

UNLIQUIDATED CASH ADVANCES

REGION: NATIONAL CAPITAL REGION
 PROVINCE: METROL MANILA
 CITY/MUNICIPALITY: MUNTINLUPA

CALENDAR YEAR: 2025
 QUARTER: 1

Name of Debtor (in alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due					
				Current			Past Due		
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above

GENERAL FUND

ALEGRE, HAYDEE DE MESA	206,000.00	13-Feb-2025	To record cash advance for the upcoming convention of the Prosecutors League of the Philippines at Belmont Hotel Manila		206,000.00				
ANDALEON, MILDRED	2,000.00	18-Mar-2025	To record cash advance for the conduct of the following activities for the month of March, 2025: 1. AHD-TWG Meeting2. SHAPE-A Lecture3. KATROPA Jr.4. MOA Signing between CGM and SDO GPTA5. KATROPA6. RPFP Lecture7. PMOC Team Meeting8. Muntizen ID Core Team and Secretariat Meeting, RPRH-CIT Meeting	2,000.00					
ANIÑON, GLENDA ZAMORA	480,524.87	21-Feb-2025	To record cash advance of Public Employment Service Office in collaboration with the Department of Labor and Employment and the Schools Division Office Muntinlupa, would like to propose the Labor Education for Graduating Students program. This initiative aims to reach 5,500 graduating Grade 12 students, Technical-Vocational Livelihood Strand, Technical and Vocational Education and Training, 2-year coursesm and 4-year courses from both public and selected private schools and colleges in Muntinlupa City from March to May 2025.		480,524.87				
ANUEVO, ALAIN	1,150.00	5-Feb-2025	To record Cash advance for the Celebration of National Bible Week per City ordinance No. 05-074 on January 28-31, 2025.		1,150.00				
ANUEVO, ALAIN	123,060.00	4-Mar-2025	Cash Advance for the following with details below: 1. Cash Advance for supply and delivery of ROTC meals and Bus 100-2025-087 p20,290.00 rental for silent drill competition on March 2, 2025. 2. Cash Advance for supply and delivery of materials, Honorarium P32,920.00 and rental for University Curriculum Conference on March 8-9, 2025. 3. Cash Advance for National Women's month Celebration on P7,500.00 March 10, 2025. 4. Cash Advance for Women's Conference with the theme "WE for Gender Equality & Inclusive Society" on March 21, 2025.5. Cash Advance for Culminating Activity: WE for Gender Equality P38,500.00& Inclusive Society" on March 28, 2025	123,060.00					
AQUINO, PAULINE NM	263,037.39	27-Mar-2025	To record Cash advance for the Visa Fee and Transportation expenses of the participants in 13th Annual Edition of Robotics Championship International Competition on May 15-17, 2025 in City of Oradea, Romania.	263,037.39					
AQUINO, REMAR CASTOR	174,500.00	5-Mar-2025	To record cash advance for the 16th PLENRO National Convention on March 11 to 14, 2025 to be held at Grand Summit Hotel, General Santos City	174,500.00					
