



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**PREMIER OPTION TRADING CORPORATION**  
Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **PREMIER OPTION TRADING CORPORATION** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of ICT Equipment to be used by City Engineering Department"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. ROZZANO RUFINO B. BIAZON  
City Mayor

I acknowledge receipt of this Notice on April 28, 2025

Name of the Bidder or Representative Roselle A. Castro Jr

Authorized signature 

CGM-OP-BAC-08F172

City Government of Muntinlupa, 2<sup>nd</sup> floor, Main Building,  
National Road, Barangay Putatan, Muntinlupa City

**MUN**  
Muntinlupa  
*Nakakaproud!*

## *Contract Agreement*

MAR 27 2025

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **PREMIER OPTION TRADING CORPORATION** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of ICT Equipment to be used by City Engineering Department** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Hundred Thousand Pesos (P1,100,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

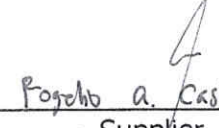
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million One Hundred Thousand Pesos (P1,100,000.00)** or such other sums as may be ascertained, **PREMIER OPTION TRADING CORPORATION** agrees to the **Supply & Delivery of ICT Equipment to be used by City Engineering Department** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

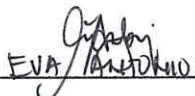
  
**HON. ROZZANO RUFINO B. BIAZON**  
City Mayor

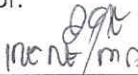
  
Supplier  
for:

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

**PREMIER OPTION TRADING CORPORATION**

Signed in the presence of:

  
EVA

  
NOTARY

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF MUNTINLUPA )

**MAR 27 2025**

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_\_ day of \_\_\_\_\_ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

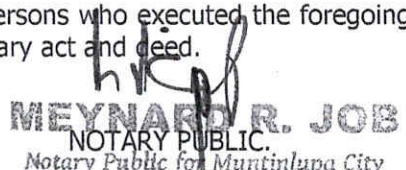
ROGELIO A. CASTRO JR.

NOY-24-004156

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 134;  
Page No. 25;  
Book No. VI;  
Series of 2025.

  
**MEYNARD R. JOB**  
NOTARY PUBLIC.  
Notary Public for Muntinlupa City  
Notarial Commission No. 25-006  
Until December 31, 2026  
PTR No. 4763634 / Jan. 02, 2025 / Muntinlupa City  
IBP Lifetime No. 014640 / Jan. 04, 2016  
Roll No. 49766 / PPLM  
MCLE Compliance No. VIII-G013888 / April 14, 2028  
2731-C Bruger Street, Bruger Subdivision,  
Putatan, Muntinlupa City



PURCHASE ORDER  
City Government of Muntinlupa

Supplier : **PREMIER OPTION TRADING CORP.** P.O. No.: **33516**  
Address : **Quezon City** Date : **April 21, 2025**  
Mode of Procurement : **Bidding**

Gentlemen:  
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	2	units	DESKTOP COMPUTER, i9 BASIC SPECS - FOR ADMIN/CLERICAL WORKSTATION (i9 12TH GEN OR LATER, 8GB RAM (ADATA), 1TB SATA HDD (ADATA/WESTERN), WINDOWS 11, WITH MS OFFICE, WITH UPS (SECURE 650VA/ EATON 650VA), 21.5" MONITOR (AOC/AOPEN) - ONE (1) YEAR WARRANTY	100,000.00	200,000.00
2	5	units	DESKTOP COMPUTER, i9 HIGH SPEC - FOR MULTI-MEDIA, EDITING, ENGINEERING / ARCHITECTURAL i9 12TH GEN OR LATER, 16GB RAM (ADATA),WINDOWS 11, MS OFFICE, 8GB GRAPHICS CARD (ASUS), 1TB SATA HDD(ADATA/ WESTERN), COOLER MASTERLIQUID,WITH UPS (SECURE 650VA/ EATON 650VA), 24" MONITOR (AOC/AOPEN) - ONE (1) YEAR WARRANTY  xxxxxx NOTHING FOLLOWS xxxxx--  SUPPLY & DELIVERY OF ICT EQUIPMENT BY CITY ENGINEERING DEPARTMENT	180,000.00	900,000.00
					1,100,000.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **PREMIER OPTION TRADING CORP.** *Rogelio A. Castro Jr.* Very Truly yours, **Mayor ROZZANO RUFINO B. BIAZON**  
Signature over printed name  
**April 28, 2025**  
Date  
Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____  Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept.   Authorized Official	Funds Available : _____ Amount: _____ R.O. No.: _____  Chief Account
--	--	--