



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**VITARA MARKETING**  
Novaliches, Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Sports Materials & Equipment"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 4/29/20

Name of the Bidder or Representative \_\_\_\_\_

Authorized signature \_\_\_\_\_  


CGM-OP-BAC-08F181

City Government of Muntinlupa, 2<sup>nd</sup> floor, Main Building,  
National Road, Barangay Putatan, Muntinlupa City

**MUN**  
Muntinlupa  
*Nakakaproud!*

## Contract Agreement

APR 03 2025

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **CITY GOVERNMENT** **MAKATI CITY** **OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Novaliches, Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Sports Materials & Equipment** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Twenty Four Million Four Hundred Sixty Three Thousand Two Hundred Eleven Pesos (P24,463,211.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. *Philippine Bidding Documents (PBDs);*
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

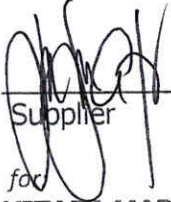
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Twenty Four Million Four Hundred Sixty Three Thousand Two Hundred Eleven Pesos (P24,463,211.00)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Sports Materials & Equipment** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

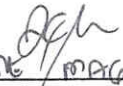
  
**HON. ROZZANO RUFINO B. BIAZON**  
City Mayor

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

  
Supplier  
for  
**VITARA MARKETING**

  
EVA ANTONIO

Signed in the presence of:

  
IMENE MAGANDO

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF MUNTINLUPA )  
**MAKATI CITY**

BEFORE ME, a Notary Public for and in Makati City, this APR 03 2025 day of \_\_\_\_\_ 2025, personally appeared:

NAME

Hon. ROZZANO RUFINO B. BIAZON

Angelica U. Tin

GOVERNMENT ISSUED ID NO.

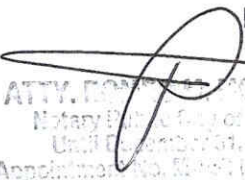
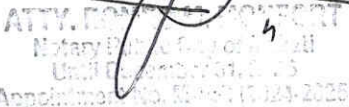
City Government of Muntinlupa ID No. EL-0010632

DL 038-23-001121

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 10;  
Page No. 02;  
Book No. 25;  
Series of 2025.

NOTARY PUBLIC.  
  
ATTY.   
Notary Public for and in Makati City  
Unit EL-0010632-03  
Appointment No. 55-001 (5-10-2025)  
PTR No. 10400000 Jura 2, 25, 5 / Makati City  
ICP No. 42000000 Jura 2, 25, 5 / Makati City  
NCR No. 10400000 Jura 2, 25, 5 / Makati City  
101 Urban Ave. Complex Nueva Bldg.  
Brgy. Pio Del Pilar, Makati City



PURCHASE ORDER  
City Government of Muntinlupa

Supplier : **VITARA MARKETING,**  
Address : **Quezon City**

P.O. No.: **33501**  
Date : **April 15, 2025**  
Mode of Procurement : **Bidding**

Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	20	pcs	<b>MAYORS</b> <b>Starting blocks</b> – for olympic size swimming pool, fiberglass material, 74x52cm Top Surface, foot rest included, only sets of 6-8-10 are supplied with mounting material, installation included, FINA Approved	774,997.00	15,499,940.00
2	10	pcs	<b>Backstroke Ledge</b> – for starting blocks, Size 800x150x130 mm (LxWxH) 3.9kg weight, installation included, Full FINA Compliance	549,997.00	5,499,970.00
3	1	pc	<b>Backstroke Ledge Trolley</b> – Dimensions: 800x150x130 mm, can hold up to 12 backstroke ledge, installation included, FINA Approved	799,997.00	799,997.00
4	1	pc	<b>Volleyball Official Referee Stand</b> – indoor type, Size 1,850x1,100x970 mm (HxLxW), heavy-duty steel frame with padding, adjustable footplate height by handle, installation included, with FIVB International Certification	1,199,997.00	1,199,997.00
5	2	pcs	<b>Volleyball Antennae</b> - L1800 xφ10mm, 1.2kg per pair, made of glass fiber, installation included, FIVB Approved	55,997.00	111,994.00
6	2	pcs	<b>Volleyball Safety Pads</b> - 1850*230*280mm (HxLxW), Urethane foam, 24kg / pair, installation included, FIVB International Approved	224,997.00	449,994.00
7	1	set	<b>Volleyball Pole with Net</b> – Net's material: Polyethylene, with technora tensioning wire, color black net with white bands, 9.5×1m dimension (WxH); Pole's Material: Under-floor L300mm, φ76.3mm, 60kg/pair, internal bevel gear system, installation included, FIVB Official Approved	499,997.00	499,997.00
8	12	PCS	<b>YASDO</b> <b>TATAMI JUDO MATS</b> (2mx1mx1.5inches )	10,397.00	124,764.00
9	107	pcs	<b>PADDED STICKS BLUE</b> Length: 30 inches Diameter: 1.25 inches Material: PE foam-covered rattan stick Nylon cover with rubber backing Interlaced	309.00	33,063.00
10	107	PCS	<b>PADDED STICKS RED</b> Length: 30 inches Diameter: 1.25 inches Material: PE foam-covered rattan stick Nylon cover with rubber backing Interlaced	309.00	33,063.00
11	1	PC	<b>CATCHERS GLOVE (MAJORS)</b> size 13, Top Grain Leather	7,147.00	7,147.00
12	1	PC	<b>CATCHERS GLOVE (JUNIORS)</b> size 14, Top Grain Leather	8,447.00	8,447.00
13	1	PC	<b>BASEBALL BAT USA TWO PIECE SIZE 30 IN-10 MAJORS</b>	13,647.00	13,647.00
14	1	PC	<b>BASEBALL BAT USA TWO PIECE SIZE 32 IN-10 JUNIORS</b>	16,247.00	16,247.00
15	1	set	<b>MALE ARNIS FULL GEAR SET (for Padded Stick)</b> Color: Blue Size: #2/Medium Set	15,259.00	15,259.00

