



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Printing of Booklets, Tarpaulins, Forms & Fliers for use of Various Offices"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

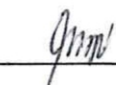
Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on June 2, 2025

Name of the Bidder or Representative Manolito P. Padolina

Authorized signature 

Contract Agreement

MAY 22 2025

THIS AGREEMENT made the ____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Booklets, Tarpaulins, Forms & Fliers for use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Million Nine Hundred Twenty Four Thousand One Hundred Eighty Nine Pesos & 50/100 (P3,924,189.50)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

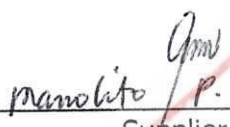
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Three Million Nine Hundred Twenty Four Thousand One Hundred Eighty Nine Pesos & 50/100 (P3,924,189.50)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Booklets, Tarpaulins, Forms & Fliers for use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


HON. ROZZANO RUFINO B. BIAZON
City Mayor


for:
CITY GOVERNMENT OF MUNTINLUPA


P. Padolina
Supplier

for:
CHARKIEL ENTERPRISES


Eva Antonio

Signed in the presence of:


Belinda Bressor C. Marasag

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

MAY 22 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this ____ day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 274
Page No. 55
Book No. 201
Series of 2025.

ATTY. STEVE M. SANTILLAN
NOTARY PUBLIC
2736 BRUGER ST. PUTATAN, MONT. CITY PHILIPPINES
aspstn12@yahoo.com
COMM. NO. 25-027 VALID UNTIL 12/31/2026
PTR NO. 4763648, 01/02/2025, MUNTINLUPA CITY
IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER
ROLL NO. 62750, TIN NO. 318-359-657
MCLE VII-0029656; 04/14/2025

PURCHASE ORDER

City Government of Muntinlupa

Supplier: **CHARKIEL ENTERPRISES**
Address: **Muntinlupa City**

P.O. No.: **33699**
Date: **May 27, 2025**
Mode of Procurement: **Bidding**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery: _____ Delivery Term: _____
Date of delivery: _____ Payment Term: _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
			CHO		
1	4	ream	Admitting Record Form, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
2	2	piece	Adolescent Health, Roll-up Tarpaulin with mechanism (2.5ft x 6.5ft)	2,800.00	5,600.00
3	550	piece	Adolescent Pamphlet/Flyer 8.5in x 11in, back-to-back, glossy, 3folds, full color	25.00	13,750.00
4	8	piece	Advocacies and Community Awareness Lectures for Leprosy in the Community Tarp 4x5	500.00	4,000.00
5	12	set	Animalbite Treatment Center TCL, Rabies TCL - 60pages, 20 patient names per page, 8.5x13, Black & White print, copy paper 70gsm, spring bind with PVC cover	1,500.00	18,000.00
6	10	ream	Antimicrobial Indicators, 8.5x11, 70 gsm, 20 sub, single print, riso	450.00	4,500.00
7	30	ream	Antimicrobial Use Admission form, 8.5x11, 70 gsm, 20 sub, single print, riso	450.00	13,500.00
8	10	ream	Antimicrobial Use Report form, 8.5x11, 70 gsm, 20 sub, single print, riso	450.00	4,500.00
9	10	ream	Antimicrobial Use Report summary, 8.5x11, 70 gsm, 20 sub, single print, riso	450.00	4,500.00
10	50	ream	Application Form, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	22,500.00
11	4,595	piece	Ayaw Namin sa Bulate Flyer, 8.5 x 13, back-to-back, glossy	8.00	36,760.00
12	2	piece	BEE Yoga tarp, 5x8	1,000.00	2,000.00
13	500	piece	Blood Services fliers, 8.5x11, glossy, back-to-back, full color	15.00	7,500.00
14	3	piece	Blood Services pull-up tarpaulin with mechanism, 2.5x6.5	2,800.00	8,400.00
15	320	piece	CDD/CARI, Pamphlet/Flyer, 8.5in x 11in, back-to-back, glossy, 3folds, full color	35.00	11,200.00
16	350	price	Cervical Cancer flier, glossy, 3folds, 8.5x13, back to back, full color	35.00	12,250.00
17	8	ream	CF forms, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	4,400.00
18	4	ream	Consent For Admission, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00
19	10	ream	Dengue Case Report Form, 8.5x13, 70 gsm, 20 sub, back-to-back, riso print	750.00	7,500.00
20	18	ream	Dengue forms, 8.5x13, 70 gsm, 20 sub, back-to-back, riso print	750.00	13,500.00
21	550	piece	Dengue Sugpuin, Pamphlet/Flyer, 8.5in x 11in, back-to-back, glossy, 3folds, full color	25.00	13,750.00
22	3	ream	Dengue Tarpaulin, 4x6	600.00	1,800.00
23	12	ream	Dental Daily Accomplishment form, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	6,600.00
24	2	piece	Dental, Tarpaulin 2ftx5ft	250.00	500.00
25	2	piece	Dental, Tarpaulin, 12x16	4,800.00	9,600.00
26	4	ream	Discharged Slip, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
27	4	ream	Doctor's Order Sheet - Baby, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00
28	4	ream	Doctor's Order Sheet - Mother, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00

