

City Government of Muntinlupa

National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 3/18/2025 Quotation No:2025-0173

Company Name:	
Address:	
Business Permit No.:	
TIN:	
PhilGEPS Registration No.(required):	

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure Hotel Accommodation with Full Board Meals and Use of Function Room for the Results-Based Monitoring & Evaluation Trainings, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5.Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact Bids & Awards Committee at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your

(4) Failure to follow these instructions will disqualify your entire quotation.

Procurement Project

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows: Approved Budget for the Contract (ABC)

Hotel Acco	ccomodation with Full Board Meals and Use of Function Room for the Results-Based Monitoring & Evaluation Trainings		Two Hundred Nine Thousand Seven Hundred Fifty Pesos Only				
			Compliance		REMARKS		
QTY	UNIT OF ISSUE	ITEM DESCRIPRION	Yes	No			
		Hotel Accommodation					
		Inclusions:					
		* Daily Buffet breakfast for registered guest/s			10		
		* Complimentary coffee & tea making facilities					
		* Complimentary bottled water					
		* Complimentary parking					
		* Complimentary parking					
1	pax	Deluxe twin (Arrival-April 2, 2025) for Facilitator and Instructor					



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		3 days and 2 nights			
1	pax	Deluxe twin (Arrival-April 2, 2025) for Facilitator and Instructor			
		3 days and 2 nights			
1	pax	extra bed (Arrival 2, 2025) for Facilitator and Instructor			
		3 days and 2 nights			
-		Packed Dinner for 2 nights			
5	pax	preferred area: MUNTINLUPA CITY			
		Nothing Follows			
		Nothing Follows			
		Day 1: April 2, 2025			
30	pax	Full Board Meals			
30	Pun	Inclusions:			
		Rental of Funtion Room (Whole Day Meeting)			
		Use of an LCD Projector and Screen			
		Use of Two (2) Wired Microphones and Built-in Basic Audio System			
		Meals:	5.7	-	
		1-Item AM Snack			
		1-Item PM Snack			
		Overflowing Coffee/Hot Tea			
		Lunch (Buffet w/ One-Round of Iced Tea)			
		* Plates, utensils, water, uniformed server.		02	
		* Buffet setting.			
		over in the a food tray.			
		* Dessert-any variant by your choice			
		AM Snack:			
		Creamy carbonara			
	-	Buffet Lunch:		-	
		Buffet H			
		Soup- Sinigang na baboy			
		Greens w/ various Dressing			
		Chicken Inasal			
		Crispy Lechon Kawali			
		Fish escabeche			
		Pancit Canton			
		Steamed White Rice			

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	V	Leche flan			
		PM Snack:			
		Blueberry Muffin			
		Day 2: April 3, 2025			
30	pax	Full Board Meals			
		Inclusions:			
		Rental of Funtion Room (Whole Day			
		Meeting)			
		Use of an LCD Projector and Screen			
		Use of Two (2) Wired Microphones and			
		Built-in Basic Audio System	2		
		Meals:			
		1-Item AM Snack			
		1-Item PM Snack			
		Overflowing Coffee/Hot Tea			
		Lunch (Buffet w/ One-Round of Iced Tea)			
		* Plates, utensils, water, uniformed	I		
		server.			
		* Buffet setting.			
		* Food Manageable up to the last left			
		over in the a food tray.			 _
		* Dessert-any variant by your choice			
		AM Snack:			
		Pancit bihon with soft rolls			
		Buffet Lunch:			
		Buffet C			
		Soup- Molo soap			
		Cold and Salad Selection of Garden			
		Greens w/ various Dressing			
		Chicken Cacciatore			
		Beef Roulade			
		Fish fillet in Tarragon sauce			
		Vegetable tempura			
		Steamed White Rice			
		Chocolate fudge cake			
		PM Snack:			
		Vanilla bread pudding			
	1	Day 3: April 4, 2025			

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30	pax	Full Board Meals		
		Inclusions:		
		Rental of Funtion Room (Whole Day		
		Meeting)		
		Use of an LCD Projector and Screen		
		Use of Two (2) Wired Microphones and		
		Built-in Basic Audio System		
		Meals:		
		1-Item AM Snack		
		1-Item PM Snack		
		Overflowing Coffee/Hot Tea		
		Lunch (Buffet w/ One-Round of Iced Tea)		
		* Plates, utensils, water, uniformed server.		
		* Buffet setting.		
		* Food Manageable up to the last left over in the a food tray.		
		* Dessert-any variant by your choice		
		AM Snack:		
		Sotanghon guisado		
		Buffet Lunch:		
		Buffet D		
		Soup- Sinigang na baboy		
		Cold and Salad Selection of Garden		
		Greens w/ various Dressing		
		Chicken adobo sa gata		
		Fish escabeche		
		Inihaw na liempo		
		Pinakbet		
		Steamed White Rice		
		Fresh Fruits		
		PM Snack:	- 1	
		Ginataang Bilo-bilo		
		******nothing follows *******		

