



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/4/2025
Quotation No:2025-0226

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Procurement of Electronic Journals for Colegio De Muntinlupa Library**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)			
Procurement of Electronic Journals for Colegio De Muntinlupa Library			Four Hundred Eighty Six Thousand Two Hundred Pesos Only			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS	
			Yes	No		
1	Lot	Infotrac Engineering: is designed to provide access for: C Electric Journals For Engineering Students				
		Automobile Industry				
		Building Construction Engineering				
		Chemical Engineering				
		Computer Science				
		Computer Aided Design Engineering				
		Computing and Information Technology Industries				
		Construction Materials				



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		Electrical and Electronics Industries				
		Electrical Engineering				
		Industrial Engineering				
		Mechanical Engineering				
		Mobile Communications				
		Software Development and Engineering				
		Telecommunications Industry				
		Wireless Communication				
		INCLUSIONS:				
		Unlimited users				
		Training & orientation: 5 library staff, selected students and Faculty will be train and orient upon installations.				
		Marketing Collaterals: Product banner to be display in the library for awareness of everyone.				
		Reporting Sytem: Supplier can provide or train staff how to generate monthly usage.				
		Regular visits by the Solutions Specialist or via zoom				
		Value story evaluation analysis				
		Payment terms: 30 days upon issuance of the Sales Invoice				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	Lot	Infrotrac Engineering: is designed to provide access for: C Electric Journals For Engineering Students				
		Automobile Industry				
		Building Contruction Engineering				
		Chemical Engineering				
		Computer Science				
		Computer Aided Design Engineering				
		Computing and Information Technology Industries				
		Construction Materials				
		Electrical and Electronics Industries				



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		Electrical Engineering				
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		Value story evaluation analysis				
		Payment terms: 30 days upon issuance of the Sales Invoice				
			₱486,200.00	Total Offered quotation (in Php)	Php	

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders must quote for all or all the items.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es