



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES

Putatan, Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Assistive & Adaptive Devices to be given to Constituents of Muntinlupa"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 4-7-25

Name of the Bidder or Representative Mano Lito P. Padolina

Authorized signature 

Contract Agreement

MAR 24 2025

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Putatan, Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Assistive & Adaptive Devices to be given to Constituents of Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Ninety Thousand Pesos (P2,090,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

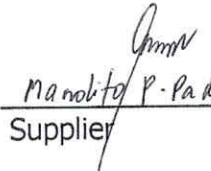
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Ninety Thousand Pesos (P2,090,000.00** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Supply & Delivery of Assistive & Adaptive Devices to be given to Constituents of Muntinlupa** accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

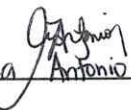
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


HON. ROZZANO RUFINO B. BIAZON
City Mayor

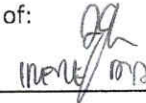
for:
CITY GOVERNMENT OF MUNTINLUPA


Supplier

for:
CHARKIEL ENTERPRISES


Eva Antonio

Signed in the presence of:


Notary Public

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

MAR 24 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

MANOLITO PADOLINA

TIN: 444-608-047-000

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC

Doc. No. 384;
Page No. 1;
Book No. 24;
Series of 2025.

ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATAN, MUN. CITY PHILIPPINES
aspsteve.12@phao.com
COMM. NO. 25-027 V. ID UNTIL 12/31/2026
PTR NO. 4783648, 01/02/2025, MUNTINLUPA CITY
RPL LIFETIME MEMBER NO. 024205 CEBU CHAPTER
P.O. BOX 82750, TIN NO. 313-249-867
MAR 24 2025

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**

Address : **Muntinlupa City**

P.O. No.: **33406**

Date : **March 31, 2025**

Mode of Procurement : **Bidding**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____

Date of delivery : _____

Delivery Term : _____

Payment Term : _____

| Item No. | Quantity | Unit | Description | Unit Cost | Amount |
|--|----------|-------|--|-----------|--------------|
| 1 | 300 | units | Wheelchair with solid rubber spoke wheels, Folding for convenient storage, with padded armrest, leg support and aluminum foot plates, Chrome-plated frame, Net weight: 19kg, Seat width: 46cm, Seat Height: 40cm, Max weight Capacity: 100kgs, Back Wheels Size: 59cm, Front Castor Size: 20cm, Total width: 65cm, six (6) month warranty for factory defects. | 5,200.00 | 1,560,000.00 |
| 2 | 100 | units | Walker , made of aluminum, 2-in1, you can use it as reciprocal (swinging) or fixed with just a lock, Folding, adjustable height, with a simple push of a button on the four legs, can support weights of up to 250 pounds or 115 kilograms. | 2,700.00 | 270,000.00 |
| 3 | 100 | units | Pair of Crutches , made of aluminum alloy, adjustable height with simple push of button, Heavy duty rubber underarm pads, handles and tips, Size: Adult, Height: 5'2" - 5'10" | 1,300.00 | 130,000.00 |
| 4 | 100 | units | Quad Cane , made of aluminum, adjustable height, offset Handle, Base Dimension: 21 x 17 cm, Height: 74 ~ 96 cm, Max Capacity: 200 lbs, Weight: 1kg, the cane seat has a foam/plastic grip handle, rubber tips to prevent slipping | 1,300.00 | 130,000.00 |
| xxxxxx NOTHING FOLLOWS xxxxx-- | | | | | ===== |
| SUPPLY & DELIVERY OF ASSISTIVE & ADAPTIVE DEVICES TO BE GIVEN TO CONSTITUENTS OF MUNTINLUPA BY MAYOR'S OFFICE | | | | | 2,090,000.00 |

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **CHARKIEL ENTERPRISES**
Mano Lito Padolina
Signature over printed name
4-7-25
Date

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
Authorized Official

| | | |
|--|-------------------------|-------------------------|
| (In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) | Requesting Office/Dept. | Funds Available : _____ |
| Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____ | | Amount: _____ |
| Certified Correct: _____ | | R.O. No.: _____ |
| Secretary of the Sanggunian | Authorized Official | Chief Account |