



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

VITARA MARKETING
Muntinlupa City

Dear Sir./ Madame:

The attached Contract Agreement having been approved, notice is hereby given to **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of Various Technical & Scientific Equipment for Public Information Office**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on 7/1/25

Name of the Bidder or Representative Angelica Jiu

Authorized signature 

Contract Agreement

THIS AGREEMENT made the ____ day of JUN 13 2025 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Various Technical & Scientific Equipment for Public Information Office** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Five Hundred Forty Three Thousand Sixty Pesos (P1,543,060.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. *Philippine Bidding Documents (PBDs);*
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Five Hundred Forty Three Thousand Sixty Pesos (P1,543,060.00)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Various Technical & Scientific Equipment for Public Information Office** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



HON. ROZZANO RUFINO B. BIAZON
City Mayor


for:
CITY GOVERNMENT OF MUNTINLUPA


Supplier

for:
VITARA MARKETING

Signed in the presence of:




Belinda Bessie C. Macagga

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MUNTINLUPA)

BEFORE ME, a Notary Public for and in Muntinlupa City, this JUN 13 2025 day of _____ 2025, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

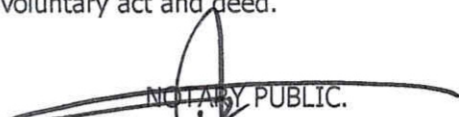
Hon. ROZZANO RUFINO B. BIAZON

City Government of Muntinlupa ID No. EL-0000117855

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 210;
Page No. 42;
Book No. 31;
Series of 2025.


NOTARY PUBLIC.
ATTY. ROMEO M. MONFORT
Notary Public City of Makati
Until December 31, 2025
Appointment No. M-032 (2024-2025)
PTR No. 10466008 Jan. 2, 2025/Makati City
IBP No. 488534 Dec. 27, 2024
MCLE NO. VII-0027570 Roll No. 27932
101 Urban Ave. Campos Rueda Bldg
Argy. Pio Del Pilar, Makati City

PURCHASE ORDER

City Government of Muntinlupa

Supplier: **VITARA MARKETING**Address: **Quezon City**P.O. No.: **33803**Date: **June 20, 2025**Mode of Procurement: **Bidding**

Gentlemen:

Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery: _____

Delivery Term: _____

Date of delivery: _____

Payment Term: _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	2	pcs	LENS, 24-70MM, Local Length: 24 to 70mm, Maximum Aperture: f/2.8, Minimum Aperture: f/22, Lens Mount: Sony E, Lens Format Coverage: Full-Frame, Angle of View: 84° to 34°, Minimum Focus Distance: 8.3" / 21 cm, Maximum Magnification: 0.32x, with 1 year warranty	152,747.00	305,494.00
2	2	pcs	CAMERA, 12.1MP Full-Frame CMOS Exmor R Sensor, UHD 4K up to 12 1080p up to 240, Compact Form for Cage-Free Operation, 10-Bit 4:2:2 XAVC S-I, 16-Bit Raw Output, S-Cinetone/S-Log3/HLG, 15+ Stops DR, Detachable 2 x XLR/TRS Adapter Handle, Phase Detection, AF/Face Tracking/Eye AF, 80 to 409,600 Expanded ISO Range, Dual CFexpress Type A/SDXC Card Slots with 1 year warranty	266,497.00	532,994.00
3	1	pc	LED PANEL WITH ROLLING CASE KIT, CRI/TLCI: 95+, Full RGB Adjustments, Twice the Brightness of P300c, 2298+ Lux Hue, Saturation, Light Intensity Control, DMX512, Bluetooth, Sidus Link Control, Plus/Minus Green Control, Control Box, 3-Pin XLR 48V/15A Battery Power, 19 Special Effects, Dimming: 0.1-100%, 300+ Gel Presets, Junior Pin Yoke Mount with 1 year warranty	202,147.00	202,147.00
4	1	pc	LENS, Minimum Focus Distance 0.9 m (2.96 ft), Maximum Magnification ratio (x) 0.31 x Filter Diameter (mm) 72 mm Weight 854 g, FE 70-300mm F4.5-5.6 G OSS for SONY a6400 with 1 year warranty	99,447.00	99,447.00
5	1	pc	CAMERA, 33MP Full-Frame Exmor R CMOS Sensor Up to 10 fps Shooting, ISO 100-51200, 4K 60p Video in 10-Bit, S-Cinetone 3.68m-Dot EVF with 120 fps Refresh Rate, 3" 1.03m-Dot Vari-Angle Touchscreen LCD, 4K 15p UVC/UAC Streaming via USB Type-C, 1 year warranty	207,984.00	207,984.00
6	2	PC	LENS, 70-200MM, Filter Size 72mm, Max Magnification 0.13X, Focal Length f=70-200mm (105-300 mm), Focus: Min 1-1.5 m (AF)/1-1.35 m (MF) (3.28-4.93 ft [AF]/3.28-4.43 ft [MF]), Aperture: Min f/22, Max f/4, Aperture Control Aperture Blades 9, Circular Aperture Angle of View with 1 year warranty	97,497.00	194,994.00
XXXXXX NOTHING FOLLOWS XXXXX--					
SUPPLY & DELIVERY OF VARIOUS TECHNICAL AND SCIENTIFIC EQUIPMENT BY PUBLIC INFORMATION OFFICE.					1,543,060.00

Total Amounts in Words: _____

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of the contract price shall be imposed for every day of delay shall be imposed

Conforme: **VITARA MARKETING**

Signature over printed name

7/1/25
Date

Very

Mayor ROZANO RUFINO B. BIAZON

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)

Approved to be purchased thru Negotiated Purchase per Sangguniang Res. No.: _____

Certified Correct: _____

Secretary of the Sanggunian

Requesting Office/Dept. _____

Authorized Official

Funds Available : _____

Amount: _____

R.O. No.: _____

Chief Account