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	Su	mary of Approved Budget				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Hotel Accommodation				
		Inclusions:				
		* Daily Buffet breakfast for registered guest/s				
		* Complimentary coffee & tea making facilities				
		* Complimentary bottled water				
		* Complimentary parking				
		* Complimentary parking				
1	pax	Deluxe twin (Arrival-April 2, 2025) for Facilitator and Instructor				
		3 days and 2 nights				
1	pax	Deluxe twin (Arrival-April 2, 2025) for Facilitator and Instructor				
		3 days and 2 nights				
1	pax	extra bed (Arrival 2, 2025) for Facilitator and Instructor				
		3 days and 2 nights				
5	pax	Packed Dinner for 2 nights				
		preferred area: MUNTINLUPA CITY				
		Nothing Follows				
		Day 1: April 2, 2025				
30	pax	Full Board Meals				
		Inclusions:				
		Rental of Funtion Room (Whole Day Meeting)				
		Use of an LCD Projector and Screen				
		Use of Two (2) Wired Microphones and Built-in Basic Audio System				
		Meals:				
		1-Item AM Snack				
		1-Item PM Snack				
		Overflowing Coffee/Hot Tea				H.
		Lunch (Buffet w/ One-Round of Iced Tea)				
		* Plates, utensils, water, uniformed server.				
		* Buffet setting.				



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		over in the a food tray.			
		* Dessert-any variant by your choice			
		AM Snack:			
		Creamy carbonara			
		Buffet Lunch:			
19		Buffet H			=
		Soup- Sinigang na baboy			
		Greens w/ various Dressing			
		Chicken Inasal			
		Crispy Lechon Kawali			
		Fish escabeche			
		Pancit Canton			
		Steamed White Rice			
		Leche flan			
		PM Snack:			
		Blueberry Muffin			
		Day 2: April 3, 2025			
30	pax	Full Board Meals			
		Inclusions:			
		Rental of Funtion Room (Whole Day Meeting)			
		Use of an LCD Projector and Screen			
		Use of Two (2) Wired Microphones and Built-in Basic Audio System			
		Meals:			
		1-Item AM Snack			
		1-Item PM Snack			
		Overflowing Coffee/Hot Tea			
		Lunch (Buffet w/ One-Round of Iced Tea)			
		* Plates, utensils, water, uniformed server.			
		* Buffet setting.			
		* Food Manageable up to the last left over in the a food tray.			
		* Dessert-any variant by your choice			
		AM Snack:			
		Pancit bihon with soft rolls			
		Buffet Lunch:			
-		Buffet C			

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		T-			 _	
		Soup- Molo soap			 	
		Cold and Salad Selection of Garden				
		Greens w/ various Dressing			 	
		Chicken Cacciatore				
		Beef Roulade				
		Fish fillet in Tarragon sauce				
		Vegetable tempura				
		Steamed White Rice				
		Chocolate fudge cake				
		PM Snack:				
		Vanilla bread pudding				
		Day 3: April 4, 2025				
30	рах	Full Board Meals				
		Inclusions:				
		Rental of Funtion Room (Whole Day				
		Meeting)				
		Use of an LCD Projector and Screen				
		Use of Two (2) Wired Microphones and				
		Built-in Basic Audio System				
		Meals:			1	
		1-Item AM Snack				
		1-Item PM Snack				
		Overflowing Coffee/Hot Tea				
		Lunch (Buffet w/ One-Round of Iced Tea)				
		* Plates, utensils, water, uniformed				
		server.	34			
		* Buffet setting.				
	* -	* Food Manageable up to the last left				
		over in the a food tray.	P			
		* Dessert-any variant by your choice	i			
		AM Snack:				
-		Sotanghon guisado	-			
		Buffet Lunch:				
		Buffet D				
		Soup- Sinigang na baboy				
		Cold and Salad Selection of Garden				
		Greens w/ various Dressing		-	 	
		Chicken adobo sa gata		 		
		Fish escabeche				
		Inihaw na liempo				



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	₱209,750.00	Total Offered quotation (in Php)	Php
		1	
*****nothing follows *******			
Ginataang Bilo-bilo			
PM Snack:			
Fresh Fruits			
Steamed White Rice			
Pinakbet			

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders must quote for all or all the items.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name	
Position/Designation	
Office Telephone No.	
Mobile Phone No./Fax No	