***** PAGE 1 *****

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conformed by **CHARKIEL ENTERPRISES** *Manojo P. Padolina*
Signature over printed name

Very **Mayor ROZANO ROMULO D. BIAZON**
Authorized Official

Date: **6-2-25**

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____

Certified Correct: _____
Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official _____

Funds Available : _____
Amount: _____

R.O. No.: _____

Chief Account _____

PURCHASE ORDER

City Government of Muntinlupa

Supplier: **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address: **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
29	20	piece	Eye Health Month Celebration Tarpaulin 4x3	300.00	6,000.00
30	5,000	piece	Flyers NCD, 8.5x11, back-to-back, full color	8.00	40,000.00
31	8	ream	Form 2A Lab Request & Result Form (LAB), 8.5x11, 70gsm copy paper single pri	450.00	3,600.00
32	10	piece	Form 3B. Laboratory Registry for Smear Microscopy and TB Lamp Length: 34.7cm, width: 21.6cm, 50 pages, back-to-back	1,500.00	15,000.00
33	2,000	set	Form 4B, Drug Susceptible, 8.5x13, 70gsm copy paper back to back print, 2pages/set	6.00	12,000.00
34	500	set	Form 4C, Drug Resistance, 8.5x13, 70gsm copy paper back to back print, 2pages/set	6.00	3,000.00
35	545	piece	Form 5 TB & TPT Patient Booklet type, passport size, vellum board cover 12 pages, back-to-back, Black and white	55.00	29,975.00
36	1	ream	Form 4D TB Preventive Treatment Card (NTP), 8.5x11, 70gsm copy paper back to back	650.00	650.00
37	3	Piece	(Form 6a) Drug-Susceptible TB Registry/TCL (13 inches x 8.5 inches 100 pages)	1,500.00	4,500.00
38	3	Piece	(Form 6b) Drug-Resistance TB Registry/TCL (13 inches x 8.5 inches 100 pages)	1,500.00	4,500.00
39	3	Piece	Form 6c) TB Preventive Treatment Registry/TCL (13 inches x 8.5 inches 100 pages)	1,500.00	4,500.00
40	2	piece	Giant Tarp Display with Theme 14x16 ft tarp Tobacco Control (World No Tobacco Celebration)	5,600.00	11,200.00
41	20,000	piece	Health certificate card, Food, 3x4 inch, full color (Yellow), Vellum Board, offset printing CMYK	3.50	70,000.00
42	20,000	piece	Health certificate card, Non-Food, 3x4 inch, full color (Blue), Vellum Boar offset printing CMYK	3.50	70,000.00
43	30	piece	Health Events Tarpaulin 4x6	600.00	18,000.00
44	550	piece	HEMS Pamphlet/Leaflets 8.5in x 11in, back-to-back, glossy, 3folds, full co	25.00	13,750.00
45	1	piece	HEPO Palliative Care, Roll-up Tarpaulin with mechanism (2.5ft x 6.5ft)	2,800.00	2,800.00
46	67	ream	Individual Treatment Record, 8.5x13, 70 gsm, 20 sub, back-to-back, riso print	750.00	50,250.00
47	40	ream	Inspection Record form, 8.5x13, 1 page print	550.00	22,000.00
48	4	ream	Labor Record Bemonc, 8.5x13, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00
49	4	ream	Laboratory Request, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00
50	20	pack	Laminating Film, A4, 12520LF, 125 microns, 20s	258.70	5,174.00
51	3	piece	Leaflets (Tagubilin) Pamphlet/Flyer 8.5in x 11in Mag-4S tayo DENGUE	650.00	1,950.00
52	700	piece	Senior, Leaflets Glossy back to back, 8.5x11, full color	35.00	24,500.00

xxxxxx PAGE 2 xxxxxx--

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a p _____ one percent
for every day of delay shall be imposed.

