



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**SOL-ARR TRAVEL & TOURS**

Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **SOL-ARR TRAVEL & TOURS** that the CONTRACT of the City Government of Muntinlupa for the **"Hotel Accommodation with Full Board Meals & Transportation for Various Activities of DDRM"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

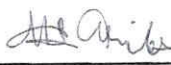
Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on April 24, 2025

Name of the Bidder or Representative MA. LUISA L. ARRIBAS

Authorized signature 

### ***Contract Agreement***

THIS AGREEMENT made the 04 APR 2025 day of \_\_\_\_\_ 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **SOL-ARR TRAVEL & TOURS** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Hotel Accommodation with Full Board Meals & Transportation for Various Activities of DDRM** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Seven Hundred Twenty Seven Thousand Five Hundred Fifty Eight Pesos (P1,727,558.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

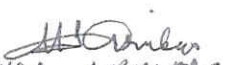
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Seven Hundred Twenty Seven Thousand Five Hundred Fifty Eight Pesos (P1,727,558.00)** or such other sums as may be ascertained, **SOL-ARR TRAVEL & TOURS** agrees to the **Hotel Accommodation with Full Board Meals & Transportation for Various Activities of DDRM** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**HON. ROZZANO RUFINO B. BIAZON**  
City Mayor

  
MA. LUISA ARRIAS

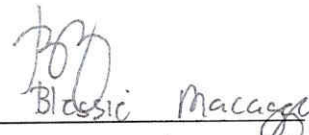
Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**SOL-ARR TRAVEL & TOURS**

  
EVA ANTONID

Signed in the presence of:

  
Belinda Blassie Macagay

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF MUNTINLUPA )

04 APR 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_\_ day of \_\_\_\_\_ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 12  
Page No. 12  
Book No. 224  
Series of 2025.

**PATRICIO L. BONCAYAO, JR.**  
Notary Public  
2nd Floor, ELA Tower, Rotonda,  
Alabang, Muntinlupa City  
**NOTARY PUBLIC**  
MCLE Certificate No. VMA-0000003  
Issued on 07-1-23; Valid until 4-14-2028  
IEP No. 018651; 11-06-15; Pasay City  
PTR No. 4763638; 01-02-05; Muntinlupa City  
NC-24-016; Muntinlupa City until 12-31-25  
TIN: 137-734-581  
Roll No. 33796  
Tel. No. 8800-70-16  
patricia\_boncayao\_lawoffice@yahoo.com.ph

PURCHASE ORDER  
City Government of Muntinlupa

Supplier : SOL-ARR TRAVEL & TOURS

Muntinlupa City

P.O. No.: 33502

Date : April 15, 2025

Address :

Mode of Procurement : Bidding

Gentlemen:

Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery :

Delivery Term :

Date of delivery :

Payment Term :

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	34	pax	DDRM COMMUNITY-BASED DISASTER RISK REDUCTION & MANAGEMENT TRAINING (Batch 1) Accommodation (any resort at Region IVA) for the entire duration of train for the participants (3 days) with full board meals - TANZA OASIS HOTEL	3,506.00	357,612.00
2	12	pax	Accommodation (any resort at Region IVA) for the entire duration of train for the secretariat and facilitators with day 0 (4 days)-TANZA OASIS HOTEL Inclusion : <ul style="list-style-type: none"><li>• quad-sharing (room)</li><li>• use of function room with sound system, LCD projector and whiteboard</li><li>• use of amenities such as swimming pool, etc.</li></ul>	3,506.00	168,288.00
3	32	pax	DDRM-RDANA TRAINING-BATCH 1 Accommodation (any resort at Region IVA) for the entire duration of train for the participants (4 days) with full board meals-TANZA OASIS HOTEL	3,506.00	448,768.00
4	13	pax	Accommodation (any resort at Region IVA) for the entire duration of training for the secretariat and facilitators with day 0 (5 days)-TANZA OASIS HOTEL Inclusion : <ul style="list-style-type: none"><li>• quad-sharing (room)</li><li>• use of function room with sound system, LCD projector and whiteboard</li><li>• use of amenities such as swimming pool, etc.</li></ul>	3,506.00	227,890.00
5	34	pax	EMERGENCY OPERATION CENTER (EOC) COURSE Accommodation (any resort at Region IVA) for the entire duration of train for the participants (3 days) with full board meals-TANZA OASIS HOTEL	3,500.00	357,000.00
6	12	pax	Accommodation (any resort at Region IVA) for the entire duration of training for the secretariat and facilitators with day 0 (4 days)-TANZA OASIS HOTEL	3,500.00	168,000.00
xxxxxx NOTHING FOLLOWS xxxxx--					=====
Hotel Accommodation with Full Board Meals & Transportation for Various Activities by DDRM					1,727,558.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

MA. LUISA ARKUPAS

Conforme: SOL-ARR TRAVEL & TOURS

Signature over printed name

Very Truly yours

Mayor ROZZANO RUFINO B. BIAZON

Authorized Official

April 24, 2025

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)	Requesting Office/Dept.	Funds Available : _____
Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____		Amount: _____
Certified Correct: _____		R.O. No.: _____
Secretary of the Sanggunian	Authorized Official	Chief Account