

### City Government of Muntinlupa

National Road Putatan Muntinlupa City

### BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

#### REQUEST FOR QUOTATION

	Date: 3/26/2025
	Quotation No:2025-0205
Company Name:	
Address:	
Business Permit No.:	
TIN:	
PhilGEPS Registration No.(required):	

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure Supply & Delivery of Meals for GAD related trainings of MCDO, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. A copy of the following documents are also required to be submitted along with your quotation/proposal:

<ol> <li>Mayor's/Business Permit: (Certified True Copy)</li> </ol>	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5.Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact Bids & Awards Committee at telephone no.(02)8861-1127

#### INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your

(4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

	Procurement Project		Approved Bu	idget for the Contract (ABC)
Supply & Deli	very of Meals for GAD related trainings of MCDO		Three Hundred	Twenty Three Thousand Pesos Only
QTY UNIT OF	ISSUE ITEM DESCRIPRION		liance	REMARKS
100 pa	x 30-Apr-25	Yes	No	T
	Gender Mainstreaming, Mechanism and Instruments for Cooperatives (General Assembly of Muntinlupa City Cooperative Development Council)			
	AM Snack			
	Corned Beef Pandesal			
	LUNCH (Buffet C)			
	• Salad			
	✓ Selection of Garden Greens w/	e.:		
	Various Dressings			



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		• Soup			
		√ Sinigang na Baboy			
		Main Dish			
		✓ Chicken Inasal			
		✓ Crispy Lechon Kawali			
		√ Fish Escabeche			
		✓ Pancit Bihon			 -
		✓ Steamed White Rice			
		Dessert			
		✓ Leche Flan			
		PM Snack			
		Cream Puff			
70	pax	18-Jul-25			
		Seminar-Workshop on Gender &			
		Leadership			
		(Transport Coops & Fisherfolks)			
		AM Snack			
		Chicken Sausage on a Bun			
		LUNCH (Buffet A)			
		• Salad			
		✓ Selection of Garden Greens w/			
	27	Various Dressings			
		• Soup			
		✓ Cream of Pumkin and Carrot Soup			
		Main Dish			
		✓ Fish Fillet in Lemon Butter Caper			
		Sauce			
		✓ Roasted Chicken Spanish Style			
		Pineapple and Rosemary Brined Roast			ł
		Pork		v.e. =	
		✓ Buttered Vegetables			
		✓ Steamed White Rice			
		Dessert			
	5	✓ Fresh Fruits			
		PM Snack			
		Chocolate Cream Slice			
		ENTITLEMENTS			
		✓ Use of Function Room ✓ Morning			
		and/or Afternoon Coffee			



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		Breaks				
		✓ Dedicated Banguet Service Butler				
		✓ One Round of Iced Tea, Pandan				
		Juice or Soda			***	
		Conference Pads and Pencils for				
		each Participant				
		√ Wi-Fi Access				
		✓ Flipchart with Paper				
		✓ Whiteboard with Markers				
		Mints and Candies				
		Basic Sound System with 2 Wired				
		Microphones				
		✓ LCD Projector and Screen (Laptop				
		and Operator c/o Client)				
	<del> </del>	PREFERRED VENUE:	-	<del>                                     </del>		
		✓MUNTINLUPA CITY				
					***************************************	
		<u> </u>		OFFERE	D OUGTATION	
	UNIT OF	mmary of Approved Budget		UNIT OF	D QUOTATION	
QTY	ISSUE	ITEM DESCRIPTION	QTY	ISSUE	ITEM DESCRIPTION	TOTAL PRICE
100	pax	30-Apr-25				
		Gender Mainstreaming, Mechanism				
		and Instruments for Cooperatives				
	1	(General Assembly of Muntinlupa City Cooperative Development Council)				
		AM Snack		+		
	-	Corned Beef Pandesal		+		
	<del>                                     </del>	LUNCH (Buffet C)		+		
	-	• Salad		+		+
	-	✓ Selection of Garden Greens w/		+		
	-			-		-
	<b>-</b>	Various Dressings		+		
	-	• Soup		-		_
		✓ Sinigang na Baboy				_
		Main Dish		+-+		
		✓ Chicken Inasal				
		✓ Crispy Lechon Kawali				
		√ Fish Escabeche				
		✓ Pancit Bihon				
		✓ Steamed White Rice				



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		• Dessert		
		✓ Leche Flan		
		PM Snack		
		Cream Puff		
		1		
70	pax	18-Jul-25		
		Seminar-Workshop on Gender &		
		Leadership		
		(Transport Coops & Fisherfolks)		
		AM Snack		
		Chicken Sausage on a Bun		
		LUNCH (Buffet A)		
		• Salad		
		✓ Selection of Garden Greens w/		
		Various Dressings		
		• Soup		
		✓ Cream of Pumkin and Carrot Soup		
		Main Dish		
		✓ Fish Fillet in Lemon Butter Caper		
		Sauce		
		✓ Roasted Chicken Spanish Style Pineapple and Rosemary Brined Roast Pork		
		✓ Buttered Vegetables		1
		✓ Steamed White Rice		
		• Dessert		
		✓ Fresh Fruits		
		PM Snack		
		Chocolate Cream Slice		
		ENTITLEMENTS		
		✓ Use of Function Room ✓ Morning		
	<u> </u>	and/or Afternoon Coffee		
		Breaks		
		✓ Dedicated Banguet Service Butler		
		✓ One Round of Iced Tea, Pandan		
		Juice or Soda		
		Conference Pads and Pencils for		
		each Participant		
-	£	√ Wi-Fi Access		
		✓ Flipchart with Paper		



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	P323,0	00.00	Total Offered quotation (in Php)	Php
√MUNTINLUPA CITY				
PREFERRED VENUE:				
and Operator c/o Client)				
✓ LCD Projector and Screen (Laptop				
Basic Sound System with 2 Wired Microphones				
Mints and Candies				
√ Whiteboard with Markers				

#### TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders must quote for all or all the items.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Nar
Position/Designation
Office Telephone No.
Mobile Phone No./Fax No