



Republic of the Philippines  
**City Government of Muntinlupa**  
National Road Putatan Muntinlupa City  
**BIDS and AWARDS COMMITTEE**  
[www.muntinlupacity.gov.ph](http://www.muntinlupacity.gov.ph)

**REQUEST FOR QUOTATION**

Date: 3/21/2025  
Quotation No:2025-0182

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration No.(required): \_\_\_\_\_

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Supply & Delivery of Other Supplies to be used by MCTI for Various Courses**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

<b>1. Mayor's/Business Permit: (Certified True Copy)</b>	<b>4. PhilGEPS Registration (Certified True Copy)</b>
<b>2. Omnibus Sworn Statement (original)</b>	<b>5. Certificate of Registration (Certified True Copy)</b>
<b>3. Latest Income Tax (Certified True Copy)</b>	<b>6. Tax Clearance (Certified true copy)</b>

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

**INSTRUCTIONS:**

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)			
Supply & Delivery of Other Supplies to be used by MCTI for Various Courses			One Hundred Fifteen Thousand Four Hundred Sixteen Pesos Only			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS	
			Yes	No		
10	PCS	FLOOR MOP SET (360* rotatable mop)				
10	UNIT	SQUEEGEE (40cm)				
5	PCS	SPRAY BOTTLE (500ml)				
10	PCS	TOILET BRUSH (10cm)				
10	LITERS	SPONGE AND SCRUB (Double-Sided)				
10	GALS	DETERGENT SOAP (1L)				
10	GALS	DISENFECTANT (1L)				
10	LITERS	TOILET BOWL CLEANER (1 GALLON)				
10	GALS	FABRIC CONDITIONER (1L)				



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10	CAN	BLEACH (4L)				
10	PCS	AIR FRESHENER (42g)				
10	BOTTLES	RUBBER GLOVES (14" waterproof, medium, Pairs, For cleaning)				
26	BOTTLES	MASSAGE OIL				
32	PCS	(LINIMENT/AROMATHERAPY 10ML)				
10	PCS	ALCOHOL/SANITIZER (FDA Approved, 70% Isopropyl, 500ml)				
9	PCS	BATH TOWEL (WHITE)				
10	PCS	PILLOW (WHITE, LARGE)				
10	PCS	PILLOW CASE (WHITE, LARGE)				
10	PCS	BED SHEET (white, Queen size)				
10	PCS	GAUZE MASK (30*25cm)				
10	PCS	SHORT (BOXER, Medium)				
15	PCS	FACE TOWEL (White, Medium)				
10	PCS	BASIN (Stainless, 40-50 cm)				
11	ROLLS	CLING WRAP (30CM X 16METERS)				
10	PCS	COUCH ROLL (DISPOSABLE PAPER)				
10	PCS	BATH ROBES/SMOCK GOWN (White)				
15	ROLLS	CONTAINER (GLASS 25ML.)				
43	BOX	TISSUE (180 meter, 2 ply)				
10	PCS	DISPOSABLE GLOVES (100 pcs/ 50 pairs, Box)				
10	PCS	NECK STRIP ROLL (Disposable				
10	PCS	SPRAY BOTTLE (500ml)				
11	PCS	CONTAINER (DISINFECTING, CLEAR GLASS 16OZ)				
11	PCS	CONTAINER (COTTON, CLEAR GLASS 16OZ)				
		TOWEL (SMALL 20 X 28				
11	PCS	MANICURE AND PEDICURE)				
11	PCS	DISPOSABLE SLIPPER (White, Size 43)				
11	PCS	APRON (10" X 24", Black)				
		TOWEL (SMALL HAND SPA				
11	PCS	WITH COLOR CODING 20X28)				
11	PCS	TOWEL (BIG FOOT SPA WITH COLOR CODING 40 X 70)				
11	PCS	COTTON BALLS (10G.)				
10	BOX	BLADE (stainless, 10 packs in every				





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Summary of Approved Budget			OFFERED QUOTATION			TOTAL PRICE
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	
10	PCS	FLOOR MOP SET (360* rotatable mop)				
10	UNIT	SQUEEGEE (40cm)				
5	PCS	SPRAY BOTTLE (500ml)				
10	PCS	TOILET BRUSH (10cm)				
10	LITERS	SPONGE AND SCRUB (Double-Sided)				
10	GALS	DETERGENT SOAP (1L)				
10	GALS	DISENFECTIONANT (1L)				
10	LITERS	TOILET BOWL CLEANER (1 GALLON)				
10	GALS	FABRIC CONDITIONER (1L)				
10	CAN	BLEACH (4L)				
10	PCS	AIR FRESHENER (42g)				
10	BOTTLES	RUBBER GLOVES (14" waterproof, medium, Pairs, For cleaning)				
26	BOTTLES	MASSAGE OIL				
32	PCS	(LINIMENT/AROMATHERAPY 10ML)				
10	PCS	ALCOHOL/SANITIZER (FDA Approved, 70% Isopropyl, 500ml)				
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10	PCS	BASIN (Stainless, 40-50 cm)				
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10	PCS	SPRAY BOTTLE (500ml)				
11	PCS	CONTAINER (DISINFECTING, CLEAR GLASS 16OZ)				
11	PCS	CONTAINER (COTTON, CLEAR GLASS 16OZ)				
		TOWEL (SMALL 20 X 28				



**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Email address/es