xxxxxx PAGE 1 xxxxxx

Total Amounts in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **VITARA MARKETING,**

Signature over printed name

Date

Very Truly yours,

**Mayor ROZZANO RUFINO B. BIAZON**

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_  
Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : \_\_\_\_\_

Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account

PURCHASE ORDER  
City Government of Muntinlupa

Supplier : **VITARA MARKETING**

P.O. No. : **33501**

Address : **Quezon City**

Date : **April 15, 2025**

Mode of Procurement : **Bidding**

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_

Delivery Term : \_\_\_\_\_

Date of delivery : \_\_\_\_\_

Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
16	1	SET	Items in Set: 1. Head Gear: Made of synthetic leather and paint-coated solid metal grills (4.2 cm & 5.2 cm). 2. Armor: Reversible design (Blue/Red) provides versatility in usage during sparring matches. 3. Arm and Leg Guard: The Arm and Leg Guards are used to protect upper and lower arms and legs during matches. 4. Hand Gloves: The Hand Gloves provide hand protection and stable grip. 5. Groin Guard (Male or Female): The Groin Guard provides complete protection for the groin area. <b>MALE ARNIS FULL GEAR SET (for Padded Stick )</b> SIZE 3 Color: Blue Size: #3/Large Set	15,519.00	15,519.00
17	1	set	Items in Set: 1. Head Gear: Made of synthetic leather and paint-coated solid metal grills (4.2 cm & 5.2 cm). 2. Armor: Reversible design (Blue/Red) provides versatility in usage during sparring matches. 3. Arm and Leg Guard: The Arm and Leg Guards are used to protect upper and lower arms and legs during matches. 4. Hand Gloves: The Hand Gloves provide hand protection and stable grip. 5. Groin Guard (Male or Female): The Groin Guard provides complete protection for the groin area. <b>FEMALE ARNIS FULL GEAR SET (for Padded Stick )</b> Color: Red Size: #1/Small Set	14,804.00	14,804.00

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: **VITARA MARKETING**

**Signature over printed name**  
\_\_\_\_\_  
Date **4/29/25**

Very Truly Yours,  
**Mayor ROZZANO RUFINO B. BIAZON**

**Authorized Official**  
\_\_\_\_\_

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____  Secretary of the Sanggunian	Requesting Office/Dept.     Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  Chief Account
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PURCHASE ORDER  
City Government of Muntinlupa

Supplier :	VITARA MARKETING	P.O. No. :	33501
Address :	Quezon City	Date :	April 15, 2025
		Mode of Procurement :	Bidding

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery :	Delivery Term :
Date of delivery :	Payment Term :