AREVALO, CYNTHIA C.	96,700.00	28-Mar-2025	To record CA: Eid'l Fitr Celebration on March 30 or 31, 2025 at Alabang Elementary School	96,700.00					
ARGAMACILLA, MARIA CRISTINA IVANA PEREZ	117,780.00	19-Mar-2025	To record cash advance to defray various expenses on the 18th National Convention and Annual Seminar on Real Property, Appraisal and Assessment Re: Real Property Valuation Reform Act: A Catalyst for Appraisal and Assessment Excellence.	117,780.00					
ARGANA, GERROVI HERNANDEZ	240,500.00	19-Mar-2025	To record cash advance for Unclaimed Benefit of Octogenarian Program (monthly benefit for Senior Citizens ages 80 to 89 years old (for Barangay Bayanan, Southville 3, Poblacion and Putatan from July to December 2022, January to December 2023 and January to September 2024.	240,500.00					
CABALLERO, ARIAN CLARENCE	887,000.00	19-Mar-2025	To record cash advance for the Implementation of High School Students and Elementary Pupils Assistance Program for the 1st Tranche batch 10 SY 2024-2025. (16,880,500.00)To record cash advance for the Implementation of Academic Commitment for Excellence (ACE) beneficiaries (1st sem SY 2024-2025) (6,325,500.00)	887,000.00					
CALANAO, MARY ANNE L.	5,861.00	28-Feb-2025	To record cash advance for the Philippine Association for Government Budget Administration (PAGBA) Inc. for its 2025 1st Quarter Seminar and Meeting on March 26-29, 2025 at Davao City		5,861.00				
CALAUQUAN, CHRISTOPHER NM	2,000.00	17-Feb-2025	To record CA for transportation expenses of two (2) delegates attending the "Faculty Development on Translating Curriculum Plan into Course Designs in Medical Education" on February 19-20, 2025 at Baywalk Park Hotel, Manila.		2,000.00				
COSARE, JOSHUA ROBERT	447,632.00	28-Mar-2025	To record cash advance for the expenses of the following program:1. 5th Naraphil Chairman Romeo C. Mascardo Amis Invitational Cup on March 30, 2025).P22,300.002. Girl and Child Week Celebration on March 29, 2025. P13,500.00 (GAD Fund)3. Responsible 18 Month Celebration on April 3-4, 2025. P297,992.00 (GAD Fund)4. Participating in various competing Invitational Tournament (The 14th Bangkok Gymnastics) on April 5-6, 2025. P27,040.005. Participating in various competing Invitational Tournament (13th WWGBA Badminton) on April 11-14, 2025. P51,600.006. Women in Sports Invitational and Participating Competition (12th Lakan Amis) on April 9, 2024. P16,800.00 (GAD Fund)7. Muntinlupa Sports Coaches Summit. P20,000.00	447,632.00					
GABON, GEMINI MEJIA	45,696.45	26-Mar-2025	To record Cash advance for Benchmarking, Registration, Transportation and Accomodation expenses of Ms. Lenilyn Combis and Ms. Gemini Gabon for the RSU International research Conference on Social Science and Humanity, Education and Management and Arts to be held on April 25, 2025 in Thanl, Thailand	45,696.45					

