



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/14/2025
Quotation No:2025-0249

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Supply & Delivery of Meals for the implementation & operationalization of Special Drug Education Center Activities & After Care Program**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)		
Supply & Delivery of Meals for the implementation & operationalization of Special Drug Education Center Activities & After Care Program			One Hundred Eighty Six Thousand Nine Hundred Pesos Only		
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		SDEC Multi-Diciplinary Meeting			
40	pax	Lunch			
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)			
		SDEC Community Mobilization			
40	pax	AM/PM Snack			
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)			
		SDEC Community Assembly			
40	pax	AM/PM Snack			



Republic of the Philippines
City Government of Muntinlupa

National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Child Rights Sessions				
125	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Family Strengthening Session/Parenting				
		Sessions				
80	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Child Rights Culminating Activity				
90	pax	AM Snack				
		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
90	pax	Lunch				
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)				
		PM Snack				
		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
		SDEC Family Week Celebration				
80	pax	AM Snack				
		Congee/Bilo2x with kakanin/egg and drink (bottled water/juice)				
80	pax	Lunch				
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)				
80	pax	PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Core Group Volunteers Training				
40	pax	AM Snack				



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

		Congee/Bilo2x with kakanin/egg and drink (bottled water/juice)				
		Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				
		PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Psychoeducation Session				
30	pax	AM Snack				
		Sandwich with chips and drink (bottled water/juice)				
30	pax	Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				
30	pax	PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Quarterly Meetings				
64	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		Family Counseling Session for After Care Clients				
150	pax	AM Snack				
		Pasta/Noodles and drink (bottled water/juice) Congee/Bilo2x and drink (bottled water/juice)				
150	pax	Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				
150	pax	PM Snack				
		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
		Payment Terms				



Republic of the Philippines
City Government of Muntinlupa

National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

		The SUPPLIER may bill the END-USER on a bimonthly or quarterly basis according to the actual quantity and type of meals delivered and accepted which shall serve as basis for the payment and the Inspection and Acceptance Report				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		SDEC Multi-Diciplinary Meeting				
40	pax	Lunch				
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)				
		SDEC Community Mobilization				
40	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Community Assembly				
40	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Child Rights Sessions				
125	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Family Strengthening Session/Parenting				
		Sessions				
80	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Child Rights Culminating Activity				
90	pax	AM Snack				



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
90	pax	Lunch				
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)				
		PM Snack				
		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
		SDEC Family Week Celebration				
80	pax	AM Snack				
		Congee/Bilo2x with kakanin/egg and drink (bottled water/juice)				
80	pax	Lunch				
		Rice with 2 Viands (chicken/beef) and 1 type of drink (water/juice)				
80	pax	PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Core Group Volunteers Training				
40	pax	AM Snack				
		Congee/Bilo2x with kakanin/egg and drink (bottled water/juice)				
		Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				
		PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Psychoeducation Session				
30	pax	AM Snack				
		Sandwich with chips and drink (bottled water/juice)				
30	pax	Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

30	pax	PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		SDEC Quarterly Meetings				
64	pax	AM/PM Snack				
		Pasta/Noodles with toasted bread/puto and drink (bottled water/juice)				
		Family Counseling Session for After Care Clients				
150	pax	AM Snack				
		Pasta/Noodles and drink (bottled water/juice) Congee/Bilo2x and drink (bottled water/juice)				
150	pax	Lunch				
		Rice with 2 Viands (chicken/pork/beef) and 1 type of drink (water/juice)				
150	pax	PM Snack				
		Light Sandwich and drink (bottled water/juice)				
		Pasta/Noodles and drink (bottled water/juice)				
		Payment Terms				
		The SUPPLIER may bill the END-USER on a bimonthly or quarterly basis according to the actual quantity and type of meals delivered and accepted which shall serve as basis for the payment and the Inspection and Acceptance Report				
			₱186,900.00	Total Offered quotation (in Php)	Php	



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es