



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**VITARA MARKETING**  
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Furniture to be used by Various Schools in Muntinlupa City"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
**Hon. ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 7/1/25

Name of the Bidder or Representative Anglica Jim

Authorized signature 

CGM-OP-BAC-08F237

City Government of Muntinlupa, 2<sup>nd</sup> floor, Main Building,  
National Road, Barangay Putatan, Muntinlupa City

**MUN**  
Muntinlupa  
*Nakakaproud!*

## *Contract Agreement*

THIS AGREEMENT made the \_\_\_\_ day of JUN 05 2025 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Furniture to be used by Various Schools in Muntinlupa City** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Forty Four Million Nine Hundred Seventy Three Thousand Nineteen Pesos (P44,973,019.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. *Philippine Bidding Documents (PBDs);*
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

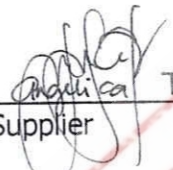


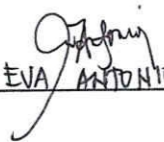
3. In consideration for the sum of **Forty Four Million Nine Hundred Seventy Three Thousand Nineteen Pesos (P44,973,019.00)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Furniture to be used by Various Schools in Muntinlupa City** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**HON. ROZZANO RUFINO B. BIAZON**  
City Mayor

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

  
Supplier  
for:  
**VITARA MARKETING**

  
EVA ANTONIO

Signed in the presence of:

  
Belinda Blessie Macassa

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF MUNTINLUPA )  
Makati City

BEFORE ME, a Notary Public for and in Muntinlupa City, this JUN 05 2025 day of 2025, personally appeared:

NAME

Hon. ROZZANO RUFINO B. BIAZON


GOVERNMENT ISSUED ID NO.

City Government of Muntinlupa ID No. EL-0000117855

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 40;  
Page No. 08;  
Book No. 31;  
Series of 2025.

  
NOTARY PUBLIC.  
ATTY. ROMEO M. MONFORT  
Notary Public City of Makati  
Until December 31, 2025  
Appointment No. M 032 (2024-2025)  
PTR No. 10466908 Jan 12, 2025/Makati City  
IBP No. 488534 Dec. 27, 2024  
MCLE NO. VII-0027570 Roll No. 27932  
41 Urban Ave. Campos Rueda Bldg  
Brgy. Pio Del Pilar, Makati City

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : **VITARA MARKETING** P.O. No.: **33802**  
 Address : **Quezon City** Date : **June 20, 2025**  
 Mode of Procurement : **Bidding**

Gentlemen:  
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Date of delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	4693	pcs	<b>Student chairs with table</b> size:table 60X40X 66-78cm, chair 40X36X36-46cm; Table Top: 18mm MDF with HPL surface; carcass tubes of desk and chair are 1.2mm thickness. Front Panel is up side on the front tubes with screws fixed. Must be the Same Design, Structure, Colors as the Existing 5.Chair frame: 40*20*1.2mm egg tube, powder coated. Side Plate - 0.6mm GB710-88 Cold Roll Steel, Pre-Treatment- Zn PHOSPHORIZATION for material testing. OVAL TUBE GB710, Certification steel tube moulded Oval EGG TYPE TUBE STEEL. Electrostatic Powder Coating- Epoxy Polyester Powder All ITEM MUST HAVE Certification for ANTI- Rusting, dampproof, WITH SGS of ABS Material 6. Drawer made of Ø4mm steel wire.  Term: 60 days delivery period  XXXXXX NOTHING FOLLOWS XXXXX--  <b>SUPPLY &amp; DELIVERY OF FURNITURE TO BE USED BY VARIOUS SCHOOLS IN MUNTINLUPA CITY BY DIVISION OFFICE.</b>	9,583.00	44,973,019.00
					44,973,019.00

Total Amounts in Words: \_\_\_\_\_

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: **VITARA MARKETING**  
 Signature over printed name: *Joseph Anguica Jin*  
 Date: *7/1/25*

Very   
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_

Authorized Official \_\_\_\_\_

Funds Available : \_\_\_\_\_  
 Amount: \_\_\_\_\_

R.O. No.: \_\_\_\_\_

Chief Account \_\_\_\_\_