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HERNANDEZ, PAMELA VASQUEZ	167,390.00	21-Mar-2025	To record CA of expenses for the On-site Assessment and evaluation of Search and Rescue (SAR) K9 Volunteers Training (meal/ snacks/ drinks/honorarium) on March 22, 30 & Apr 6, 2025 P31,500.00 To record CA for Kerosene for the use on Animal Crematory Machine of the Office of the City Veterinarian P34,200.00 To record cash advance for various supplies and expenses to be use for Rabies Awareness Month Celebration on March 30, 2025 at Sports Complex. P101,690.00	167,390.00					
HILAPO, ELISA	36,231.00	10-Feb-2025	To record cash advance for Mun Contest 2025.		36,231.00				
INES, SHALLIE CARL	10,500.00	27-Mar-2025	To record CA for meals expenses for the conduct of Family Counseling Session for After-Care Clients.	10,500.00					
JUMAWAN, ROLANDO GARAYAN	58,464.00	27-Mar-2025	To record cash advance to defray expenses for the 9th Convergence of Luzon ICT Champions Conference and Exhibit (ClickConEx) 2025 on April 02-05, 2025 in San Fernando, La Union, with the theme, "Synergy for Creative, Smart, and Inclusive Communities	58,464.00					
LANDICHO, FLORANTE SORIANO	22,288.00	3-Mar-2025	To record cash advance by the Office of the Building Official in lieu of the United Architects of the Philippines (UAP) 50th National Convention.	22,288.00					
LAZARTE, CECILIA CUARESMA	283,900.00	25-Mar-2025	To record cash advance for the travelling expenses and per diem of 17 participants attending the End-Term Assembly of the Philippine Councilors League in Boracay Island, Malay Aklan on June 5-7, 2025.	283,900.00					
LOBO, MARILOU	21,558.20	21-Mar-2025	To record cash advance for the Hands-On-Training of the propagation and production of various herbs and spices for culinary and medicinal use with kit distribution to chosen participants on March 27, 2025. P134,847.30 To record cash advance for the benchmarking activity at the Urban Farmers Ph on March 19, 2025 P15,000.00	21,558.20					
MAGPANTAY, JAYMAR	148,690.00	5-Mar-2025	To record cash advance for the implementation of Colegio de Muntinlupa - Financial Assistance grant for Academically Outstanding Students (CDM-FAGOS) 2nd Semester Batch 1 SY 2023-2024, Student Leaders Financial Assistance (CDM-SLFA) and Board Licensure Examination Review Batch 2 2024 (CDM-BLER) P2,552,100.00 To record cash advance for the implementation of BASIC MCTI batch 1 SY 20224-2025 P27,500.00 To record cash advance for the implementation of 10MOST Educational Tour P114,000.00 To record cash advance for the implementation of 10MOST SearchOBR# P145,200.00 To record cash advance for the implementation of 10MOST Honorarium and Tokens P82,000.00	148,690.00					
MAGPANTAY, JAYMAR	42,000.00	21-Mar-2025	To record cash advance for the implementation of High School Students and Elementary Pupils Assistance Program for the 1st tranche Batch 12 S.Y. 2024-2025. P252,000.00 To record cash advance for the implementation of UNCLAIMED HELP 1stTranche batch 5 S.Y. 2025-2025 P2,500.00 P5,000.00 P27,500.00 P54,500.00 To record cash advance for the implementation of UNCLAIMED HELP 1st Tranche batch 6 S.Y. 2025-2025	42,000.00					
MARIÑAS, MICHELLE	86,660.00	14-Jan-2025	To record: 1. Cash Advance of Prizes for the MuseoCon: Research Summit for Senior High School". P31,600.00 2. Cash Advance of Honorarium for the "Keeping the Heritage Alive through Performing Arts". P55,060.00		86,660.00				
MARIÑAS, MICHELLE	383,306.65	27-Mar-2025	To record cash advance of various expenses for Mutinlupa Art Fair 2025	383,306.65					
MOLO, CARIDAD	39,250.00	3-Mar-2025	To record cash advance for various meal requirement for the first quarter implementation of Pantawid Pamilya Pilipino Program and Kalipunan ng Liping Pilipino activities.	39,250.00					
OLAYRES, DIONISIO DAVID S.	1,574.84	27-Mar-2025	To record Cash advance for the Transportation and other incidental expenses of the participants in 2025 1st PAGBA Quarterly Seminar and Meeting with theme "Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth" on March 26-29, 2025 at the Grand Men Seng Hotel, Davao City.	1,574.84					
QUIGTAR, RAYMUND GEREZ	43,000.00	26-Mar-2025	To record Cash advance for 2025 League of Universities and Colleges Athletic Association (LCUAA) Inaugural Assembly on March 21-22, 2025 at The Hub in Diliman Quezon City.	43,000.00					
RAZO, ROMINASOL M_Payroll	21,314.14	28-Feb-2025	To record Cash advance of Salaries and wages for Regular and Casual Employees for the period February 16-28, 2025 and Part-time Faculty and Regular/Casual with excess load for the period February 8-22, 2025.		21,314.14				
SANTIAGO, GENESI	65,500.00	3-Mar-2025	To record cash advance for the payment of Mandatory Continuing Legal Education, Compliance VII of the City Lawyers of the City Government of Muntinlupa.	65,500.00					
SANTOS, ELIJAH O	3,000.00	17-Mar-2025	To record CA to the 2025 Macao International Environmental Co-operation Forum and Exhibition for International Council for Local Environmental Initiatives with the theme "Innovation and Green Development Solutions to Build Beautiful Cities" which will be held on March 27-29, 2025 at Macao	3,000.00					
TOLENTINO, MARY ALEXIS	389,500.00	21-Mar-2025	To record cash advance for the implementation of High School Students and Elementary Pupils Assistance Program for the 1st tranche Batch 11 S.Y. 2024-2025.	389,500.00					