CHARKIEL ENTERPRISES

Very Truly,
Mayor ROZZANO RUHINO B. BIAZON

Conforme:

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to
Section 309 (a) of RA7160 this portion must
be accomplished.)

Approved to be purchase thru Negotiated

Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier: **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address: **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
53	3	piece	Leaflets Pamphlet/Flyer 8.5in x 11in Dengue Sugpuin	650.00	1,950.00
54	17	ream	Letterhead CHO 8.5 x 11, 80 gsm, sub 24	1,350.00	22,950.00
55	17	ream	Letterhead CHO 8.5 x 13, 80 gsm, sub 24	1,450.00	24,650.00
56	20	piece	Ligtas Christmas at Iwas Paputok Tarpaulin 3ft x 5ft (20 pcs)	375.00	7,500.00
57	550	piece	Mag-4S tayo, Pamphlet/Flyer 8.5in x 11in, back-to-back, glossy, 3folds, full color	25.00	13,750.00
58	3	Piece	Masterlist (Form 1) Presumptive TB Registry/TCL (13 inches x 8.5 inches 100 pages)	1,500.00	4,500.00
59	10	ream	Masterlist Forms for Special Campaign ONLY (0-59 mos), 8.5x13, 70 gsr 20 sub, back-to back, riso print	650.00	6,500.00
60	3,000	piece	Maternal booklet, 5.5inch x 8.5inch, fold-coat cover, 65pages, back-to-ba print, full color, spring bind	200.00	600,000.00
61	4	ream	Medication sheet, 8.5x11, 70 gsm, 20 sub, 1 page riso print	450.00	1,800.00
62	550	piece	Mental Health Pamphlet/Flyer 8.5in x 11in, back-to-back, glossy, 2folds, full color	25.00	13,750.00
63	2	piece	Mental Health, Roll-up Tarpaulin with mechanism (2.5ft x 6.5ft)	2,800.00	5,600.00
64	2,000	piece	Mobile Blood Donation card, 3 1/2x4 7/8	15.00	30,000.00
65	10	ream	National Vaccination Days /SIA Forms x 30 days, 8.5x13, 70 gsm, 20 sut back-to back, riso print	650.00	6,500.00
66	100	ream	NCD Risk Assessment form, long, 70gsm, copy paper, back to back print	750.00	75,000.00
67	4	ream	Newborn Monitoring Record, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
68	10	ream	NIP forms as Individual Treatment Records	650.00	6,500.00
69	10	ream	NIP Reporting Forms, 8.5x13, 70 gsm, 20 sub, back-to back, riso print	650.00	6,500.00
70	18	piece	NIP Target Client List (TCL), 12x24, 100 pages insert, back-to-back print c2s 220 cover	2,000.00	36,000.00
71	4	ream	Partograph, 8.5x11, 1 page riso print	450.00	1,800.00
72	4	ream	Pediatric Admitting History, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
73	8,000	piece	PEP cards for animalbite cases, 3.5x5", Vellum 120GSM	15.00	120,000.00
74	4	ream	PMRF Form, 8.5x13, 70 gsm, 20 sub, back-to-back, riso print	750.00	3,000.00
75	4	ream	Post Partum Orders, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
76	4	ream	Postpartum Record Bemonc, 8.5x13, 70 gsm, 20 sub, 1 page riso print	550.00	2,200.00
77	4	ream	Prenatal Form, 8.5x13, 70 gsm, 20 sub, back to back, riso print	750.00	3,000.00
78	4	ream	Progress Notes Baby, 8.5x13, 70 gsm, 20 sub, back-to-back, riso print	750.00	3,000.00
79	4	ream	Progress Notes Mother, 8.5x13, 70 gsm, 20 sub, back-to-back, riso prin	750.00	3,000.00

xxxxxx PAGE 3 xxxxxx---

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, _____ of one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISESVery Truly, **Mayor ROZZANO RUFINO B. BIAZON**

