



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**CHARKIEL ENTERPRISES**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Various Furniture & Fixtures to be used by C.H.O."**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 6-4-25

Name of the Bidder or Representative MANOLITO PADOLINA

Authorized signature 

## Contract Agreement

THIS AGREEMENT made the \_\_\_\_ day of <sup>MAY 22 2025</sup> 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Various Furniture & Fixtures to be used by C.H.O.** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Hundred Twenty Six Thousand Six Hundred Ninety Six Pesos (P1,126,696.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

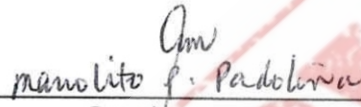


3. In consideration for the sum of **One Million One Hundred Twenty Six Thousand Six Hundred Ninety Six Pesos (P1,126,696.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Supply & Delivery of Various Furniture & Fixtures to be used by C.H.O.** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**HON. ROZZANO RUFINO B. BIAZON**  
City Mayor

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

  
Supplier  
for:  
**CHARKIEL ENTERPRISES**

  
\_\_\_\_\_

Signed in the presence of:

  
Belinda \_\_\_\_\_  
  
Blessa \_\_\_\_\_

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF MUNTINLUPA )

MAY 22 2025

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_\_ day of \_\_\_\_\_ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0010632

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 272  
Page No. 55  
Book No. 208  
Series of 2025.

**ATTY. STEVE M. SANTILLAN**  
NOTARY PUBLIC  
2736 BRUGER ST. PUTATAN, MUNT. CITY PHILIPPINES  
aspsterm2@yahoo.com  
COMM. NO. 2512 VALID UNTIL 12/31/2026  
PTR NO. 4763649, 01/02/2025, MUNTINLUPA CITY  
IBP LIFETIME MEMBER NO. 024205, CEBU CHAPTER  
ROLL NO. 62750, TIN NO. 318-359-657  
MCLE VII-0029656; 04/14/2025

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES**Address : **Muntinlupa City**P.O. No.: **33718**Date : **May 30, 2025**Mode of Procurement : **Bidding**

Gentlemen:

Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_

Delivery Term : \_\_\_\_\_

Date of delivery : \_\_\_\_\_

Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	2	unit	4-DRAWER LATERAL FILLING CABINET W90 x D48 x H132 cm, 65kgs	16,898.00	33,796.00
2	51	pc	CHAIR, CLASSIC, MONOBLOCK PLASTIC MATERIAL.	550.00	28,050.00
3	10	pc	STACKABLE 15" x 15" x 30.5"		
4	5	pc	CHAIR, CLERICAL, MESH, MID-BACK, WITH WHEELS	5,500.00	55,000.00
5	18	pc	L23" x W20" x H41"		
6	1	set	CHAIR, SENIOR EXECUTIVE, HIGH-BACK W/ARMREST	12,025.00	60,125.00
7	7	unit	LEATHERETTE, W238 x D66 x H80 cm		
8	18	pc	CHAIR, VISITOR, GANG-TYPE, 5 SEATER, STEEL,	9,873.50	177,723.00
9	5	unit	L2960 x W680 x H800 mm		
10	11	pc	Dining Set (Table & Chair), L135.5 x W80 x H75.5 cm, PVC + Metal frame	9,815.00	9,815.00
11	4	unit	FILING CABINET, LATERAL, 3-DOOR, 90W X 103D X 45Hcm, 52 kilos	14,298.00	100,086.00
12	10	pc	FILING CABINET, MOBILE PEDESTAL 3 DRAWER, DIMENSION	5,785.00	104,130.00
13	2	unit	40W X 56.5DX 65.5(H) cm 14kg		
14	4	unit	FILING CABINET, VERTICAL, 4-DOOR, 46W X 62D X 134H cm.43 KILG	11,670.00	58,350.00
15	4	unit	Monoblock Bench, w/ backrest, 4 seaters, high quality plastic	4,290.00	47,190.00
16	9	unit	Nursing Table with Cabinet Drawer H31" x L19" x W16"	4,480.00	17,920.00
17	4	pc	CHAIR, CLERICAL, MID-BACK MESH CHAIR FABRIC SEATREST	6,300.00	63,000.00
18	1	unit	MEDICINE CABINET H1850 x W900 x D400 mm	24,350.00	48,700.00
		unit	SHELF RACK, OPEN, STEEL, BOLTLESS, 5 LAYERS,	3,000.00	12,000.00
		unit	W100cm x D30cm x H198cm		
		unit	TABLE, CLERICAL/WRITING TABLE, 120W X 75D X 75H cm	12,300.00	49,200.00
		unit	TABLE, EXECUTIVE, L160 x W160 x H75 cm,w/ side Cabinet	22,035.00	198,315.00
		pc	TABLE, MONOBLOCK PLASTIC MATERIAL, L24" x W24" x H20"	1,589.00	6,356.00
		unit	OFFICE TABLE, WOODEN, CONFERENCE-TYPE, 10-12 SEATER	56,940.00	56,940.00
			CAPACITY (320Wx120Dx75H CM)		
*****gga***					
SUPPLY & DELIVERY OF VARIOUS FURNITURE & FIXTURES					1,126,696.00
TO BE USED BY C.H.O.					

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **CHARKIEL ENTERPRISES MANOLITO PADOLINA**

Signature over printed name

Date

Very Truly Yours, **Mayor ROZANO RUFINO B. BIAZON**

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_

Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_

Authorized Official

Funds Available : \_\_\_\_\_

Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account