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TUBON, LEONOR	101,213.59	27-Feb-2025	To record CA for various expenses of City Health Office.A. Prizes for Healthy Buntis Pageant P9,000.00B. Prizes for Healthy Fiesta Parada P20,000.00C. Refilling Acetylene Gas P12,734.40 D. Canva P2,500.00 E. Google Drive P4,799.00 F. Online Nutri-Quiz P3,000.00 G. Meals of pre assessment and technical assistance of NNC-NCR P3,150.00 H. Meals for Blood Donation P36,358.00		101,213.59				
VENTURA, ROSE ANN LORRAINE	10,500.00	19-Mar-2025	To record cash advance for the Monthly Allowance of PNP personnel for the month of February2025.	10,500.00					
VENTURA, ROSE ANN LORRAINE	20,240.00	26-Mar-2025	To record cash advance for the honorarium of Muntinlupa City Council for the Protection of Children (MCCPC) members for the participation to quarterly meetings and IMTF Assessment meetings	20,240.00					
VENTURA, ROSE ANN LORRAINE	61,640.00	26-Mar-2025	To record cash advance for the honorarium of Muntinlupa City Council for the Protection of Children (MCCPC) members for the participation to quarterly meetings.	61,640.00					
VENTURA, ROSE ANN LORRAINE	12,000.00	27-Mar-2025	To record cash advance for the Allowance for Youth Area Coordinator for the month of February, 2025	12,000.00					
VENTURA, ROSE ANN LORRAINE	12,900.00	27-Mar-2025	To record cash advance for the wages of Muntinlupa City Emergency Employment Program (MCEEP) under Department of Disaster Resilience and Management fund for the Disaster Prevention and Mitigation Program: Cleaning of waterways, restoring the rivers and community works for the period of March 07 to 20, 2025, workers deployed at District 1& 2, Munt.	12,900.00					
VENTURA, ROSE ANN LORRAINE Payroll	52,440.00	31-Mar-2025	To record cash advance for the Allowance by the Board of Discipline (BOD) members and secretariat for the month of January, February and March, 2025.	52,440.00					
VENTURA, ROSE ANN LORRAINE Payroll	27,232.00	31-Mar-2025	To record cash advance for Allowance by the Committee on Decorum and Investigation for the month of January, February and March, 2025.	27,232.00					
VENTURA, ROSE ANN LORRAINE Payroll	4,494,435.84	31-Mar-2025	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered March 11-25, 2025.	4,494,435.84					
VENTURA, ROSE ANN LORRAINE Payroll	1,172,957.43	31-Mar-2025	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period March 16-31, 2025.	1,172,957.43					
VICTORINO, GENEVIEVE	3,150.00	11-Mar-2025	To record cash advance for the expenses on Women's Day Out Zumba 2025 on March 12 & 26, 2025.- Women's Day Out Caravan	3,150.00					
10,886,277.40				9,945,322.80	940,954.60	-	-	-	-
SPECIAL EDUCATION FUND									
VENTURA, ROSE ANN LORRAINE Payroll	254,284.93	31-Mar-2025	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF Casual and Contractual Employeesfor the period March 11-25 ,2025.	254,284.93					
VENTURA, ROSE ANN LORRAINE	118,421.00	19-Mar-2025	Cash Advance of Rose Ann Lorraine C. Ventura for the Meals & Transportation Allowance of Athletes & Officials for the Palaro 2025.	118,421.00					
372,705.93				372,705.93	-	-	-	-	-
TOTAL				10,318,028.73	940,954.60	-	-	-	-

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.


MELANIA M. CASANOVA
 Local Accountant


ROZZANO RUFINO B. BIAZON
 Local Chief Executive