Conforme: _____

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier: **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address: **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No	Quantity	Unit	Description	Unit Cost	Amount
80	20	set	Rabies Manual of Procedures, 220 pages, 8.5x11, back-to-back, bookbinded, vellum board cover, Black and white print	800.00	16,000.00
81	2	pack	Recording of 0-12 mos for tracing of infants (INDEX CARDS 4 X 6, 100S	56.00	112.00
82	8,000	piece	Sanitary Permit Card, Vellum Board, Cream, 5.5x8.5 CMYK, offset print	8.00	64,000.00
83	200	piece	Smoking Cessation Brochures, glossy, 2folds, 8.5x13, back to back, full color	8.00	1,600.00
84	25	ream	Tagubilin Forms for animal bite cases, 8.5x11, 70 gsm, 20 sub, single riso print	450.00	11,250.00
85	25	ream	Tao Forms for animal bite cases, 8.5x11, 70 gsm, 20 sub, single riso print	450.00	11,250.00
86	28	piece	Target Client List for Maternal, 61x30cm, c2s 220cover, 80pages insert, back-to-t	1,500.00	42,000.00
87	18	piece	Tarpaulin 2ft x 3ft	150.00	2,700.00
88	18	piece	Tarpaulin 2ft x 3ft, with wood frame	150.00	2,700.00
89	2	piece	Tarpaulin 4x6 Blood Month Celebration	600.00	1,200.00
90	6	piece	Tarpaulin, Senior, 5x6	750.00	4,500.00
91	3	piece	Tarpaulin, Reproductive Health 5x3	375.00	1,125.00
92	1	pc	Tarpaulin Dengue, 16x14 ft	5,600.00	5,600.00
93	20	pc	Tarpaulin Dengue, 3x5 ft	375.00	7,500.00
94	1	piece	Tarpaulin for Events/Activities (8ftx4ft)	800.00	800.00
95	30	piece	Tarpaulin with wood frame 2ft x 3ft	2,300.00	69,000.00
96	2	piece	Tarpaulin, Dental, 5 x 6	750.00	1,500.00
97	17	piece	Tarpaulin, Xray, 5x8	1,000.00	17,000.00
98	18	piece	Tarpaulins (3x5) NCD	375.00	6,750.00
99	1	piece	Tarpaulins (8x10) NCD	2,000.00	2,000.00
100	8	piece	Tarpaulins for Advocacies and Display in Health Centers, City Departmer	500.00	4,000.00
			Offices, Schools, Communities 4x5 Tarp		
101	15	piece	Tarps for Smoker's Body, 4x3 tarp	300.00	4,500.00
102	550	piece	Tobacco Control Pamphlet/Flyer 8.5in x 11in, back-to-back, glossy, 2folds, full co	25.00	13,750.00
103	1,420	piece	Tobacco Control Sticker 8.5in x 11in	25.00	35,500.00
104	80	piece	Updating of the NIP Chart Tool per Health Center (Vertical) 3x2ft	150.00	12,000.00
105	4,000	piece	Vaccination Card (PWD), 3.75x2.25	7.80	31,200.00
106	8,000	piece	Vaccination Card, Senior, 3.75x2.25	7.80	62,400.00
107	1	piece	World Rabies Day Tarpaulin 3X5 ft	375.00	375.00

xxxxxx PAGE 4 xxxxxx---

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a p _____ one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISESVery Truly Yours, **Mayon ROZZANO RUFINO B. BIAZON**

