



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 4/21/2025
Quotation No: 2025-0257

Company Name: _____
Address: _____
Business Permit No.: _____
TIN: _____
PhilGEPS Registration No. (required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Procurement of Hard Copy Journals for Colegio De Muntinlupa Library**, which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.
A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Omnibus Sworn Statement (original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax (Certified True Copy)	6. Tax Clearance (Certified true copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no. (02)8861-1127

INSTRUCTIONS:
(2) Do not alter the contents of this in any way.
(3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
(4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project			Approved Budget for the Contract (ABC)			
Procurement of Hard Copy Journals for Colegio De Muntinlupa Library			Two Hundred Ninety Six Thousand Four Hundred Ninety One Pesos Only			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS	
			Yes	No		
12	copy/s	Journal of Construction Engineering & Management (ASCE) - 2025				
12	copy/s	Construction Specifier - Journal for Civil Engineering - 2025				
6	copy/s	Transactions on Robotics (IEEE) - Journal for Computer Engineering - 2025				
12	copy/s	Journal of Environmental Engineering (ASCE) - 2025				
6	copy/s	Industrial Management (IIE) - Journal for Industrial Engineering - 2025				



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12	copy/s	Industrial and Systems Engineering at our formerly Industrial Engineer - For Industrial Engineering - 2025				
12	copy/s	Building Design Construction - Journal for Civil Engineering - 2025				
4	copy/s	Journal of Computer Information Systems (T&T) - Journal for Computer Engineering -2025				
12	copy/s	Electrical Design, Construction and Maintenance - Journal for Electrical				
9	copy/s	Hydraulics and Pneumatics -Journal for Mechanical Engineering - 2025				
12	copy/s	Transmission and Distribution World - Journal for General Education - 2025				
2	copy/s	Heating Piping and Air Conditioning - Journal for Mechanical Engineering - 2025				
2	copy/s	Phil. Information Technology Journal semi annually (10the every 6 months)				
4	copy/s	Electrical Engineering-Journal for Electrical Engineering-2025				
2	copy/s	Professional Teacher -Jour nal for General Education-2025				
50	copy/s	Time Magazine-Journal for General Education-2025				
10	copy/s	National Geographics (Asia) - Journal for General Eduacation - 2025				
12	copy/s	Travel & Leisure - Journal for General Education-2025				
		Payment terms: 30 days upon deliveries of the titles				
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
12	copy/s	Journal of Construction Engineering & Management (ASCE) - 2025				
12	copy/s	Construction Specifier - Journal for Civil Engineering - 2025				



6	copy/s	Transactions on Robotics (IEEE) - Journal for Computer Engineering - 2025				
12	copy/s	Journal of Environmental Engineering (ASCE) - 2025				
6	copy/s	Industrial Management (IIE) - Journal for Industrial Engineering - 2025				
12	copy/s	Industrial and Systems Engineering at our formerly Industrial Engineer - For Industrial Engineering - 2025				
12	copy/s	Building Design Construction - Journal for Civil Engineering - 2025				
4	copy/s	Journal of Computer Information Systems (T&T) - Journal for Computer Engineering -2025				
12	copy/s	Electrical Design, Construction and Maintenance - Journal for Electrical				
9	copy/s	Hydraulics and Pneumatics -Journal for Mechanical Engineering - 2025				
12	copy/s	Transmission and Distribution World - Journal for General Education - 2025				
2	copy/s	Heating Piping and Air Conditioning - Journal for Mechanical Engineering - 2025				
2	copy/s	Phil. Information Technology Journal semi annually (10the every 6 months)				
4	copy/s	Electrical Engineering-Journal for Electrical Engineering-2025				
2	copy/s	Professional Teacher -Jour nal for General Education-2025				
50	copy/s	Time Magazine-Journal for General Education-2025				
10	copy/s	National Geographics (Asia) - Journal for General Education - 2025				
12	copy/s	Travel & Leisure - Journal for General Education-2025				
		Payment terms: 30 days upon deliveries of the titles				
			₱296,491.00	Total Offered quotation (in Php)		Php_____



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es