33,250.00
23	350	pax	March 2025 Snack - Sandwich and Drinks	95.00	33,250.00
24	350	pax	April 2025 Snack - Sandwich and Drinks	95.00	33,250.00
25	100	pax	August 2024 (Meeting with SPTA Officers) Snack - Sandwich and Drinks	95.00	9,500.00
26	100	pax	August 2024 (Meeting with SPTA Officers) Lunch - 1 Viand, Rice, Drinks	170.00	17,000.00
SCHOLARS GENERAL ASSEMBLY					
27	200	pax	August 2025 (Batch 1) Snack - Sandwich and Drinks	95.00	19,000.00
28	200	pax	August 2025 (Batch 1) Lunch - 1 Viand, Rice, Drinks	170.00	34,000.00
29	200	pax	November 2025 (Batch 2) Snack - Sandwich and Drinks	95.00	19,000.00

***** PAGE 1 *****

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: RICHALE T. EVAN
 Signature over printed name
03-3-25
 Date

Very Truly yours,
Mayor ROZZANO RUBINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official	Funds Available : _____ Amount: _____ R.O. No.: _____ Chief Account
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City Government of Muntinlupa

Supplier : **GONZALO'S CATERING AND FOOD SERVICES**

P.O. No. : **33247**

Address : **Muntinlupa City**

Date : **February 26, 2025**

Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
30	200	pax	November 2025 (Batch 1) Lunch - 1 Viand, Rice, Drinks MSD Scholarship Qualifying Examination for Excellence, ISKOlarship and Priority Scholarship	170.00	34,000.00
31	30	pax	MSD Scholarship Qualifying Examination Snack - Sandwich and Drinks	95.00	2,850.00
32	30	pax	MSD Scholarship Qualifying Examination Lunch - 1 Viand, Rice, 10 MOST 2025 (Muntinlupa Outstanding Students 2025) Pre-Awarding Activities	170.00	5,100.00
33	37	pax	April 2025 (10 MOST Photoshoot) AM Snack - Pasta and Water	95.00	3,515.00
34	40	pax	April 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice & Water	170.00	6,800.00
35	40	pax	April 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice & Water	170.00	6,800.00
36	50	pax	April 2025 (10 MOST Flag Raising Attendance) AM Snack - Sandwich and Water	170.00	8,500.00
37	40	pax	April 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice & Water	170.00	6,800.00
38	40	pax	April 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice & Water	170.00	6,800.00
39	40	pax	May 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice and Water	170.00	6,800.00
40	40	pax	May 2025 (10 MOST Rehearsals) Dinner - 1 Viand, Rice and Water	170.00	6,800.00
41	65	pax	May 2025 (10 MOST General Rehearsals) Dinner - 1 Viand, Rice and Water	170.00	11,050.00
42	70	pax	May 2025 (10 MOST Awarding) Food for Logistics and other participants Dinner - 1 Viand, Rice and Water	170.00	11,900.00
<p>NOTE: 1. STAGGERED DELIVERY (BASED ON SCHEDULE OF EVENT AND ACTIVITIES) AND STAGGERED PAYMENT (MONTHLY) 2. PAYMENT WILL BE BASED ON THE ACTUAL NUMBER OF ITEMS DELIVERED.</p> <p>xxxxxx PAGE 2 xxxxxx--</p> <p>SUPPLY & DELIVERY OF MEALS FOR VARIOUS ACTIVITIES OF MUNTINLUPA SCHOLARSHIP DIVISION.</p>					<p>=====</p> <p>1,496,415.00</p>

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

GONZALO'S CATERING AND FOOD SERVICES

Very Truly Yours, **MAYOR ROZANO RUFINO B. BIAZON**

Conforme:

Signature over printed name

Authorized Official

03-3-25

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account