Conforme: _____

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address : **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
Note: All items are for CHO activities for the whole year. Staggered delivery, staggered payment. Payment per delivery. Some items have theme for activities especially National celebrations, which will be coming from Department of Health (DOH) and might cause some delays.					
CHO					
108	1	piece	BunTeens Congress tarp, 5x8	1,000.00	1,000.00
109	2	piece	Expectation vs Reality tarp, 5x8	1,000.00	2,000.00
110	6055	piece	Prenatal flyers, 8.5x11, back-to-back, full color, glossy, digital print	5.00	30,275.00
111	6055	piece	Post Partum flyers, 8.5x11, back-to-back, full color, glossy, digital print	5.00	30,275.00
112	3200	piece	Board fan, 8.5x9.5, laminated, full color, back-to-back	35.00	112,000.00
113	35	piece	Maternal flipchart, 12x16, c2s glossy print, 22pages, 11 sheets, back-to-back, full color, hardbound stand	2,500.00	87,500.00
114	51	ream	Postpartum forms, 8.5x13, back-to-back, riso print	750.00	38,250.00
115	65	ream	Prenatal forms, 8.5x13, back-to-back, riso print	750.00	48,750.00
116	4	piece	Trail to Healthy Pregnancy, 5x6	750.00	3,000.00
117	2	piece	AIDS Candlelight tarpaulin, 3x6	450.00	900.00
118	4	piece	WAD tarpaulin, 3x6	450.00	1,800.00
119	75	ream	HTS form, 8.5x13, back-to-back, riso print	750.00	56,250.00
120	555	pcs	STI/HIV flier, glossy, full color, back-to-back, 3-folds, digital print	35.00	19,425.00
121	2140	piece	School Caravan bookmarks, 2.7x8.3 inches C2s 220, gloss paper, digital full color print with holes and ribbon, back to back	17.50	37,450.00
122	1715	piece	Fliers, c2s 80, glossy, 5.5x8.5, full color, back-to-back	17.50	30,012.50
123	1	ream	Meditation and Mindfulness Exercise, 8.5x11, 1 page print, riso	450.00	450.00
OSCA					
124	8566	pc	Basic Necessities Booklet Description: Full Color Offset Printing Cover: Full Color (C2S 200) Insert: One Color (Book Paper 700gsm) Number of Pages: 32 pages Finishing: Saddle Stitch / Pre-Numbered, Size: 3.5in x 5.5in xxxxxx PAGE 5 xxxxxx---	30.00	256,980.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, _____ of one percent
for every day of delay shall be imposed.**CHARKIEL ENTERPRISES**Very Truly Yours, **Mayor ROZZANO RUFINO B. BIAZON**

Conforme: _____

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to
Section 369 (a) of RA7160 this portion must
be accomplished.)Approved to be purchase thru Negotiated
Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address : **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
125	10	pc	Pamaskong Handog Tarpaulin 5x8	1,000.00	10,000.00
126	4	pc	Holistic Health Activity Tarpaulin 10x12 UPAO Printing Express	3,000.00	12,000.00
127	1	pc	Citizen Charter (sticker on board 5mm) - 41.5x46.5 inches	4,200.00	4,200.00
128	1	pc	Citizen Charter - mini (sticker on board 5mm) - 20x25	1,200.00	1,200.00
129	2	pcs	Quality Policy (sticker on board 5mm) - 8.5x11 inches	300.00	600.00
130	1	pc	Vision (sticker on board 5mm) 22x26 inches	1,400.00	1,400.00
131	1	pc	Vision - mini (sticker on board 5mm) 12x12 inches	300.00	300.00
132	1	pc	Mission (sticker on board 5mm) 12x20 inches	1,800.00	1,800.00
133	1	pc	Mission - mini (sticker on board 5mm) 12x36 inches	600.00	600.00
134	1	pc	Organizational Chart (sticker on board 5mm) - 32x36 inches	2,250.00	2,250.00
135	1	pc	Organizational - mini Chart(sticker on board 5mm) - 15x20 inches	900.00	900.00
136	3	pcs	7K Agenda/City Vision/Data Privay (Sticker on board 5mm) - 8.5x11 inch	300.00	900.00
137	1	pc	Tarpaulin Backdrop - 8.5x24ft	5,100.00	5,100.00
138	2	pcs	Tarpaulin 3x4ft	300.00	600.00
139	2	pcs	Tarpaulin 4x8ft	800.00	1,600.00
140	2	pcs	Tarpaulin 4x6ft	600.00	1,200.00
141	600		OSMUN PAMPHLET / BROCHURE 8.5X11 Material: c2c 100 Printing: Offset full color back to back DAPCO	25.00	15,000.00
142	250	pcs	Tarpaulin 1.5x2	75.00	18,750.00
143	50	pcs	Tarpaulin 2x3	150.00	7,500.00
144	50	pcs	Tarpaulin 3x3	225.00	11,250.00
145	11	pcs	Tarpaulin 4x8	800.00	8,800.00
146	2	pcs	Tarpaulin 5x3	375.00	750.00
147	46	pcs	Tarpaulin 6x8	1,200.00	55,200.00
148	2	pcs	Tarpaulin 8x12	2,400.00	4,800.00
149	1	pcs	Tarpaulin 9x14	3,150.00	3,150.00
150	11	reams	Leaflets, 8x11, substance 20	2,500.00	27,500.00
151	2100	pcs	Foldable Fan, printed w/ printed message, round, any color, diameter 9.75inx9.75	30.00	63,000.00

xxxxxx PAGE 6 xxxxxx---

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a [REDACTED] of one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISESVery Truly Yours, **Mayor ROZZANO RUFINO B. BIAZON**

