



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

M.R. BELARMA ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **M.R. BELARMA ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Appliances & Customized Items for the Employees' Birthday Celebration"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 3 - 19 - 25

Name of the Bidder or Representative Marietta R. Belarma

Authorized signature MB Belarma

Contract Agreement

MAR 07 2025

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **M.R. BELARMA ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Appliances & Customized Items for the Employees' Birthday Celebration** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Thirty Six Thousand Nine Hundred Five Pesos (P2,036,905.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz:

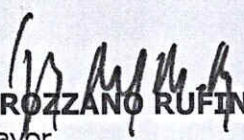
- i. *Philippine Bidding Documents (PBDs);*
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;


Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Thirty Six Thousand Nine Hundred Five Pesos (P2,036,905.00)** or such other sums as may be ascertained, **M.R. BELARMA ENTERPRISES** agrees to the **Supply & Delivery of Appliances & Customized Items for the Employees' Birthday Celebration** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

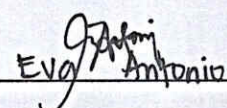

HON. ROZZANO RUFINO B. BIAZON
City Mayor


Marietta R. Belarma
Supplier


for:
CITY GOVERNMENT OF MUNTINLUPA

for:
M.R. BELARMA ENTERPRISES

Signed in the presence of:



Eva Antonio



Irene Magbando

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

MAR 07 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC

Doc. No. 282
Page No. 57
Book No. 203
Series of 2025.

ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATUBA, MUNTINLUPA CITY PHILIPPINES
aspsteve@yahoo.com
COMM. NO. 25-027 VALID UNTIL 12/31/2026
PTR NO. 4763648, 01/27/2025, MUNTINLUPA CITY
IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER
ROLI NO. 62750, TIN NO. 318-359-657
MAR 11 2025

PURCHASE ORDER
City Government of Muntinlupa

Supplier : M.R. BELARMA ENTERPRISES	P.O. No.: 33301
Address : Muntinlupa City	Date : March 07, 2025
	Mode of Procurement : Bidding

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____	Delivery Term : _____
Date of delivery : _____	Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	6105	pcs	PERSONALIZE UMBRELLA, 33 inches canopy, 40 inches wide	250.00	1,526,250.00
2	3	unit	TV 43" UHD 4K SMART	37,685.00	113,055.00
3	3	unit	8.2CUFT TWO DOOR REFRIGERATOR	27,435.00	82,305.00
4	4	unit	9.5KG TWIN TUB WASHING MACHINE	12,295.00	49,180.00
5	15	unit	20L, BLK ROTARY MICROWAVE OVEN	5,965.00	89,475.00
6	15	unit	9L, OVEN TOASTER	2,717.00	40,755.00
7	15	unit	DOUBLE BURNER GAS STOVE ((D)	2,860.00	42,900.00
8	15	unit	1L RICE COOKER	1,260.00	18,900.00
9	15	unit	1.8L, BLK, ELECTRIC KETTLE	806.00	12,090.00
10	15	unit	FLAT IRON, NON STICK SOLE, 1000W	1,170.00	17,550.00
11	15	unit	16" DESK FAN	1,677.00	25,155.00
12	15	unit	WAFFLEMAKER, 2 SLICE NON STICK COATING PLATE	1,286.00	19,290.00
*Target implementation of the requested items will be on August 29, 2025, September 26, 2025, November 28, 2025					
Note: PAYMENT AND DELIVERY WILL BE ON STAGGERED / PHASED PAYMENT					
xxxxxx NOTHING FOLLOWS xxxxx--					=====
SUPPLY & DELIVERY OF APPLIANCES & CUSTOMIZED ITEMS FOR THE EMPLOYEE'S BIRTHDAY CELEBRATION BY CHRMD					2,036,905.00

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed	
Conforme: M.R. BELARMA ENTERPRISES <i>Marieta Belarma</i> Signature over printed name 3-19-25 Date	Very truly yours, Mayor ROZZANO RUFINO B. BIAZON Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. Authorized Official	Funds Available : _____ Amount: _____ R.O. No.: _____ Chief Account
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