



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/4/2025
Quotation No: 2025-0221

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No. (required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Rental for the Venue Decoration, Lights and Sounds and LED Wall for Gawad Ulirang Ina 2025**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no. (02)8861-1127

INSTRUCTIONS:	
(2) Do not alter the contents of this in any way.	
(3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your	
(4) Failure to follow these instructions will disqualify your entire quotation.	

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Rental for the Venue Decoration, Lights and Sounds and LED Wall for Gawad Ulirang Ina 2025	Three Hundred Thousand Pesos Only

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS	
			Yes	No		
1	package	Rental for the Venue Decoratoin, Lights, Sounds and LED Wall on Gawad Ulirang Ina 2025,				
		as per supporting paper hereto				
		Venue Decoration				
		Table Centerpiece				
		Stage Decoration				
		Entrance Arch				
		Photo Booth				
		3 Hours Unlimited Shots				



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		Lights and Sound Rental				
		With Headphone and Wireless				
		4 units wireless mics				
		6 units speakers				
		1 unit mackie DL 1608 digital mixer				
		1 unit soundcraft efx8 analog mixer				
		1 unit headphone				
		2 pcs moving head beam 260				
		8 pcs led par white amber				
		16 pcs led par rgbw				
		1 unit laptop for music only				
		2 pcs light stand				
		LED WALL with LIVE FEED CAMERA				
		1 set LED Wall p3 9x1 (split in 2)				
		1 set stage riser				
		1 set playback system				
		2 set livefeed camera (wireless)				
		CREW MEALS				
		Ingress				
		20pax PM SNACK (100pesos)				
		20pax Dinner (150pesos)				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	package	Rental for the Venue Decoratoin, Lights, Sounds and LED Wall on Gawad Ularang Ina 2025, as per supporting paper hereto				
		Venue Decoration				
		Table Centerpiece				
		Stage Decoration				
		Entrance Arch				
		Photo Booth				
		3 Hours Unlimited Shots				



TERMS AND CONDITIONS:

- Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.



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Email address/es