Item No.	Quantity	Unit	Description	Unit Cost	Amount
18	1	SET	5. Groin Guard (Male or Female): The Groin Guard provides complete protection for the groin area. <b>FEMALE ARNIS FULL GEAR (for Padded Stick ) SIZE 2</b> Color: Blue, Red Size: #2/Medium Set Items in Set: 1. Head Gear: Made of synthetic leather and paint-coated solid metal grills (4.2 cm & 5.2 cm). 2. Armor: Reversible design (Blue/Red) provides versatility in usage during sparring matches. 3. Arm and Leg Guard: The Arm and Leg Guards are used to protect upper and lower arms and legs during matches. 4. Hand Gloves: The Hand Gloves provide hand protection and stable grip.	15,064.00	15,064.00
19	1	SET	5. Groin Guard (Male or Female): The Groin Guard provides complete protection for the groin area. <b>FEMALE ARNIS FULL GEAR (for Padded Stick ) SIZE 3</b> Color: Red Size: #3/Large Set Items in Set: 1. Head Gear: Made of synthetic leather and paint-coated solid metal grills (4.2 cm & 5.2 cm). 2. Armor: Reversible design (Blue/Red) provides versatility in usage during sparring matches. 3. Arm and Leg Guard: The Arm and Leg Guards are used to protect upper and lower arms and legs during matches. 4. Hand Gloves: The Hand Gloves provide hand protection and stable grip.	15,324.00	15,324.00
20	1	SET	5. Groin Guard (Male or Female): The Groin Guard provides complete protection for the groin area. <b>MALE ESCRIMA FULL GEAR SET SIZE 2</b> The high-grade plastic visor and branded foam paddings increase comfort and impact absorption, Eskrima head gear, Synthetic imported leather Imported lining materials Paint-coated solid metal grills (4.2 cm & 5.2 cm) xxxxxx PAGE 3 xxxxx--	17,976.00	17,976.00

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

VITARA MARKETING

Mayor ROZZANO RUFINO B. BIAZON

Conforme:

Signature over printed name  
Date 4/29/25

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____  Secretary of the Sanggunian	Requesting Office /Dept.    Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  Chief Account
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PURCHASE ORDER  
City Government of Muntinlupa

Supplier : **VITARA MARKETING** P.O. No. : **33501**  
Address : **Quezon City** Date : **April 15, 2025**  
Mode of Procurement : **Bidding**

Gentlemen :  
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
21	1	SET	Strong-hold hook-and-loop fastener, PE foam padding, Knee support/arm support, Hard plastic visorBranded garter, Strong hold hook-and-loop fastener, PE foam padding. <b>MALE ESCRIMA FULL GEAR SET SIZE 3</b> The high-grade plastic visor and branded foam paddings increase comfort and impact absorption, Eskrima head gear, Synthetic imported leather Imported lining materials Paint-coated solid metal grills (4.2 cm & 5.2 cm) Strong-hold hook-and-loop fastener, PE foam padding, Knee support/arm support, Hard plastic visorBranded garter, Strong hold hook-and-loop fastener, PE foam padding.	18,366.00	18,366.00
22	1	SET	<b>FEMALE ESCRIMA FULL GEAR SET SIZE 2</b> The high-grade plastic visor and branded foam paddings increase comfort and impact absorption, Eskrima head gear, Synthetic imported leather Imported lining materials Paint-coated solid metal grills (4.2 cm & 5.2 cm) Strong-hold hook-and-loop fastener, PE foam padding, Knee support/arm support, Hard plastic visorBranded garter, Strong hold hook-and-loop fastener, PE foam padding.	17,781.00	17,781.00
23	1	SET	<b>FEMALE ESCRIMA FULL GEAR SET SIZE 3</b> The high-grade plastic visor and branded foam paddings increase comfort and impact absorption, Eskrima head gear, Synthetic imported leather Imported lining materials Paint-coated solid metal grills (4.2 cm & 5.2 cm) Strong-hold hook-and-loop fastener, PE foam padding, Knee support/arm support, Hard plastic visorBranded garter, Strong hold hook-and-loop fastener, PE foam padding.	18,171.00	18,171.00
24	3	PCS	<b>WEIGHING SCALE</b> , new feel scale , 500 scales w/impedance meter gla	2,441.00	7,323.00
25	1	PC	<b>STARTING BLOCK</b> - Height 50mm, Length 860mm, Width 82mm (Rail width), Weight 9kg Material Aluminium, Color Silver + black, Certification World Athletics	9,357.00	9,357.00
xxxxxx PAGE 4 xxxxx--					=====
Supply & Delivery of Sports Materials & Equipment					24,463,211.00

Total Amounts in words: \_\_\_\_\_

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

**VITARA MARKETING** **Mayor ROZZANO RUFINO B. BIAZON**  
Conforme: \_\_\_\_\_ Very Truly yours,  
Signature over printed name \_\_\_\_\_ Authorized Official  
Date **4/15/25**

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)  Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____  Certified Correct : _____  Secretary of the Sanggunian	Requesting Office/Dept.    Authorized Official	Funds Available : _____ Amount : _____  R.O. No. : _____  Chief Account
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