

Republic of the Philippines

City Government of Muntinlupa

National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Da	ite:	3/24	1/2025	
Ouotation	No	202	5-0185	

	Quotation No.2023 01
Company Name:	
Address:	
Business Permit No.:	
TIN:	
PhilGEPS Registration No.(required):	

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure Printing & Delivery of Uniform Ordinance Violation Receipts, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact Bids & Awards Committee at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

	Pı	rocurement Project		Appr	roved Budget for the Contract (ABC)	
Printing & Delivery of Uniform Ordinance Violation Receipts		Two Hundred Fifty Two Thousand Five Hundred Pesos Only				
QTY 500	UNIT OF ISSUE Booklets	UNIFORM ORDINANCE VIOLATION	Compliance		REMARKS	
			Yes	No		
		Size: 4 1/2" x 8 1/2"				
	11	Material: Carbonless Paper				
16		Others: Pre-numbered; Text in black and red ink; Logo of 17 LGU's in full colors				
		Security Features: Pre-numbered; with UV ink; Relief Image; Coin reactive; Thermochromic ink				
		Packaging: 50 sets/bklt.				



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	Sun	nmary of Approved Budget		OFFE	RED QUOTATION	
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
500	Booklets	UNIFORM ORDINANCE VIOLATION RECEIPT (UOVR)				
		Size: 4 1/2" x 8 1/2"				
		Material: Carbonless Paper				
		Others: Pre-numbered; Text in black and red ink; Logo of 17 LGU's in full colors				
		Security Features: Pre-numbered; with UV ink; Relief Image; Coin reactive; Thermochromic ink	-			
		Packaging: 50 sets/bklt.				
are S			₱252	,500.00	Total Offered quotation (in Php)	Php_

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders must quote for all or all the items.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature	over Printed Nar
Positi	ion/Designation
Office	Telephone No.
Mobile I	Phone No./Fax No
Em	ail address/es