



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee
NOTICE TO PROCEED

CHARKIEL ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

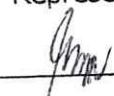
The attached Contract Agreement having been approved, notice is hereby given to **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Grocery Items for the Implementation of Projects Reach: Seniors Serving Seniors"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 5-27-25
Name of the Bidder or Representative Manolito P. Padolina
Authorized signature 

Contract Agreement

THIS AGREEMENT made the ____ day of MAY 19 2025 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Grocery Items for the Implementation of Projects Reach: Seniors Serving Seniors** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Three Hundred Fifteen Thousand Two Hundred Thirty Pesos & 30/100 (P1,315,230.30)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Three Hundred Fifteen Thousand Two Hundred Thirty Pesos & 30/100 (P1,315,230.30)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Supply & Delivery of Grocery Items for the Implementation of Projects Reach: Seniors Serving Seniors** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

HON. ROZZANO RUFINO B. BIAZON
City Mayor

for:
CITY GOVERNMENT OF MUNTINLUPA

Manolito P. Padolina
Supplier

for:
CHARKIEL ENTERPRISES

Signed in the presence of:

Eva Antonio

Refinda Blesse C. Macagay

ACKNOWLEDGEMENT

MAY 19 2025

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 167;
Page No. 35;
Book No. 208;
Series of 2025.

ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATAN, MUNT. CITY PHILIPPINES
aspstave 1200@inoo.com
COMM. NO. 25-027 VALID UNTIL 12/31/2026
PTR NO. 4763648, 01/02/2025, MUNTINLUPA CITY
IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER
ROLL NO. 62750, TIN NO. 318-359-657
NOT. F.VII.0029656: 04/14/2025

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **33682**
 Address : **Muntinlupa City** Date : **May 20, 2025**
 Mode of Procurement : **Bidding**

Gentlemen:
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	2214	pcs	Powdered Milk Adult Boost 300g	182.75	404,608.50
2	2214	pcs	Crackers Biscuit 600g	241.95	535,677.30
3	2214	pcs	Coffee 3in1 Sugar Free Original 7gx10s / Pack	91.75	203,134.50
4	2214	pcs	Eco Bag 8x12 with OSCA Logo	25.00	55,350.00
5	100	pack	White Coffee Powder Drink 500g / pack	111.80	11,180.00
6	100	pack	Milk Chocolate Powder Drink 500g / pack	201.00	20,100.00
7	100	pack	3-in-1 Coffee Powder Drink 500g pack	111.80	11,180.00
8	1000	pack	Crackers 25g x 10s / pack	74.00	74,000.00
					1,315,230.30
*****gga***** Supply & Delivery of Grocery Items for the Implementation of Project Reach: Seniors Serving Seniors					

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of _____ percent for every day of delay shall be imposed.

Conforme: **CHARKIEL ENTERPRISES**
Manolito Padolina
 Signature over printed name
 Date: **5-27-25**

Very Truly Yours,
Mayor ROZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____

Certified Correct: _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official _____

Funds Available : _____
 Amount: _____

R.O. No.: _____

Chief Account _____