Conforme: _____

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**P.O. No. : **33699**Address : **Muntinlupa City**Date : **May 27, 2025**Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
152	920	pcs	Sticker, Anti-Drug Abuse Advocacy	25.00	23,000.00
153	17	pcs	Tumbler 500ml (hot & cold) w/ printed Muntinlupa nakakaproud	450.00	7,650.00
154	72	pcs	Anti-Drug Campaigned shirt for national commemorations (BIDA, IDADAIT & DAPCWeek)	600.00	43,200.00
155	10	pcs	Area signage, Acrylic (1.5ftx5ft)	800.00	8,000.00
156	1	pc	Floating Acrylic Wall Frame with silver stand-off caps for Org Chart (2ftx3	2,500.00	2,500.00
157	12	pcs	Magnetic display certificate frame wall sticker for mission, vision & value statements (A4 w/ silver lining)	175.00	2,100.00
159	34	reams	Consent Form 8x11, 70gsm, sub 20	1,400.00	47,600.00
160	344	booklets	Carbonized Triplicate copy of custody and control forms (A, B, and C) 8x11, 50 sets per booklet	880.00	302,720.00
161	50	pcs	DAPCO Calendar Desk, 4x4 in full color w/printed of DAPCO activities	250.00	12,500.00
162	250	pcs	DAPCO Calendar Poster with printed of DAPCO activities	50.00	12,500.00
163	150	piece	CDM DIPLOMA DESCRIPTION: SPECIALTY PAPER AND PRINTING, DIGITAL LASER PRINT SIZE: 9.6 x 11.6in ORIENTATION: Landscape	100.00	15,000.00
164	2	piece	TARPAULIN SIZE: 8 x 16 ft ORIENTATION: Landscape PRINT SPECS: Back Print - With Four (4) Eyelets (on each corner)	6,188.00	12,376.00
165	150	piece	DIPLOMA (Holder) DESCRIPTION: Blue Leather Jacketed Diploma Holder with Gold Stamped or Full Color Print Logo and School Name (with Embedded Graduation Photos) SIZE: 10 x 12in MATERIAL: C2S 220 ORIENTATION:	420.00	63,000.00

xxxxxx PAGE 7 xxxxxx--

Total Amounts in words: _____

A/dy:

In case of failure to make the full delivery within the the specified ab _____ (1/10) of one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISESVery **WILSON ROZANO RUFINO B. BIAZON**

Conforme: _____

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No. : **33699**
 Address : **Muntinlupa City** Date : **May 27, 2025**
 Mode of Procurement : **Bidding**

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
166	150	piece	PERFORATED TICKET DESCRIPTION: Digital Laser Print, Matte Finish SIZE: 8 x 3in PAPER TYPE: C2S 220;300 gsm ORIENTATION: Portrait	30.00	4,500.00
167	500	piece	INVITATION CARD DESCRIPTION: Digital Laser Print, Matte Finish SIZE: 9 in x 5.5 in PAPER TYPE: C2S 220,300 gsm ORIENTATION: Portrait	45.00	22,500.00
168	500	piece	PROGRAMME SOUVENIR DESCRIPTION: Digital Laser Print, Matte Finish Cover Page: 1 Sheet (4 pages) - Matte Finish Insides: 19 Sheets (76 pages) Total: 20 Sheets (80 pages) SIZE: 8.5in x 1in PAPER TYPE: C2S 220,300 gsm ORIENTATION: Landscape (folded in half; stapled)	320.00	160,000.00
169	5	ream	Security paper with Watermark Logo with Perforation SIZE: 8.5" x 13" (Long) MATERIAL: 70 GSM (Substance 20) 500 sheets per ream	5,185.00	25,925.00
170	2	ream	Security paper with Watermark Logo with Perforation Size: 8.5" x 11" (Short)	4,200.00	8,400.00
171	10	ream	Material: 70 GSM (Substance 20) 500 sheets per ream Security paper with Watermark Logo without Perforation Size: 8.5" x 11" (Short) Material: 70 GSM (Substance 20) 500 sheets per ream	4,233.00	42,330.00
xxxxxx PAGE 8 xxxxxx---					=====
PRINTING OF BOOKLETS, TARPAULINS, FORMS & FLIERS FOR USE OF VARIOUS OFFICES.					3,924,189.50
Total Amounts in words: _____					-

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

CHARKIEL ENTERPRISES

Very **Manolo ROZANO RUFINO B. BIAZON**

Conforme:

Signature over printed name

Authorized Official

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct :

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account